

COLLEGE *of*
CHARLESTON

ENVIRONMENTAL
HEALTH AND SAFETY

CHEMICAL HYGIENE PLAN

February 2013

College of Charleston

CHEMICAL HYGIENE PLAN

EMERGENCY PHONE NUMBERS

Main Campus

All Emergencies (Public Safety/Fire and EMS) 3-5611
Environmental Health and Safety..... 3-6802

North Campus

All Emergencies 9-911
Police 9-911
Environmental Health and Safety..... 3-6802

Grice Laboratories

All Emergencies (Public Safety/Fire and EMS) 3-5611
Environmental Health and Safety..... 3-6802
Laboratory Manager..... 3-9174

NON-EMERGENCY PHONE NUMBERS

Chemical Fume Hood Problems

Physical Plant (Primary)..... 3-5550
Environmental Health and Safety..... 3-6802

Biosafety Cabinet and Laminar Flow Clean Bench Problems

Physical Plant (Primary)..... 3-5550
Environmental Health and Safety..... 3-6802

HVAC: Hot, Cold Laboratory

Physical Plant..... 3-5550

Other Important Numbers

Public Safety/Fire and EMS..... 3-5499

COLLEGE OF CHARLESTON

POLICY STATEMENT

It is the policy of College of Charleston to take every reasonable precaution to provide a work environment that is free from anticipated or recognized hazards for its employees in accordance with the General Duty Clause of the OSHA Act (Section 5(a)(1)). The College of Charleston (CofC) is also required by the OSHA Laboratory Standard (29 CFR 1910.1450) to ensure that the necessary work practices, procedures and policies are implemented to protect employees working in laboratories from all hazardous and potentially hazardous chemicals being used in their work area.

The College of Charleston has established the Environmental Health and Safety Department with the responsibility to promote safe and proper chemical management at all College of Charleston Campuses and related facilities.

IMPORTANT NOTE: This policy applies to all CofC chemistry laboratories that use hazardous and/or potentially hazardous chemicals at the College of Charleston Campuses and all other related facilities. The precautions required in CofC biology or similar laboratories that use hazardous and/or potentially hazardous chemicals may incorporate the details of this policy, in addition to the applicable requirements of the Waste Management Plan and any other CofC safety-related plans and policies (contact EHS for more information at X3-6802).

COLLEGE OF CHARLESTON
CHEMICAL HYGIENE PLAN
AWARENESS CERTIFICATION

The Occupational Safety and Health Administration (OSHA) requires that laboratory employees be made aware of the Chemical Hygiene Plan (CHP) for their place of employment (29 CFR 1910.1450).

The *College of Charleston Chemical Hygiene Plan* serves as the written Chemical Hygiene Plan (CHP) for laboratories using hazardous and/or potentially hazardous chemicals at the College of Charleston Campuses and all other related facilities. Schools, departments, divisions, sections, or other work units engaged in laboratory work whose hazards are not sufficiently covered in this written manual must customize it by adding their own sections as appropriate (e.g. assuring written standard operating procedures, hazard assessments, emergency procedures, identifying activities requiring prior approval etc.). See Appendix J.

After reading the College of Charleston Chemical Hygiene Plan, complete and return a copy of this form to your supervisor or to your department's Safety Committee. By signing below you acknowledge that you are aware of the Chemical Hygiene Plan, the policies and procedures applicable to the OSHA's "Occupational exposure to hazardous chemicals in laboratories" Standard (29 CFR 1910.1450), and have been given the opportunity to ask questions and are aware of the process for getting your concerns answered. Your supervisor (Instructor, PI, etc.) may provide additional information and training, as necessary, for your specific laboratory duties or position.

Please type or print legibly.

Name: _____ Work Phone: _____

Student or staff ID number: _____

Email address: _____

Department: _____

Job Classification (if employee): _____

Building: _____ Room: _____

Supervisor, Instructor, or P. I. assigned to your laboratory work area: _____

Signature: _____ Date: _____

Completed CHP Awareness Certifications are to be filed in the staff and/or student Department. All safety training records should be organized in a way that allows original records to be quickly and efficiently retrieved, when needed.

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PART I

THE OSHA STANDARD,

***“Occupational Exposure to Hazardous Chemicals in
Laboratories”***

and the

COLLEGE OF CHARLESTON

CHEMICAL HYGIENE PLAN

THE OSHA LABORATORY STANDARD

The basis for the "Occupational Exposure to Hazardous Chemicals in Laboratories" standard (29 CFR 1910.1450) is a determination by the Occupational Safety and Health Administration (OSHA) that laboratories differ from industrial operations in their use and handling of hazardous chemicals. This standard applies to all laboratories that use hazardous chemicals in accordance with the definitions of *laboratory use* and *laboratory scale* provided in the standard. For laboratories covered by this standard, the obligation to maintain employee exposures at or below the permissible exposure limits (PELs) specified in 29 CFR, part 1910, subpart Z, "Toxic and Hazardous Substances" is retained. The CHP must include the necessary work practices, procedures and policies to ensure that employees are protected from all potentially hazardous chemicals used or stored in their work area. Hazardous chemicals include not only chemicals regulated in 29 CFR part 1910, subpart Z, but also any chemical meeting the definition of hazardous chemical with respect to health hazards as defined in OSHA's Hazard Communication Standard, 29 CFR 1910.1200(c).

The OSHA Laboratory standard also provides for employee training and information, medical consultation and examination, hazard identification, respirator use and record keeping.

EMPLOYEE RIGHTS AND RESPONSIBILITIES

Employees have the right to be informed about the known physical and health hazards of the chemical substances in their work areas and to be trained to work safely with these substances.

Employees have the right to file a complaint with SCOSHA if they feel they are being exposed to unsafe or unhealthy work conditions. Employees cannot be discharged, suspended, or otherwise discriminated against by their employer because of filing a complaint, or exercising their rights under the law.

Employees have the *responsibility* to attend training seminars on the Laboratory Standard and Chemical Hygiene Plan and to stay informed about the chemicals used in their work areas. They have the *responsibility* to use safe work practices and protective equipment required for safe performance of their job. Finally, they have the *responsibility* to inform their supervisors of accidents and conditions or work practices they believe to be a hazard to their health or to the health of others. *All employees working in laboratories related to the mission of education or research at the College of Charleston and all associated facilities are accountable for complying with this Chemical Hygiene Plan.*

HAZARDOUS CHEMICALS

The OSHA Laboratory Standard defines a hazardous chemical as any element, chemical compound, or mixture of elements and/or compounds which possess physical or health hazards.

A chemical is a **physical hazard** if it is a flammable, a combustible liquid, a compressed gas, an explosive, an organic peroxide, an oxidizer, pyrophoric, unstable material (reactive), or water-reactive.

A chemical is a **health hazard** if there is evidence that acute or chronic health effects may occur in exposed employees. Included are:

- carcinogens
- reproductive toxins
- sensitizers
- neurotoxins (nerve)
- hepatotoxins (liver)
- irritants
- corrosives
- radioactive material
- biohazards
- nephrotoxins (kidney)

- agents that act on the hematopoietic system (blood)
- agents that damage the lungs, skin, eyes, or mucous membranes

See Appendix H for definitions of these terms.

In most cases, the label will indicate if the chemical is hazardous. Look for key words like **caution, hazardous, toxic, dangerous, corrosive, irritant, carcinogen**, etc.

Employees who are unsure whether a chemical in use is hazardous may review the **Safety Data Sheet (SDS)**, contact a supervisor, instructor, or contact the Director of Environmental Health and Safety (X3-6802).

With certain chemicals and mixtures, including **select carcinogens, reproductive toxins**, and/or substances which have a **high degree of acute toxicity**, *designated areas* must be established and posted for work activities. A designated area may be the entire laboratory, an area of a laboratory, or a device such as a laboratory chemical fume hood or biosafety cabinet. As part of this CHP, designated area stickers can be obtained from EHS (X3-6802).

SAFETY DATA SHEETS (SDSs)

A Safety Data Sheet (SDS) is a document containing chemical hazard and safe handling information prepared in accordance with the OSHA Hazard Communication Standard. An example of a SDS is included at the end of Part I (pp.12-20).

Chemical manufacturers and distributors must provide a SDS the first time a hazardous chemical/product is shipped to a facility.

Note: Many manufacturers and distributors consider College of Charleston the facility, thereby not including a SDS for subsequent shipments of the same materials to different departments. Only a SDS received must be retained and made available to laboratory workers. However, you can request a SDS for any laboratory chemical from the manufacturer or distributor, or by contacting EHS (X3-6802).

The EHS office is the central repository for SDS. If an employee wants to review an SDS, the supervisor, instructor, or EHS will provide a copy upon request. If you need an SDS for your work area file, contact the chemical supplier or EHS.

CHEMICAL INVENTORIES

The OSHA Laboratory Standard does not require chemical inventories; however, the College of Charleston EHS expects every area to know the chemicals and quantities of hazardous chemicals it has in a particular area. This is best achieved by adopting the practice of strict inventory control. An annual inventory reduces the number of unknowns, identifies the need to discard outdated chemicals or damaged containers, and reduces the tendency to stockpile chemicals. Laboratory supervisors, instructors, principal investigators are responsible for having the chemical inventories available in the laboratories and updated, as necessary, to be current. Chemistry Stockroom manager is responsible for keeping a current inventory of chemicals present in the Chemistry Department Stockroom.

COLLEGE OF CHARLESTON CHEMICAL HYGIENE PLAN

This document is the written Chemical Hygiene Plan (CHP) for laboratories using hazardous and/or potentially hazardous chemicals at the College of Charleston Campuses and all other related facilities. Schools, departments, divisions, sections, or other work units engaged in laboratory work whose hazards are not sufficiently covered in this written manual must customize it by adding their own sections as appropriate (e.g. assuring written standard operating procedures, hazard assessments, emergency procedures, identifying activities requiring prior approval etc.). See Appendix J.

SCOPE AND APPLICATION

The CHP applies to all personnel at the College of Charleston's Main Campus and all other related facilities engaged in the laboratory use of hazardous chemicals.

The CHP does not apply to:

1. Use of hazardous chemicals which do not meet the definition of laboratory use (see Appendix H).
2. Laboratory use of hazardous chemicals which provide no potential for employee exposure. Examples of such conditions might include:
 - a. Procedures using chemically-impregnated test media such as when a reagent strip is dipped into the specimen to be tested and the results are interpreted by comparing the color reaction to a color chart supplied by the manufacturer of the test strip, and
 - b. Commercially prepared kits such as those used in qualitative drug tests in which all of the reagents needed to conduct the test are contained in the kit.

As stated above, laboratory use of chemicals not covered by this CHP are subject to the full provisions of the OSHA Hazard Communication Standard and the College of Charleston Right-to-Know Program. Contact EHS for additional information (X3-6802).

RESPONSIBILITIES

The College of Charleston Environmental Health and Safety (EHS), in consultation with College of Charleston Departmental Chemical Hygiene Officers will develop the provisions of the CHP.

The Director of EHS and his or her designee(s) will serve as the College of Charleston Chemical Hygiene Officer.

The EHS in consultation with Departmental Chemical Hygiene Officers will establish health and safety work rules for work areas or departments.

The EHS and Departmental Chemical Hygiene Officers may assign areas of responsibility to departments, department safety and health committees, laboratory managers, supervisors and other individuals, as necessary, to implement and carry out the provisions of the CHP.

College's Deans/ Directors where the CHP is applicable, authorizes:

- the Creation of a Safety Committee within the School or Department
- EHS representatives to monitor activities in the laboratories and other College locations to ensure safety requirements are followed and work conditions allow for a safe work environment
- EHS representatives to conduct appropriate training to affected personnel, as applicable

- a Departmental Safety Committee representative to serve as the Chemical Hygiene Officer for the Department, as applicable
- the Departmental Chemical Hygiene Officer to work with the College of Charleston Chemical Hygiene Officer to carry out the provision of the CHP as applicable to the Department.

Departmental chairs shall:

- implement and maintain the CHP in their respective work areas,
- provide means and motivations to allow all supervisors, instructors, principal investigators and other employees to comply with occupational safety and health regulations.

Departmental Safety Committee shall:

- meet routinely to discuss health and safety issues within the department
- provide technical assistance to the College's EHS Department representatives on lab safety policies and procedures
- identify and recommend, in consultation with EHS, prudent practices and precautions to be adopted in order to minimize and eliminate hazardous exposures in the handling of laboratory chemical, biological and radioactive agents
- ensure SOPs and being appropriately developed for all research projects and instructional projects and they are reviewed as often as necessary and at least annually
- peer review SOPs for teaching and research laboratory activities as necessary and as requested by the EHS

Laboratory managers, supervisors, instructors, principal investigators, chairs, departmental safety committees are responsible for implementation of the CHP in the laboratory. They must ensure that:

- laboratory workers are aware of and follow the chemical hygiene rules.
- any necessary Hazard Assessments have been conducted, a written Hazard Assessment certification has been posted in each work area and has been signed by all personnel working in that area (see Appendix K).
- Standard Operating Procedures have been developed for hazardous operations and are readily available, if requested.
- personal protective equipment (PPE) and other protective equipment is available and in working order.
- appropriate safety information and training have been provided to affected CofC employees and students, including the required PPE training, prior to any laboratory work.
- facilities are at all times appropriate and adequate for use.
- requests for safety information or action from EHS are satisfied promptly.
- regular, formal inspections of their laboratory facilities and equipment are conducted at least monthly
- they know the current legal and College requirements concerning regulated substances, if applicable;
- they customize the CofC general CHP in any way necessary to provide for Standard Operating Procedures, Emergency Procedures, and circumstances and/or procedures

and/or operations requiring prior approval of the supervisor and/or EHS, if the hazards of their employees' laboratory work are not sufficiently addressed by the general CofC CHP (see Appendix J). In customizing the CHP for the specific work area, it is not permitted to omit or relax any requirements which are identified in the CofC CHP; it is only permissible for the supervisor to add and clarify the requirements, standard operating procedures, restrictions and necessary protocols.

Laboratory workers are responsible for planning and conducting each operation in accordance with the College's CHP and for developing good personal chemical hygiene habits.

While students are technically NOT covered under the provisions of the OSHA Laboratory Standard, students must be made aware of chemical health and safety hazards in classroom situations, and must be provided with information and equipment to protect themselves from those hazards. Student training must be provided at the beginning of each course and/or laboratory in which hazardous chemicals are used. When special hazards may be present for a particular class session, specific safety instructions must be provided at the beginning of each class period. A follow-up training assessment (written, demonstration or oral) must be conducted by the instructor or supervisor prior to allowing students to work with the identified hazardous chemicals, biohazards, hazardous equipment or performing hazardous procedures. Written training agreements must be kept in the Department file and be available upon request (see Appendix M).

EXPOSURE LIMITS

For laboratory uses of hazardous substances, departments must ensure that laboratory employees' exposures to such substances do not exceed either the permissible exposure limits (PELs) specified in 29 CFR 1910, subpart Z, which are set by the Occupational Safety and Health Administration (OSHA), or the Threshold Limit Values (TLVs) published by the American Conference of Governmental Industrial Hygienists (ACGIH), whichever is lower (see Appendix P).

EMPLOYEE INFORMATION AND TRAINING

Departments must provide employees with information and training to ensure that they are apprised of the hazards of chemicals present in their work area and the steps they should take to protect themselves from these hazards. Training may take the form of individual instruction, group seminars, audio-visual presentations, handout material, or any combination of the above. At a minimum, the training must include the specific hazards associated with the chemicals in the work area when generic training is insufficient (e.g., extremely toxic materials, carcinogens, reproductive hazards) to address specific hazards.

This information must be provided at the time of an employee's initial assignment to a work area where hazardous chemicals are present; when additional hazards or exposures are introduced into the work area; and at any time when prior training appears obsolete. Employees shall receive periodic refresher information and training.

Note: Although the length of training is not specified in the OSHA regulations, effective information and initial training generally will take at least 2 hours for most laboratory scale operations. The frequency of periodic refresher information and training will vary with the hazard; however, the length of time between training sessions shall not exceed two years. If new chemicals are introduced in the workplace, new hazards are identified, procedures have changed or previous training is identified as obsolete, training must be scheduled as appropriate.

Information. Information provided by departments and accessible to employees must include:

1. The contents of the OSHA standard 29 CFR 1910.1450 and its appendices (available on the OSHA website at:

http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=10106

2. The location and availability of the College of Charleston Chemical Hygiene Plan.
3. The permissible exposure limits for OSHA regulated substances or published exposure limits for other hazardous chemicals where there is no applicable OSHA standard (available on the OSHA website);
4. Signs and symptoms associated with exposures to hazardous chemicals used in the laboratory (available on container labels and SDS);
5. The location and availability of known reference material on the hazards, safe handling, storage and disposal of hazardous chemicals found in the laboratory (see other applicable sections of this document; also available from EHS), such as SDS and label or container information.

Training. Training provided by departments to employees must include:

1. Methods and observations that may be used to detect the presence or release of a hazardous chemical (such as monitoring conducted by the College, continuous monitoring devices, visual appearance or odor of hazardous chemicals when being released, etc.);
2. Physical and health hazards that are presented by the chemicals used in the work area;
3. Measures employees must take to protect themselves from these hazards, including specific procedures the College or department has implemented to protect employees from exposure to hazardous chemicals, such as required work practices, emergency procedures, and personal protective equipment to be used;
4. Details of the College of Charleston Chemical Hygiene Plan;
5. Chemical, biological or radiological spill and incident response.

Schools and the Departments are responsible for ensuring that supervisors -- usually, but not always faculty -- are accountable for the safety training of their staff, and are able to produce adequate and complete safety training records for all staff upon request. The training need not be administered by the supervisor, but the supervisor is ultimately responsible for making it happen. Training evaluations must be conducted and can be in a quiz format, hands-on demonstrations, etc. The CofC Training Acknowledgement form (see Appendix M) must be completed at the end of the training session, archived and readily available upon request.

MEDICAL CONSULTATIONS AND EXAMINATIONS

Note: Acute medical care for **students** will normally be provided by the College of Charleston Student Health Center in accordance with existing College policies and procedures. Requests for special medical examinations and consultations should be arranged through EHS (X3-6802).

Departments must provide all **employees** who work with hazardous chemicals an opportunity to receive medical attention, including any follow-up examinations which the examining physician determines to be necessary, under the following circumstances:

1. When an employee develops signs or symptoms associated with a hazardous chemical to which the employee may have been exposed in the laboratory, the employee must be provided an opportunity to receive an appropriate examination.
2. Where exposure monitoring reveals an exposure level routinely above the action level (or in the absence of an action level, the PEL) for an OSHA regulated substance for which there are exposure monitoring and medical surveillance requirements, medical surveillance shall be established for the affected employee as prescribed by the specific OSHA standard.
3. When an event takes place in the work area such as a spill, leak, explosion or other occurrence resulting in the probability of a hazardous exposure, the affected employee shall be provided an opportunity for a medical consultation.

All medical examinations and consultations must be performed by or under the direct supervision of a licensed physician and must be provided at no cost to the employee, without loss of pay and at a reasonable time and place. A designated provider for minor chemical exposures, suspicious excursion levels at or near the PELs, and/or employee complaints about possible or confirmed exposure will be identified at the time of exposure based on the exposure incident. An emergency situation resulting from chemical, biological or radiological exposure requires contacting Fire and EMS at X3-5611.

ACCIDENT, INCIDENT AND ILLNESS REPORTING REQUIREMENTS

Employees/Students/Volunteers/Affiliates shall notify their supervisor immediately (as soon as reasonably possible) after an accident/incident. The "Employee Statement of Injury" and "Supervisor Statement of Injury" forms must be submitted to Human Resources within 24 hours. Forms and detailed information are available on the CofC Human Resources website at: <http://hr.cofc.edu/forms/index.php>

HAZARD IDENTIFICATION

Labels and Safety Data Sheets (SDS):

Departments must ensure that labels on incoming containers of hazardous chemicals are not removed or defaced. Departments must ensure that laboratory containers of chemicals are labeled where required. Laboratory containers, including bottles, flasks, sample vials, etc., must be marked, labeled, or coded **in all cases**. (If codes or markings other than chemical names are used, a code key or legend must be available in the workplace where it may be found quickly and easily by emergency responders or other interested parties.) Labels should bear a date of receipt and should identify the owner of the material. Departments must maintain any SDS that are received and ensure that they are readily accessible to laboratory employees. *Note:* EHS has an extensive inventory of SDS. SDS are also available from the supplier. SDS for chemicals and biological agents in use must be maintained in the laboratory where they are used or stored and/or chemical stockroom (if applicable). When chemicals are no longer used, the SDS must be removed from the active file or binder and placed in a file or folder that can be retained for 30 years.

CHEMICALS DEVELOPED IN THE LABORATORY

For chemical substances developed in the laboratory:

1. If the composition of the chemical substance which is produced exclusively for the laboratory's use is known, the principal investigator or responsible person must determine if it is a hazardous chemical (e.g., by literature search). If the chemical is determined to be hazardous, the responsible person must provide appropriate training to protect employees and maintain training records.
2. If the chemical produced is a by-product whose composition is not known, the principal investigator or responsible person must presume that the substance is hazardous and must comply with the requirements of the CHP.
3. If the chemical substance is produced for another user outside of the laboratory, the principal investigator or responsible person must comply with the Hazard Communication Standard (29 CFR 1910.1200) including the requirements for preparation of a SDS and proper labeling.

Note: The principal investigator is not required to conduct toxicological testing. However, if a Safety Data Sheet or hazard information is available for the chemical, the information must be made available to the affected employees and students.

USE OF RESPIRATORS

Where engineering controls (chemical fume hood, biosafety cabinet or local exhaust hoods) cannot be used and the use of respirators is necessary to maintain exposure below permissible exposure limits (PELs) or the Threshold Value Limits (TLVs), whichever is lower, the department must provide, at no cost to the employee, the proper respiratory protective equipment. Respirators must be selected and used in accordance with the requirements of the College of Charleston Respiratory Protection Program (contact EHS for additional information X3-6802).

STANDARD OPERATING PROCEDURES

The College's Departmental Chemical Hygiene Officers, in consultation with the College's Chemical Hygiene Officer and EHS will develop generic standard operating procedures (SOP) relevant to safety and health considerations, to be followed when laboratory work involves the use of hazardous chemicals. Lab managers, principal investigators, department safety and health committee, supervisors and/or instructors will develop written SOP for work area specific operations. SOP must be readily available in the workplace and provided to all affected personnel. For work involving extremely toxic chemicals, select carcinogens, reproductive toxins and/or biohazards, SOP must include the following provisions, where appropriate:

1. Establishment of a designated area;
2. Use of containment devices such as chemical fume hoods, biosafety cabinets or glove boxes;
3. Procedures for safe removal of contaminated waste;
4. Decontamination procedures and
5. Emergency information.

CONTROL MEASURES

When employee exposures exceed the action level as determined by sampling (or in the absence of an action level, the lower of the PEL or TLV), the affected department, with the assistance of EHS, must implement control measures to reduce employee exposure to

hazardous chemicals. These control measures may include engineering controls, administrative practices and/or the use of personal protective equipment. Employee and other personnel's (including students) exposures to extremely toxic materials, select carcinogens, and reproductive toxins must be maintained as low as reasonably achievable by hazard assessments, SOPs, engineering, and administrative controls. Green and/or less hazardous alternatives to these substances and the practice of scaling down experiments MUST be carefully evaluated by the supervisor, instructor and/or principal investigator.

PROTECTIVE EQUIPMENT

Users of hazardous chemicals are responsible for determining that chemical fume hoods and other protective equipment are present, adjusted and functioning properly prior to initiating an activity requiring their use. Chemical fume hood (CFH) installations typically include a continuous monitoring device to allow users to monitor CFH performance. In the absence of a flow device, the researcher or instructor must assure that the fume hood is used as designed and the sash height and directions for use be followed for the type of chemicals designated. Physical Plant HVAC, along with EHS, will monitor the conditions and use of fume hoods and perform annual inspections. CFH are required to be certified annually, upon movement or any maintenance. Annual certification stickers will be placed on the CFH showing air flows, sash heights and overall guidance of the use with each hood.

Call Physical Plant (X3-5550) or EHS (X3-6802) if you have questions or wish to report a problem related to CFH.

SPECIAL HAZARDS

The laboratory supervisor or responsible person will define which, if any activities, operations, or procedures constitute circumstances under which prior approval must be obtained by employees before implementation.

Note: OSHA requires each employer to identify those activities which the employer believes to be of a sufficiently hazardous nature to warrant prior "employer approval" before implementation. The Chemical Hygiene Plan identifies activities which involve extremely toxic chemicals, select carcinogens and reproductive hazards, and those activities with a high potential for personal injury and property damage. Supervisors, Instructors, Principal Investigators will need to determine if any other existing activities are subject to the requirements of this section. Except for activities identified by the EHS and Departmental Safety Committee as requiring their approval, employer approval will occur at the local level (e.g. Supervisor), upon consultation with EHS. The College's Chemical Hygiene Officer and Departmental Chemical Hygiene Officer is also available for assistance.

AVAILABILITY

The Chemical Hygiene Plan is readily available to all College's employees, employee representatives, students, volunteers and affiliates at:

<http://chemistry.cofc.edu/about/policies/health-and-safety.php>

It must be also available in hard copy in each laboratory.

Note: The most up to date CHP is available through EHS (X3-6802).

ANNUAL REVIEW

EHS is responsible for conducting an annual review of the College's Chemical Hygiene Plan, with input from the College's Chemical Hygiene Officer, Departmental Chemical Hygiene Officers and Laboratory Managers. The review process will utilize such resources as the results of internal and external audits, accident or incident reports, notices of violation, other information and tracking reports which may become available and up to date available references. The focus of the annual review is to evaluate program effectiveness, identify strengths and weaknesses and improve the program.

1. PRODUCT AND COMPANY IDENTIFICATION

Product name	: Benzene	
Product Number	: 270709	
Brand	: Sigma-Aldrich	
Product Use	: For laboratory research purposes.	
Supplier	: Sigma-Aldrich Canada, Ltd 2149 Winston Park Drive OAKVILLE ON L6H 6J8 CANADA	Manufacturer : Sigma-Aldrich Corporation 3050 Spruce St. St. Louis, Missouri 63103 USA
Telephone	: +1 9058299500	
Fax	: +1 9058299292	
Emergency Phone # (For both supplier and manufacturer)	: 1-800-424-9300	
Preparation Information	: Sigma-Aldrich Corporation Product Safety - Americas Region 1-800-521-8956	

2. HAZARDS IDENTIFICATION

Emergency Overview

Target Organs

Blood, Eyes, Female reproductive system., Bone marrow

WHMIS Classification

B2	Flammable liquid	Flammable liquid
D2A	Very Toxic Material Causing Other Toxic Effects	Carcinogen
D2B	Toxic Material Causing Other Toxic Effects	Moderate skin irritant Moderate eye irritant Mutagen

GHS Classification

Flammable liquids (Category 2)
Acute toxicity, Oral (Category 5)
Skin irritation (Category 2)
Eye irritation (Category 2A)
Germ cell mutagenicity (Category 1B)
Carcinogenicity (Category 1A)
Aspiration hazard (Category 1)
Acute aquatic toxicity (Category 2)

GHS Label elements, including precautionary statements

Pictogram



Signal word

Danger

Hazard statement(s)

H225 Highly flammable liquid and vapour.
H303 May be harmful if swallowed.
H304 May be fatal if swallowed and enters airways.

H315	Causes skin irritation.
H319	Causes serious eye irritation.
H340	May cause genetic defects.
H350	May cause cancer.
H401	Toxic to aquatic life.
Precautionary statement(s)	
P201	Obtain special instructions before use.
P210	Keep away from heat/sparks/open flames/hot surfaces. - No smoking.
P301 + P310	IF SWALLOWED: Immediately call a POISON CENTER or doctor/ physician.
P305 + P351 + P338	IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing.
P308 + P313	IF exposed or concerned: Get medical advice/ attention.
P331	Do NOT induce vomiting.

HMIS Classification

Health hazard:	2
Chronic Health Hazard:	*
Flammability:	3
Physical hazards:	0

Potential Health Effects

Inhalation	May be harmful if inhaled. Causes respiratory tract irritation.
Skin	May be harmful if absorbed through skin. Causes skin irritation.
Eyes	Causes eye irritation.
Ingestion	May be harmful if swallowed. Aspiration hazard if swallowed - can enter lungs and cause damage.

3. COMPOSITION/INFORMATION ON INGREDIENTS

Formula	: C ₆ H ₆
Molecular Weight	: 78.11 g/mol

CAS-No.	EC-No.	Index-No.	Concentration
Benzene			
71-43-2	200-753-7	601-020-00-8	-

4. FIRST AID MEASURES

General advice

Consult a physician. Show this safety data sheet to the doctor in attendance. Move out of dangerous area.

If inhaled

If breathed in, move person into fresh air. If not breathing, give artificial respiration. Consult a physician.

In case of skin contact

Wash off with soap and plenty of water. Consult a physician.

In case of eye contact

Rinse thoroughly with plenty of water for at least 15 minutes and consult a physician.

If swallowed

Do NOT induce vomiting. Never give anything by mouth to an unconscious person. Rinse mouth with water. Consult a physician.

5. FIREFIGHTING MEASURES

Conditions of flammability

Flammable in the presence of a source of ignition when the temperature is above the flash point. Keep away from heat/sparks/open flame/hot surface. No smoking.

Suitable extinguishing media

Use water spray, alcohol-resistant foam, dry chemical or carbon dioxide.

Specific hazards arising from the chemical

Flash back possible over considerable distance. Container explosion may occur under fire conditions.

Special protective equipment for firefighters

Wear self contained breathing apparatus for fire fighting if necessary.

Hazardous combustion products

Hazardous decomposition products formed under fire conditions. - Carbon oxides

Explosion data - sensitivity to mechanical impact

no data available

Explosion data - sensitivity to static discharge

no data available

Further information

Use water spray to cool unopened containers.

6. ACCIDENTAL RELEASE MEASURES**Personal precautions**

Use personal protective equipment. Avoid breathing vapors, mist or gas. Ensure adequate ventilation. Remove all sources of ignition. Evacuate personnel to safe areas. Beware of vapours accumulating to form explosive concentrations. Vapours can accumulate in low areas.

Environmental precautions

Prevent further leakage or spillage if safe to do so. Do not let product enter drains. Discharge into the environment must be avoided.

Methods and materials for containment and cleaning up

Contain spillage, and then collect with an electrically protected vacuum cleaner or by wet-brushing and place in container for disposal according to local regulations (see section 13).

7. HANDLING AND STORAGE**Precautions for safe handling**

Avoid contact with skin and eyes. Avoid inhalation of vapour or mist. Use explosion-proof equipment. Keep away from sources of ignition - No smoking. Take measures to prevent the build up of electrostatic charge.

Conditions for safe storage

Keep container tightly closed in a dry and well-ventilated place. Containers which are opened must be carefully resealed and kept upright to prevent leakage.

8. EXPOSURE CONTROLS/PERSONAL PROTECTION**Components with workplace control parameters**

Components	CAS-No.	Value	Control parameters	Basis
Benzene	71-43-2	TWA	0.5 ppm	USA. ACGIH Threshold Limit Values (TLV)
Remarks	Leukemia Substances for which there is a Biological Exposure Index or Indices (see BEI® section) Confirmed human carcinogen Danger of cutaneous absorption			
		TWA	0.5 ppm	Canada. British Columbia OEL
	IARC '1' applies to substances categorized as carcinogenic to humans, and used when there is sufficient evidence of carcinogenicity in humans. ACGIH 'A1' applies to those substances confirmed as human carcinogens based on the weight of evidence from epidemiological studies. Contributes significantly to the overall exposure by the skin route.			
		STEL	2.5 ppm	Canada. British Columbia OEL
	IARC '1' applies to substances categorized as carcinogenic to humans, and used when there is			

			sufficient evidence of carcinogenicity in humans. ACGIH 'A1' applies to those substances confirmed as human carcinogens based on the weight of evidence from epidemiological studies Contributes significantly to the overall exposure by the skin route.
	TWA	0.5 ppm 1.6 mg/m3	Canada. Alberta, Occupational Health and Safety Code (table 2: OEL)
			Confirmed Human Carcinogen (means that the agent is carcinogenic to humans) Substance may be readily absorbed through intact skin
	STEL	2.5 ppm 8 mg/m3	Canada. Alberta, Occupational Health and Safety Code (table 2: OEL)
			Confirmed Human Carcinogen (means that the agent is carcinogenic to humans) Substance may be readily absorbed through intact skin
	TWAE V	1 ppm 3 mg/m3	Canada. Quebec OELs
			A substance which may not be recirculated in accordance with section 108 A substance to which exposure must be reduced to a minimum in accordance with section 42 Carcinogenic effect detected in humans
	STEV	5 ppm 15.5 mg/m3	Canada. Quebec OELs
			A substance which may not be recirculated in accordance with section 108 A substance to which exposure must be reduced to a minimum in accordance with section 42 Carcinogenic effect detected in humans
	STEL	2.5 ppm	USA. ACGIH Threshold Limit Values (TLV)
			Leukemia Substances for which there is a Biological Exposure Index or Indices (see BEI® section) Confirmed human carcinogen Danger of cutaneous absorption
	TWAE V	0.5 ppm	Canada. Occupational Health and Safety Act - Part 11: Exposure Values for Acrylonitrile, Benzene and Mercury
			The values listed in this part apply to workplaces to which the designated substance regulation does not apply
	STEV	2.5 ppm	Canada. Occupational Health and Safety Act - Part 11: Exposure Values for Acrylonitrile, Benzene and Mercury
			The values listed in this part apply to workplaces to which the designated substance regulation does not apply
	TWA	0.5 ppm	Canada. Ontario OELs
			Skin
	STEL	2.5 ppm	Canada. Ontario OELs
			Skin

Personal protective equipment

Respiratory protection

Where risk assessment shows air-purifying respirators are appropriate use a full-face respirator with multi-purpose combination (US) or type ABEK (EN 14387) respirator cartridges as a backup to engineering controls. If the respirator is the sole means of protection, use a full-face supplied air respirator. Use respirators and components tested and approved under appropriate government standards such as NIOSH (US) or CEN (EU).

Hand protection

Handle with gloves. Gloves must be inspected prior to use. Use proper glove removal technique (without touching glove's outer surface) to avoid skin contact with this product. Dispose of contaminated gloves after use in accordance with applicable laws and good laboratory practices. Wash and dry hands.

Immersion protection

Material: Fluorinated rubber
Minimum layer thickness: 0.7 mm
Break through time: > 480 min
Material tested: Vitoject® (Aldrich Z677698, Size M)

Splash protection

Material: Fluorinated rubber
Minimum layer thickness: 0.7 mm
Break through time: > 30 min
Material tested: Vitoject® (Aldrich Z677698, Size M)

data source: KCL GmbH, D-36124 Eichenzell, phone +49 (0)6659 873000, e-mail sales@kcl.de, test method: EN374

If used in solution, or mixed with other substances, and under conditions which differ from EN 374, contact the supplier of the CE approved gloves. This recommendation is advisory only and must be evaluated by an Industrial Hygienist familiar with the specific situation of anticipated use by our customers. It should not be construed as offering an approval for any specific use scenario.

Eye protection

Face shield and safety glasses Use equipment for eye protection tested and approved under appropriate government standards such as NIOSH (US) or EN 166(EU).

Skin and body protection

Complete suit protecting against chemicals, Flame retardant antistatic protective clothing, The type of protective equipment must be selected according to the concentration and amount of the dangerous substance at the specific workplace.

Hygiene measures

Handle in accordance with good industrial hygiene and safety practice. Wash hands before breaks and at the end of workday.

Specific engineering controls

Use mechanical exhaust or laboratory fumehood to avoid exposure.

9. PHYSICAL AND CHEMICAL PROPERTIES**Appearance**

Form liquid
Colour colourless

Safety data

pH no data available
Melting point/freezing point Melting point/range: 5.5 °C (41.9 °F) - lit.
Boiling point 80 °C (176 °F) - lit.
Flash point -11.0 °C (12.2 °F) - closed cup
Ignition temperature 562 °C (1,044 °F)
Autoignition temperature 562.0 °C (1,043.6 °F)
Lower explosion limit 1.3 %(V)
Upper explosion limit 8 %(V)
Vapour pressure 221.3 hPa (166.0 mmHg) at 37.7 °C (99.9 °F)
99.5 hPa (74.6 mmHg) at 20.0 °C (68.0 °F)

Density	0.874 g/cm ³ at 25 °C (77 °F)
Water solubility	no data available
Partition coefficient: n-octanol/water	no data available
Relative vapour density	no data available
Odour	no data available
Odour Threshold	no data available
Evaporation rate	no data available

10. STABILITY AND REACTIVITY

Chemical stability

Stable under recommended storage conditions.

Possibility of hazardous reactions

Vapours may form explosive mixture with air.

Conditions to avoid

Heat, flames and sparks. Extremes of temperature and direct sunlight.

Materials to avoid

acids, Bases, Halogens, Strong oxidizing agents, Metallic salts

Hazardous decomposition products

Hazardous decomposition products formed under fire conditions. - Carbon oxides
Other decomposition products - no data available

11. TOXICOLOGICAL INFORMATION

Acute toxicity

Oral LD50

LD50 Oral - rat - 2,990 mg/kg

Inhalation LC50

LC50 Inhalation - rat - female - 4 h - 44,700 mg/m³

Dermal LD50

LD50 Dermal - rabbit - 8,263 mg/kg

Other information on acute toxicity

no data available

Skin corrosion/irritation

Skin - rabbit - Skin irritation

Serious eye damage/eye irritation

Eyes - rabbit - Eye irritation

Respiratory or skin sensitization

no data available

Germ cell mutagenicity

Laboratory experiments have shown mutagenic effects.
In vivo tests showed mutagenic effects

Genotoxicity in vitro - Human - lymphocyte
Sister chromatid exchange

Genotoxicity in vitro - mouse - lymphocyte
Mutation in mammalian somatic cells.

Genotoxicity in vivo - mouse - Inhalation
Sister chromatid exchange

Carcinogenicity

Carcinogenicity - Human - male - Inhalation
Tumorigenic: Carcinogenic by RTECS criteria. Leukaemia Blood: Thrombocytopenia.

Carcinogenicity - rat - Oral
Tumorigenic: Carcinogenic by RTECS criteria. Endocrine: Tumors. Leukaemia

This is or contains a component that has been reported to be carcinogenic based on its IARC, OSHA, ACGIH, NTP, or EPA classification.

Human carcinogen.

IARC: 1 - Group 1: Carcinogenic to humans (Benzene)

Reproductive toxicity

Reproductive toxicity - mouse - Intraperitoneal

Effects on Fertility: Pre-implantation mortality (e.g., reduction in number of implants per female; total number of implants per corpora lutea). Effects on Embryo or Fetus: Fetal death.

Teratogenicity

Developmental Toxicity - rat - Inhalation

Effects on Embryo or Fetus: Extra embryonic structures (e.g., placenta, umbilical cord). Effects on Embryo or Fetus: Fetotoxicity (except death, e.g., stunted fetus).

Developmental Toxicity - mouse - Inhalation

Effects on Embryo or Fetus: Cytological changes (including somatic cell genetic material). Specific Developmental Abnormalities: Blood and lymphatic system (including spleen and marrow).

Specific target organ toxicity - single exposure (Globally Harmonized System)

no data available

Specific target organ toxicity - repeated exposure (Globally Harmonized System)

no data available

Aspiration hazard

May be fatal if swallowed and enters airways.

Potential health effects

Inhalation	May be harmful if inhaled. Causes respiratory tract irritation.
Ingestion	May be harmful if swallowed. Aspiration hazard if swallowed - can enter lungs and cause damage.
Skin	May be harmful if absorbed through skin. Causes skin irritation.
Eyes	Causes eye irritation.

Signs and Symptoms of Exposure

Nausea, Dizziness, Headache, narcosis, Inhalation of high concentrations of benzene may have an initial stimulatory effect on the central nervous system characterized by exhilaration, nervous excitation and/or giddiness, depression, drowsiness, or fatigue. The victim may experience tightness in the chest, breathlessness, and loss of consciousness. Tremors, convulsions, and death due to respiratory paralysis or circulatory collapse can occur in a few minutes to several hours following severe exposures. Aspiration of small amounts of liquid immediately causes pulmonary edema and hemorrhage of pulmonary tissue. Direct skin contact may cause erythema. Repeated or prolonged skin contact may result in drying, scaling dermatitis, or development of secondary skin infections. The chief target organ is the hematopoietic system. Bleeding from the nose, gums, or mucous membranes and the development of purpuric spots, pancytopenia, leukopenia, thrombocytopenia, aplastic anemia, and leukemia may occur as the condition progresses. The bone marrow may appear normal, aplastic or hyperplastic, and may not correlate with peripheral blood-forming tissues. The onset of effects of prolonged benzene exposure may be delayed for many months or years after the actual exposure has ceased., Blood disorders

Synergistic effects

no data available

Additional Information

RTECS: CY1400000

12. ECOLOGICAL INFORMATION

Toxicity

Sigma-Aldrich - 270709

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Toxicity to fish	LC50 - Oncorhynchus mykiss (rainbow trout) - 5.90 mg/l - 96 h
	LC50 - Pimephales promelas (fathead minnow) - 15.00 - 32.00 mg/l - 96 h
	LC50 - Lepomis macrochirus (Bluegill) - 230.00 mg/l - 96 h
	NOEC - Pimephales promelas (fathead minnow) - 10.2 mg/l - 7 d
	LOEC - Pimephales promelas (fathead minnow) - 17.2 mg/l - 7 d
Toxicity to daphnia and other aquatic invertebrates	EC50 - Daphnia magna (Water flea) - 22.00 mg/l - 48 h
	EC50 - Daphnia magna (Water flea) - 9.20 mg/l - 48 h
Toxicity to algae	EC50 - Pseudokirchneriella subcapitata (green algae) - 29.00 mg/l - 72 h

Persistence and degradability

Biodegradability Result: - Readily biodegradable

Bioaccumulative potential

Bioaccumulation Leuciscus idus (Golden orfe) - 3 d
Bioconcentration factor (BCF): 10

Mobility in soil

no data available

PBT and vPvB assessment

no data available

Other adverse effects

An environmental hazard cannot be excluded in the event of unprofessional handling or disposal

Toxic to aquatic life.

13. DISPOSAL CONSIDERATIONS

Product

Burn in a chemical incinerator equipped with an afterburner and scrubber but exert extra care in igniting as this material is highly flammable. Offer surplus and non-recyclable solutions to a licensed disposal company. Contact a licensed professional waste disposal service to dispose of this material.

Contaminated packaging

Dispose of as unused product.

14. TRANSPORT INFORMATION

DOT (US)

UN number: 1114 Class: 3 Packing group: II
 Proper shipping name: Benzene
 Reportable Quantity (RQ): 10 lbs
 Marine pollutant: No
 Poison Inhalation Hazard: No

IMDG

UN number: 1114 Class: 3 Packing group: II EMS-No: F-E, S-D
 Proper shipping name: BENZENE
 Marine pollutant: No

IATA

UN number: 1114 Class: 3 Packing group: II
 Proper shipping name: Benzene

15. REGULATORY INFORMATION

WHMIS Classification

B2	Flammable liquid	Flammable liquid
D2A	Very Toxic Material Causing Other Toxic Effects	Carcinogen
D2B	Toxic Material Causing Other Toxic Effects	Moderate skin irritant
		Moderate eye irritant
		Mutagen

This product has been classified in accordance with the hazard criteria of the Controlled Products Regulations and the MSDS contains all the information required by the Controlled Products Regulations.

16. OTHER INFORMATION**Further information**

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PART II

HAZARDOUS CHEMICALS

and

EMPLOYEE SAFE HANDLING

GUIDELINES

SAFE HANDLING OF CHEMICALS

Employees must know the physical and health hazards associated with the chemical(s) that are to be used. Consider the physical state (gas, liquid, or solid) of the material(s). Consider the process in which the chemical(s) is being used, the facilities for storage of the materials, the facilities and equipment needed to handle an emergency, and the procedures necessary for safe disposal of the chemicals.

Questions to be considered:

1. Is the material flammable, explosive, corrosive, or reactive?
2. Is the material toxic, and if so, how exposure to the material occur (inhalation, skin or eye contact, accidental ingestion, accidental puncture)?
3. What kind of personal protective equipment (i.e. gloves, respirator, and goggles) or ventilation is needed to protect myself?
4. Will the process generate other toxic compounds, or could it result in a fire, explosion, etc.?
5. Are storage facilities appropriate for the type of materials used? Can incompatible materials be properly segregated?
6. What possible accidents can occur and what steps can be taken to minimize the likelihood and impact of an accident?
7. What are the proper procedures for disposal of the chemical(s)?

Once the potential hazards associated with the chemical(s) and the process have been evaluated, the process and work procedures to minimize or eliminate the hazards can be designed.

The following sections provide work procedures and engineering controls which can be used to minimize or eliminate hazards in the laboratory. Additional information on chemical hazards and health hazard control measures can be found in the reference list in Appendix P. If you have any questions about any information in these sections, please contact EHS (X3-6802).

GENERAL SAFETY GUIDELINES

1. Purchase the minimum amount of hazardous materials necessary to accomplish your work and dispense only the minimum amount necessary for immediate use.
2. Know the hazards associated with the materials you are using. Carefully read the label before using a chemical. Review the SDS for any special handling information. In some cases it may be necessary to do additional research. Information provided in this plan and references listed in Appendix P can help. Contact EHS (X3-6802) for assistance with the evaluation of hazards associated with a specific material.
3. Be prepared for spill or exposure emergencies and know what action to take in the event of an emergency. Be certain that necessary supplies and equipment are available for handling small spills of hazardous materials.
4. Know the location of safety equipment: telephone, emergency shower, eyewash, fire extinguisher, fire alarm pull station.
5. Do not work alone in the laboratory if you are working with hazardous materials. The principal investigator or responsible person shall make a determination as to the need for this activity and be accountable for all persons working alone in the laboratory.
6. Limit access to areas where chemicals are used or stored by posting signs and/or locking doors when areas are unattended. Do not permit children in the laboratory!
7. Use hazardous chemicals only as directed and for their intended purpose.
8. Never smell or taste a hazardous chemical or any unknown substance.
9. Vent apparatus which may discharge toxic chemicals (vacuum pumps, distillation columns, etc.) into local exhaust devices.
10. Inspect gloves and all other personal protective equipment before use. On equipment such as chemical fume hoods, clean benches and biosafety cabinets, be familiar with the certification date or "to be tested again" date given on the test sticker.
11. Perchloric acid is an extremely dangerous powerful oxidizer that requires special consideration and must be used only in specially-designed perchloric acid fume hoods that have built-in wash down systems to remove shock-sensitive deposits. Before purchasing this acid, laboratory supervisors must arrange for use (and or installation) of an approved perchloric acid hood and notify EHS in writing. Currently, The College does not have a perchloric acid hood anywhere on main campus or associated facilities.
12. Do not allow release of hazardous/toxic substances in cold rooms and warm rooms, since these have self-contained recirculated atmospheres.
13. Do not store cryogenics or dry ice in non-ventilated rooms such as cold rooms.
14. Inspect equipment or apparatus for damage before adding a hazardous chemical or beginning a hazardous procedure. Do not use damaged equipment.
15. Glass vacuum lines, pressure lines and Dewar flasks should be taped or caged.
16. Ensure that ventilation is adequate for the materials used. Refer to the SDS for information on ventilation requirements and see the "[Engineering Controls](#)" section of this Plan.

17. Avoid direct contact with any chemical. Keep chemicals off hands, face and clothing, including shoes.
18. Avoid practical jokes or other behavior which might confuse, startle or distract another worker.
19. Confine long hair and loose clothing. Wear shoes at all times in the laboratory, but do not wear sandals or perforated shoes.
20. Keep the work area clean and uncluttered with chemicals and equipment. Clean up the work area on completion of an operation, experiment, or at the end of each work day.
21. Use required personal protective equipment. See "[Personal Protective Equipment](#)" section of this Plan. Remove laboratory coats immediately upon significant contamination and contact EHS (X3-6802) for proper disposal.
22. Label all secondary containers with appropriate hazard information. Make sure that labels on primary and secondary containers do not become damaged, missing, or unreadable. Replace all labels as necessary.
23. Use good personal hygiene. Keep your hands and face clean. Wash hands thoroughly with soap and water after handling any chemical.
24. Drinking, eating, and the application of cosmetics is forbidden in areas where hazardous chemicals are in use. Smoking is forbidden in all College buildings.
25. Do not store food, drink, or utensils or equipment for preparing food or drink in the same cabinet, drawer, refrigerator or freezer near chemicals or equipment used with chemicals.
26. Never use mouth suction to fill a pipette.
27. Electrically ground and bond containers using approved methods before transferring or dispensing a flammable liquid from a large metal container to a smaller metal container.
28. Promptly clean up spills, using appropriate protective apparel, equipment and procedures. See "[Emergency Response](#)" section of this Plan.
29. Ensure that adequate storage facilities and containers are provided for hazardous materials. See "[Chemical Storage](#)" section of this Plan.
30. Ensure that hazardous materials are properly segregated into compatible categories. See "[Chemical Storage](#)" section of this Plan.
31. For unattended operations, leave lights on, place an appropriate sign on the door, and provide for containment of hazardous/toxic substances in the event of a utility service failure (e.g. loss of cooling water). Plans to conduct unattended operations with highly hazardous substances should be reviewed in advance with the supervisor, principal investigator, Department Chair and EHS, and prior approval obtained in writing and in accordance with the Working Alone and After Hours Policy of the Laboratory.
32. For specific information regarding chemical handling, contact your supervisor, instructor, or EHS (X3-6802).

METHODS OF CONTROL

ENGINEERING CONTROLS

Exposure to hazardous materials should be controlled to the greatest extent feasible by use of engineering controls. For assistance in determining engineering controls necessary for your work situation, contact EHS (X3-6802). Some engineering controls used to reduce or eliminate exposures to hazardous chemicals include:

- substitution of less hazardous equipment, chemical or process (e.g., safety cans for glass bottles)
- isolation of the operator or the process (e.g., use of barriers when handling explosives, or completely enclosing process in glove box or other enclosure)
- local and general exhaust ventilation (e.g., use of fume hoods)

1. Ventilation Controls

To determine ventilation requirements, check the SDS. Expressions on an SDS such as those listed below indicate a need for ventilation:

- use with adequate ventilation
- use in a chemical fume hood
- avoid vapor inhalation
- provide local exhaust ventilation

Ventilation recommendations must be adapted to the worksite and the specific process. For assistance in determining specific ventilation requirements for your work situation contact EHS (X3-6802).

2. Proper Use of Ventilation Systems

As a rule of thumb, use a chemical fume hood (CFH) or other local exhaust ventilation device when working with any volatile substance.

Once a ventilation system is installed in a work area, it must be used properly to be effective. The objective of a local exhaust ventilation system is to draw hazardous materials in the air away from the breathing zone of the employee. The system must be checked prior to each use to determine that it is operating properly. If the system is not working properly contact immediately Physical Plant at (X3-5550) and EHS (X3-6802) to report the issue and submit a work order to request system repair. Ventilation system should be posted out of order until properly repaired.

Do not work with hazardous materials if the required ventilation system is not working!!!

Ventilation systems must be properly configured. Be sure you know how to properly use the system in your area for the work you are doing. For use of laboratory CFH, the following guidelines, at a minimum, should be followed:

1. CFH should be marked to indicate proper sash position for optimum hood performance. The CFH sash should be set at this point for procedures which could generate toxic aerosols, gases or vapors. If it is not possible to do work with the sash height set at the point marked, or if there is no marking on the hood, contact EHS (3X6802). In general, the sash height should be set at a level where the operator is shielded to some degree from any explosions or violent reactions which could occur and where optimum air flow dynamics are achieved. Most CFH are not intended to be used with the sash fully open.
2. CFH should be equipped with a continuous reading monitoring device to indicate adequacy of flow. Learn how to read and interpret the digital alert monitor and check it

daily. If the digital alert monitor indicates a reduced air flow in the CFH, post the unit out of order and contact the lab supervisor to have the CFH repaired. CFH malfunctions must be reported immediately to Physical Plant (X3-5550).

3. Only apparatus and chemicals essential to the specific procedure or process should be placed in the CFH. Materials or equipment from previous experiments or procedures should be removed and stored in a safe location outside the hood. CFH used for experimental work should not be used for chemical or material storage. CFH used for chemical storage should be *dedicated* to chemical storage, and labeled for that purpose. CFH used for the accumulation of hazardous waste must be dedicated to that purpose and labeled as a SAA (satellite accumulation area).

If there are any questions concerning the adequacy of a CFH or the procedures for safe use of a CFH, contact EHS (X3-6802).

ADMINISTRATIVE CONTROLS

Administrative controls are specific steps which can be taken to reduce or eliminate hazards associated with the use of hazardous materials. Some administrative controls would include the following:

- Planning of experiments and procedures with safety in mind. Planning includes the development of written work procedures for safe performance of the work.
- Restricting access to areas in which hazardous materials are used.
- Using of signs or placards to identify hazardous areas (designated areas).
- Using of labels on hazardous materials.
- Substituting less toxic materials for toxic materials.
- Good housekeeping.
- Good hygiene (e.g., washing hands and other areas of possible chemical contact).
- Prohibiting the storage and preparation of food in areas where chemicals are used or stored.
- Prohibiting eating, drinking, and smoking where chemicals are used or stored and providing break areas for this purpose.
- Prohibiting mouth pipetting.
- Adding acid (or caustic) to water, never water to acid (or caustic).
- Ensuring that employees are provided training for safe work with hazardous materials.
- Purchasing only those quantities of chemicals that will be consumed within a reasonable time. Storage issues and disposal costs outweigh short-term cost discounts.
- Chemical Stockroom inventory is maintained on a weekly basis. Chemicals determined to be expired based on purchase date and/or container opening date, no experiments conducted within last 5 years and container status (e.g. loss of integrity, damaged lids, visible crystallization or corrosion on rim etc.) must be listed for next available hazardous waste pick-up.
- The College has a periodic, frequent waste pick-up contract. Contact EHS (X3-6802) for waste pick-up dates. Do not let waste accumulate in your laboratory area more than 90 days!

Restricted Access Areas

Facilities placarded with any of the following or similar warning signs are to be regarded as restricted access areas (contact EHS for appropriate signage and further information at

X3-6802):

- CAUTION - BIOHAZARD

- CAUTION - CARCINOGENS, REPRODUCTIVE TOXINS, OR OTHER EXTREMELY TOXIC CHEMICALS
- CAUTION - RADIOACTIVE MATERIAL
- CAUTION - RADIATION AREA
- CAUTION - X-RAY
- CAUTION - LASER

Such areas are not to be entered except by authorized users of the facility and those having permission from authorized users. Children are never permitted in restricted access areas. (See below for considerations relating to custodial, Physical Plant, Public Safety, or other support staff)

All areas which fit the definition of "laboratory use of hazardous chemicals" (see Definitions, Appendix H), regardless of whether they are restricted access areas, must be posted, on or near the outside of the primary entrance door(s), with:

- (1) the person having responsibility for the area and,
- (2) emergency contact name(s) and telephone number(s) of responsible persons,
- (3) signs or placards identifying all hazards within the laboratory,
- (4) the NFPA 704 diamond identifying the level of hazards,
- (5) personal protective equipment required to enter the laboratory.

The College of Charleston has adopted a standard door template which is to be used for displaying this and other important safety information; an example is available as Appendix N.

Custodians are NOT permitted to enter restricted areas unless approved by EHS (X3-6802); however, custodians MUST not touch containers of chemicals (including waste) or other research equipment or materials.

Other support personnel, such as Physical Plant or College Public Safety personnel, are permitted to enter restricted areas provided the work to be performed does not involve disturbing a chemical use area within the facility, equipment, or materials and appropriate personal protective equipment is in place if the laboratory is in operation. Examples of research materials or equipment include:

- chemical fume hoods
- biological safety cabinets
- sinks
- placarded equipment
- chemical or materials in lab
- laboratory benches

Support personnel should contact an authorized user of the facility and obtain EHS approval before performing work in restricted areas unless it is an emergency and EHS is aware of the emergency.

Immediately notify College Fire and EMS (See cover page) of any emergency or unusual conditions such as:

- spills
- contamination
- leaks
- injury
- fires

For additional information concerning restricted access areas, contact your supervisor, instructor or EHS (X3-6802).

PERSONAL PROTECTIVE EQUIPMENT

General Considerations

Personal protective equipment (PPE) may be needed to supplement available engineering controls; personal protective equipment is never used as a substitute for engineering controls.

The SDS will provide information on the personal protective equipment, recommended for use with a particular chemical, biological or radiological hazard. The SDS addresses general case conditions; all of the personal protective equipment described as needed may not be necessary for a specific job. Conversely, the SDS may not provide sufficient information for selecting a specific respirator or type of glove appropriate for the material used.

Hazard Assessments

The supervisor, principal investigator or laboratory instructor is responsible for determining and clearly identifying which personal protective devices are required for each task performed by employees, students, and /or other type of personnel working on College's premises. This is accomplished by performing a hazard assessment, documenting it on a form prescribed by EHS as is shown in Appendix K, and posting the completed hazard assessment certification on the work area information board. The SOPs should be then completed based on the hazard assessment posted and any other pertinent literature references.

Departments must provide required and appropriate personal protective equipment and supervisors, principal investigators and/or laboratory instructors must ensure that personnel is trained in all necessary aspects of PPE proper use and care. This training must be documented. Documentation must kept so to be readily available.

Failure to prescribe, provide, and properly use required personal protective equipment can result in personal injury and accidents!

Protection Against Inhalation Hazards

When ventilation is not adequate to provide protection against an inhalation hazard, respirators may be necessary. There is a variety of respirators available for use, but no one device will provide protection against all possible hazards. Respirator selection is based on the material used, process hazard, and the protection factors identified.

Respirators are not to be used except in conjunction with a comprehensive respiratory protection program. The College's Respiratory Protection Program includes a review of the process to ensure that proper equipment is selected for the job; training of all respirator users concerning the methods for proper use and care of such equipment; fitting of respirator users when required; and medical surveillance of respirator users when required (contact EHS for detailed instructions at X3-6802).

Types of respirators include:

- particle-removing air-purifying respirators
- gas and vapor-removing air-purifying respirators
- atmosphere-supplying respirators

If your work requires the use of a respirator or you suspect your work requires the use of a respirator, you should contact your supervisor, principal investigator and/or instructor. He/she will contact EHS for an evaluation of the proposed task(s) and associated exposure and will schedule a medical examination to determine that you are physically able to wear

respiratory protection. Once confirmed for use, respirator fit-testing and training will be provided prior to exposure to a known hazard.

Do not use a respirator until you have received proper training and you were cleared to use it. If you are currently using a respirator and you have not received training in its use and care, contact EHS.

Certain locations have respirators on-hand in the case of an emergency. In this case all potential users must receive training, personally assigned respirator checked monthly and its condition for use documented. If you have a respirator on-hand for use in an emergency and you have not received training in its use and care, you **MUST** contact EHS (X3-6802). An assigned respirator is to be used solely by the assigned user.

NOTE: Voluntary respirator use at CofC is in accordance with the OSHA requirements 29 CFR 1910.134 Appendix D:

http://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=STANDARDS&p_id=9784

Protection of Skin and Body

Skin and body protection involves the use of protective clothing to protect various parts of the body.

Eye and face injuries are prevented by the use of the following:

- safety glasses with side shields for dust and flying object hazards
- splash-proof goggles for chemical splash, spray and mist hazards
- full-face and neck shields for head and neck protection from various hazards (must be used with safety glasses or goggles)

Splash-proof goggles provide superior protection against dust, flying objects, and splash, spray and mist hazards. They should be the first choice for primary eye protection.

Cover all unprotected skin surfaces. Do not wear open-toe shoes, sandals, shorts, etc. in a chemical laboratory.

When there is minimal danger of skin contact with a hazardous substance, lab coats, coveralls, aprons, or protective suits **MUST** be used. General categories of contaminants include:

- toxic dusts (e.g. asbestos)
- biological agents (bacteria, viruses, biological toxins, etc.)
- lab chemicals
- radioactive materials

When there is a potential for heavily contaminated work, special attention must be given to sealing all openings in the clothing. Duct tape can be utilized for this purpose. Caps should be worn to protect hair from contamination.

Exposures to strong acids and acid gases, organic chemicals and strong oxidizing agents, carcinogens, and mutagens require the use of protective equipment that prevents skin contamination. Personal protective equipment that is penetration-proof must be utilized. Examples include:

- rubber gloves
- rubber boots
- rubberized suits
- special protective equipment

Protective garments are not equally effective for every hazardous chemical. Most protective equipment is rated with a will "break through" time period; therefore, garment selection must be based on the specific chemical utilized. Disposable gloves are meant to be used

only once and then properly discarded. Chemical protective gloves and chemical specific examples are provided in Appendix G (see also References section).

CONTAMINATED CLOTHING AND PROTECTIVE EQUIPMENT

Where splash or spill of hazardous chemicals on clothing or protective equipment occurs, the clothing/equipment should be removed and placed in a suitable covered container which prevents dispersion of the chemical (according to the SOPs Emergency information section). The clothing/equipment should be cleaned, laundered or disposed of, as determined appropriate. Personnel **MUST** not take contaminated clothing/equipment home for cleaning or laundering (contact EHS for guidance at X3-6802). Persons or companies cleaning or laundering contaminated clothing must be informed of any potentially harmful effects of exposure to the chemical contaminant. An SDS should be provided and they should be advised of the measures necessary to protect themselves and any of their employees handling the clothing.

CHEMICAL STORAGE

- Determine what equipment and space is needed for safe storage of chemicals.
 - The SDS will provide any special storage information and incompatibilities. Carefully read the label before storing a hazardous chemical.
 - Ensure all containers are **properly labeled, dated (upon receipt and opening)** and in good condition.
 - Do not store unsegregated chemicals in alphabetical order.
 - Do not store incompatible chemicals in close proximity to each other.
 - Whenever possible, separate chemicals into the following general hazard classes:
 - Flammable/combustible liquids
 - Flammable solids
 - Mineral acids
 - Organic acids (liquid)
 - Caustics
 - Oxidizers
 - Perchloric acid
 - Water-reactive
 - Air-reactive
 - Heat-reactive (require refrigeration)
 - Unstable (shock-sensitive, explosive)
 - Gases:
 - toxic
 - flammable
 - oxidizers and inert
 - Others
 - Once separated into hazard classes, chemicals could be stored alphabetically.
 - Liquids should be stored in unbreakable or double-contained packaging, or the storage cabinet should have the capacity to hold the contents if the container breaks.
 - Use spill trays under containers of reagents which can cause spill problems.
 - Do not store liquids above eye level.
 - Do not store chemicals on the top shelf of a storage unit.
 - Shelf assemblies should be firmly secured to the walls. Avoid island shelves. Each shelf should have an anti-roll lip.
 - Avoid floor chemical storage (even temporary)
 - Except when material is being transferred, keep chemical containers tightly closed.
 - Flammable liquids stored in glass containers shall not exceed 1 quart (liter). Exception: For conditions where chemical purity must be protected, flammable liquids stored in glass containers shall not exceed 1 gallon (4 liters).
 - Use approved storage cabinets, containers, and safety cans for flammable liquids.
 - Refrigerators and freezers used for the storage of chemicals or other laboratory supplies and samples must be posted with appropriate signage (e.g. "NO FOOD OR DRINK IN THIS UNIT" – see Appendix O). "No flammables or combustibles" sign must be posted if they have internal sources of ignition. Flammables and/or combustibles must be stored in fire-proof refrigerators. Contact EHS (X3-6802) for additional information.
 - Do not store chemicals on refrigerator door shelves. Containers could fall when the door is opened or closed.
 - Refrigerators for storage of food (for staff lunches, etc.) must be marked "FOOD STORAGE ONLY, NO REAGENTS IN THIS UNIT" - see Appendix O.
-

- Do not store food, beverages, or food/beverage preparation supplies or equipment in an area (cabinet, shelf, refrigerator, freezer, drawer) that is used for storage of chemicals, biological agents or equipment used in chemical or microbiological work.
- Corrosion resistant cabinets must be used for storage of corrosives.
- Store severe poisons in a dedicated poison cabinet.
- Check chemical storage areas for unusual conditions such as:
 - ✓ Improper storage of chemicals
 - ✓ deteriorating or leaking containers
 - ✓ spilled chemicals
 - ✓ extreme temperatures (too hot or cold)
 - ✓ blocked isles or exits
 - ✓ lack of or low lighting levels
 - ✓ doors blocked open, lack of security
 - ✓ fire equipment blocked, broken, missing or unchecked
 - ✓ lack of information or warning signs (e.g. “No smoking”, “Acids”, “Corrosives”, “Poisons”, “Chemical storage”, “Flammable Liquids”)
 - ✓ trash accumulation
 - ✓ smoking or open lights or matches
- Proper consideration should be given to disposing of:
 - ✓ outdated chemicals
 - ✓ chemicals older than 5 year since container opening
 - ✓ chemicals with diminished container integrity or showing failure of container
 - ✓ chemicals with visible change in chemical properties (e.g. odor, texture etc.).

Consult with the manufacturer for the shelf life of a chemical!

For more information on chemical storage and disposal contact your supervisor, principal investigator, instructor, or EHS (X3-6802).

MODEL WRITTEN GENERAL STANDARD OPERATING PROCEDURES SPECIAL PRECAUTIONS FOR WORKING WITH HAZARDOUS CHEMICALS

OSHA's Laboratory Standard defines a hazardous chemical as any element, chemical compound, or mixture of elements and/or compounds which is a physical hazard or a health hazard. The standard requires the employer to develop the protocols for which a particular laboratory operation, procedure or activity requires prior approval before implementation. The Laboratory Supervisor, Instructor or Principal Investigator will define which activities, operations, or procedures require that prior approval be obtained before implementation, in consultation with the Department Chemical Hygiene Officer, Departmental Safety Committee and EHS. Except for activities identified by the EHS and Departmental Safety Committee as requiring their approval, employer approval will occur at the local level (e.g. Supervisor). The College's Chemical Hygiene Officer and Departmental Chemical Hygiene Officer is also available for assistance.

The special precautions described in the following sections are to be used in conjunction with the information detailed in the "General Safety Guidelines." The "Special precautions" section and any other relevant instructions in this Chemical Hygiene Plan may be used as part of the written SOP required by the OSHA Laboratory Standard.

An SOP template has been developed and is available in Appendix L.

A Training Acknowledgement Form (must be used in conjunction with the SOP template) has been developed and is available in Appendix M.

Project-specific and/or area-specific standard operating procedures must be written and attached as Appendix J by departments, work units, principal investigators, laboratory managers or project directors for hazardous chemical, biohazard and hazardous operations work not covered by the following special precautions sections.

PHYSICAL HAZARDS

"Physical hazard" refers to a chemical for which there is evidence that it is a combustible liquid, a compressed gas, explosive, flammable, an organic peroxide, an oxidizer, pyrophoric, unstable (reactive) or water-reactive. Materials which present a physical hazard can be safely used if the specific hazard(s) are understood, and measures are taken to address the hazards. If appropriate precautions are not taken, a fire, an explosion, unwanted corrosion, personal injury, or property damage could occur.

Certain chemicals cannot be safely mixed or stored with other chemicals because a severe reaction can take place or an extremely toxic reaction product can result. Appendix A contains a table of chemicals known to be incompatible.

MODEL WRITTEN SOP -- Flammables and Combustibles

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Flammables and Combustibles:

Flammable/combustible materials are materials which under standard conditions can generate sufficient vapor to cause a fire in the presence of an ignition source. Flammable materials can generate sufficient vapors at temperatures below 100°F (38°C); combustibles, at temperatures at or above 100°F (38°C) and below 140°F (60°C). The vapors of these materials are invisible, and a vapor trail to an ignition source away from the immediate area can result in a flashback. Flammables are more hazardous at elevated temperatures due to more rapid vaporization. In addition, flammable and combustible materials react with oxidizers which can result in a fire. Observe the following special precautions:

1. Eliminate ignition sources such as open flames, smoking materials, hot surfaces, sparks from welding or cutting, operation of electrical equipment, and static electricity. Post conspicuous "No Smoking" signs in areas where flammable materials are used or stored. (All campus buildings are smoke free).
2. Minimize the quantity of flammables kept in the work area (and on shelves).
3. Store in approved flammable liquid containers (safety cans) if there are no concerns about purity and flammable storage cabinets, or in a special storage room designed for that purpose. Store away from oxidizers.
4. Flammable liquids stored in glass containers shall not exceed 1 quart. Exception: For conditions where chemical purity must be protected, flammable liquids stored in glass containers shall not exceed 1 gallon.
5. Refrigerators and freezers used for the storage of flammable or combustible liquids must have no internal sources of ignition (lab-safe) and must be posted with appropriate signage available through EHS (see "[Chemical Storage](#)").
6. Ensure that there is proper bonding and grounding when it is required, such as when transferring or dispensing a flammable liquid from a large container or drum. Bonding and grounding must be checked regularly.
7. Ensure that appropriate fire control systems or fire extinguishers are available, unobstructed and ready for use.

MODEL WRITTEN SOP – Corrosives

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Corrosives: *Corrosives are materials which can react with the skin causing burns similar to thermal burns, and/or which can react with metal causing deterioration of the metal surface. Acids and bases are corrosives. Observe the following special precautions.*

1. Containers and equipment used for storage and processing of corrosive materials should be corrosion resistant.
2. Eye protection and rubber gloves should always be used when handling corrosive materials. A face shield, rubber apron, and rubber boots may also be appropriate, depending on the work performed.
3. When mixing concentrated acids (caustics) with water, add the acid (caustic) slowly to water. **Never add water to acid (caustic).**
4. Acids and bases should be stored separately from each other. Organic acids should be stored with flammable materials, separate from oxidizers and oxidizing acids.

MODEL WRITTEN SOP – Oxidizers

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Oxidizers: Oxidizers are materials which readily yield oxygen or another oxidizing gas, or that readily react to promote or initiate combustion of flammable/combustible materials. **Oxidation reactions are a frequent cause of chemical accidents.** Observe these precautions to reduce risk when storing or handling oxidizers.

1. Know the reactivity of the materials involved in experiment or process. Make sure that there are no extraneous materials in the area which could become involved in a reaction.
2. If the reaction can be violent or explosive, use shields or other methods for isolating the materials or the process.
3. Use the minimum amounts necessary for the procedure. Do not keep excessive amounts of the material in the vicinity of the process.
4. Store properly, away from organic materials, flammable materials and other reducing agents.
5. Perchloric acid should be used only in specially-designed perchloric acid fume hoods equipped with wash-down systems to prevent deposition of shock-sensitive perchlorates in the ductwork and machinery. Before purchasing perchloric acid, the laboratory supervisor should arrange for use of an approved perchloric acid hood and consult with EHS (X3-6802).

MODEL WRITTEN SOP -- Water-Reactive Materials

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Water-Reactive Materials: *Materials which react with water to produce a flammable or toxic gas, or other hazardous condition are said to be water-reactive. Fire and explosion are serious concerns when working with these materials. Special precautions for safe handling of water-reactive materials will depend on the specific material, and the conditions of use and storage. Contact EHS (X3-6802) for information on the safe use of a specific material. Examples of water-reactives include alkali and alkaline earth metals (e.g. Li, Na, K, Ca, Mg), metal hydrides, some metal and nonmetal chlorides (e.g. SiCl_4 , PCl_3 , AlCl_3), calcium carbide, acid halides and acid anhydrides.*

MODEL WRITTEN SOP -- Pyrophoric Materials

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals". If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Pyrophoric Materials: *Pyrophoric materials ignite spontaneously upon contact with air. The flame may or may not be visible. Examples include butyllithium, silane, and yellow phosphorous. Store and use all pyrophorics in an inert atmosphere.*

MODEL WRITTEN SOP -- Peroxidizables

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Peroxidizables: *Peroxidizables are substances or mixtures which react with oxygen to form peroxides. Some peroxides can explode with impact, heat, or friction such as that caused by removing a lid. Peroxides form inside the containers of some materials even if they have not been opened. Examples include ethyl ether, tetrahydrofuran, liquid paraffins (alkanes), and olefins (alkenes). See Appendix B for additional materials which may form peroxides. Precautions are given below.*

- 1) Date all peroxidizables upon receipt and upon opening. Unless an inhibitor has been added by the manufacturer, materials should be properly disposed of after 12 months from date of receipt or 3 months from date of opening.
- 2) Test all peroxide forming materials at least every three months.
- 3) Test prior to distillation or purification regardless of the material's age.
- 4) Do not handle or open any peroxide forming material that appears suspicious (crystal formation around the lid, viscous, oily).
- 5) Inform your instructor (supervisor, principal investigator) and colleagues in the work area immediately about the hazard.
- 6) Isolate the cabinet or area and post the following label:
"DO NOT HANDLE! DANGEROUS PEROXIDE FORMING MATERIAL!"
Contact EHS (X3-6802) promptly for proper disposal and further instructions.
- 7) Other special precautions are similar to those used for flammables.

MODEL WRITTEN SOP -- Light-Sensitive Materials

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Light-Sensitive Materials: *Light-sensitive materials are unstable with respect to light energy. They tend to degrade in the presence of light, forming new compounds which can be hazardous, or resulting in conditions such as pressure build-up inside a container which may be hazardous. Observe the following precautions.*

1. Store light-sensitive materials in a cool, dark place in amber colored bottles or other containers which reduce or eliminate penetration of light.
2. Date containers on receipt and upon opening, and dispose of surplus material after one year if unopened or 6 months if opened.

MODEL WRITTEN SOP -- Shock-Sensitive or Explosive Materials

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Shock-Sensitive or Explosive Materials: *Shock-sensitive/explosive materials are substances or mixtures which can spontaneously release large amounts of energy under normal conditions, or when struck, vibrated, or otherwise agitated. Some materials become increasingly shock-sensitive with age and/or loss of moisture. The inadvertent formation of shock-sensitive/explosive materials such as peroxides, perchlorates, picrates and azides is of great concern in the laboratory. A list of some shock-sensitive materials appears in Appendix C.*

1. Contact EHS (X3-6802) when work with shock-sensitive or explosive materials is planned or when it is suspected that the inadvertent formation of shock-sensitive materials in ductwork, piping, or chemicals being stored has occurred.
2. Date all containers of explosive or shock-sensitive materials upon receipt and when opened. Unless an inhibitor has been added, unopened shock-sensitive materials should be discarded within 12 months after receipt. Open containers of shock-sensitive materials should be discarded within 6 months of the date opened.
3. Use the minimum amount of materials necessary for a procedure. Keep a minimum amount of material on hand.
4. If there is a chance of explosion, use barriers or other methods for isolating the materials or the process.

MODEL WRITTEN SOP -- Compressed Gases

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Compressed Gases: *Special systems are needed for handling materials under pressure. Toxic and corrosive gases present special problems in designing engineering controls. The physical and health hazards of any material are typically compounded by the pressure hazard. Carefully observe special precautions.*

1. Always use the smallest size cylinder required to perform the work.
2. Cylinders of compressed gases must be handled as high energy sources.
3. Cylinders on wheeled carts must be capped and secured by an approved cylinder support strap or chain. The cart must be an approved cylinder cart. Do not attempt to take a loaded cylinder cart up or down a stairway.
4. All uncapped cylinders must be secured independently (not ganged behind a single chain) to a solid element of the lab structure. Carts are not acceptable for supporting uncapped or in-use cylinders.
5. Never bleed a cylinder completely empty. Leave a slight pressure to keep contaminants out.
6. Oil or grease on the high pressure side of an oxygen cylinder can cause an explosion. Do not lubricate an oxygen regulator or use a fuel gas regulator on an oxygen cylinder.
7. Always wear goggles or safety glasses with side shields when handling compressed gases.
8. Always use appropriate gauges, fittings, and materials compatible with the particular gas being handled. Regulators must be compatible with gas cylinders (do not use adapters).
9. When work with toxic, corrosive, or reactive gases is planned, EHS should be contacted for information concerning specific handling requirements for the gas involved. Generally, these gases will need to be used and stored with local exhaust ventilation such as a lab chemical fume hood or a gas cabinet designed for that purpose.

MODEL WRITTEN SOP – Cryogenics

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Cryogenics: *Some of the hazards associated with cryogenics (fluids used to maintain extremely low temperatures) are fire, pressure, embrittlement of materials, and skin or eye burns upon contact with the liquid. Cryogenics can condense nearly pure liquid oxygen from the air, creating a severe fire risk. A pressure hazard exists because of the large expansion ratio from liquid to gas, causing pressure build up in containers. Many materials become brittle at extreme low temperatures. Brief contact with materials at extreme low temperatures can cause burns similar to thermal burns. Carefully observe all special precautions.*

1. Equipment should be kept clean, especially when working with liquid or gaseous oxygen.
2. Mixtures of gases or fluids should be strictly controlled to prevent formation of flammable or explosive mixtures.
3. For flammable cryogenics the precautions provided in the "Flammable/Combustible Materials" section of this plan should be used.
4. Always wear goggles when handling cryogenics. If there is a splash or spray hazard, a face shield over the goggles, an impervious apron or coat, cuffless trousers, and fully-covering, non-lacing shoes should be worn. Watches, rings, and other jewelry should not be worn. Gloves should be impervious and sufficiently large to be readily thrown off should a cryogen be spilled. Cryo-gloves or pot holders should also be used. Respirators may be required if the cryogen is toxic and sufficient local exhaust ventilation is not available. Contact EHS (X3-6802) for exposure monitoring and/or enrollment in respiratory protection program.
5. Containers and systems containing cryogenics should have pressure relief mechanisms.
6. Containers and systems should be capable of withstanding extreme cold without becoming brittle. Glass containers should be taped solidly around the outside or encased in plastic mesh.
7. Funnels should not be used for pouring liquid nitrogen or any other cryogen.
8. Large mobile Dewars or LN2 refrigerators (or the trolleys carrying these) used for transporting cryogenics within a building or between buildings should be equipped with a braking mechanism.
9. Large mobile Dewars at risk for tipping should be transported on appropriate carts. Wheeled trolleys may not be used if the vessel must pass over elevator thresholds or other slots/crevasses wider than 25% of the wheel width.
10. Dispensing stations designed to allow research staff to fill smaller vessels from a larger self-pressurizing Dewar must be located in non-public areas, and should be posted with SOP.
11. Smaller vessels of liquid nitrogen or other cryogenics transported by hand within or between buildings must have a handle or bail, and must be covered.

HEALTH HAZARDS

"Health hazard" refers to chemicals for which there is evidence that acute or chronic health effects may occur in exposed employees. This term includes chemicals which are carcinogens, toxic or highly toxic agents, reproductive toxins, irritants, corrosives, sensitizers, hepatotoxins, nephrotoxins, neurotoxins, agents which act on different developmental body systems, and agents which damage the lungs, skin, eyes, or mucous membranes. For a detailed discussion of industrial toxicology and information on health hazards associated with specific chemicals, refer to Appendix D.

For many toxic materials, chemical hygiene standards have been established and action must be taken to prevent personnel from receiving exposures in excess of these standards during the use of, or exposure to certain chemicals. These standards may be referred to as threshold limit values (TLVs) or permissible exposure limits (PELs). For specific information on the terms TLV or PEL, refer to Definitions in Appendix H.

The SDS will list the standards for the hazardous chemical or each component of a mixture. In addition, EHS has a complete listing of published TLVs and PELs and other works concerning the subject of industrial toxicology. If you would like to conduct a more thorough review of a particular compound, or if you would like an evaluation of the exposure to a specific material used in your work area, contact EHS (X3-6802).

Protection from health hazards is provided by ensuring that exposure to such hazards is minimized or eliminated. To minimize the exposure, it is necessary to determine the route by which the exposure may occur, i.e. inhalation, skin contact, puncture, ingestion, or a combination of exposure routes.

An eyewash and safety shower must be readily accessible to areas where injurious materials are used and stored. In the event of skin or eye contact with an injurious material, immediately flush the area of contact with cool water for 15 minutes. Remove all affected clothing. Get medical help. Additional information concerning eyewash and safety shower requirements is available from EHS (X3-6802).

MODEL WRITTEN SOP -- Allergens

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Allergens: *The term allergen describes a wide variety of substances that can produce skin and lung hypersensitivity. Examples include diazomethane, chromium, nickel bichromates, formaldehyde, isocyanates, and certain phenols. Wear suitable gloves to prevent hand contact with allergens or substances of unknown allergenic activity. Conduct aerosol producing procedures in a fume hood.*

MODEL WRITTEN SOP -- Embryotoxins and Reproductive Toxins

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Embryotoxins and Reproductive Toxins:

Substances that act during pregnancy to cause adverse effects on the fetus are referred to as embryotoxins. These effects include embryoletality (death of the fertilized egg, the embryo, or the fetus), malformation (teratologic effects), retard growth, and postnatal functional deficits. Examples include organo-mercurials, lead compounds, and formamide.

Because the period of greatest susceptibility to embryotoxins is the first 8-12 weeks of pregnancy, which includes a period when a woman may not know she is pregnant, women of child-bearing potential should take care to avoid skin contact with all chemicals. The term "reproductive toxins" is used to describe substances which cause harmful effects on the male or female reproductive system or the developing embryo and fetus. These effects include but are not limited to menstrual irregularity, lowered fertility, testicular atrophy, and birth defects.

1. Review each use of embryotoxins with the supervisor, principal investigator and EHS (X3-6802). Review continuing uses annually or whenever a procedural change is made.
2. Label embryotoxins as follows: EMBRYOTOXIN: READ SPECIFIC PROCEDURES FOR USE.
3. Store embryotoxins and reproductive toxins in unbreakable containers or unbreakable secondary containers in a well ventilated area.
4. Guard against spills and splashes. Appropriate safety apparel, especially gloves, should be worn. All hoods, glove boxes, or other essential engineering controls should be known to be operating properly before work is started.
5. Notify your supervisor and EHS of all incidents of exposure or spills. EHS will arrange for a medical consultation.

MODEL WRITTEN SOP -- Chemicals of Moderate Chronic or High Acute Toxicity

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Chemicals of Moderate Chronic or High Acute Toxicity: See Appendix D of this manual for definition and discussion of the meanings of chronic and acute toxicity. Examples of chemicals of moderate chronic toxicity or high acute toxicity include diisopropylfluorophosphate, hydrofluoric acid, and hydrogen cyanide.

1. Consult one of the standard compilations that list toxic properties of known substances and learn what is known about the substance that will be used. Follow the specific precautions and procedures for the chemical.
2. Use and store these substances only in designated (restricted access) areas placarded with appropriate warning signs.
3. Use a hood or other containment device for procedures which may result in the generation of aerosols or vapors; trap released vapors to prevent their discharge with fume hood exhaust.
4. Avoid skin contact by use of gloves and long sleeves and other protective apparel as appropriate.
5. Maintain records of the amounts of materials on hand, amounts used, and the names of the workers involved.
6. Be prepared for accidents and spills. At least two people should be present at all times in the laboratory if compounds in use are highly toxic or of unknown toxicity.
7. Store breakable containers in chemically resistant trays; also work and mount apparatus above such trays or cover work and storage surfaces with removable, absorbent, plastic backed paper.
8. If a major spill occurs outside the chemical fume hood, evacuate the area and call for assistance (See cover page).
9. Thoroughly decontaminate or properly dispose of contaminated clothing or shoes (contact EHS X3-6802). If possible, chemically decontaminate by chemical conversion to a less toxic product.
10. Store contaminated waste in closed, suitably labeled, impervious containers.

MODEL WRITTEN SOP -- Working with Chemicals of High Chronic Toxicity

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Working with Chemicals of High Chronic Toxicity: See Appendix D of this manual for definition and discussion of the meanings of chronic and acute toxicity. Examples of chemicals exhibiting high chronic toxicity include dimethylmercury, nickel carbonyl, benzo-a-pyrene, N-nitrosodiethylamine, and other human carcinogens or substances with high carcinogenic potency in animals.

1. Conduct all transfers and work in designated (restricted access) areas: a restricted access hood, glove box, or portion of a lab, designated for use of highly toxic substances, for which all persons with access are aware of the substances being used and necessary precautions.
2. Protect vacuum pumps against contamination by using scrubbers or HEPA filters and vent effluent into the CFH.
3. Decontaminate vacuum pumps or other contaminated equipment, including glassware, before removing them from the designated area. Decontaminate the designated area before normal work is resumed there.
4. On leaving the area, remove protective apparel (placing it in an appropriate, labeled container) and thoroughly wash hands, forearms, face, and neck.
5. Use a wet mop or a vacuum cleaner equipped with a HEPA filter to decontaminate surfaces. **DO NOT DRY SWEEP SPILLED POWDERS.**
6. If using toxicologically significant quantities of a substance on a regular basis (in quantities above a few milligrams to a few grams, depending on the substance, 3 or more times per week), contact EHS (X3-6802). EHS will arrange for a medical consultation, if appropriate.
7. Keep accurate records of the amounts of these substances stored and used, the dates of use, and names of users.
8. The designated area must be conspicuously marked with warning and restricted access signs and all containers should be appropriately labeled with identity and warning labels (e.g., CANCER-SUSPECT AGENT).
9. Ensure that contingency plans, equipment, and materials to minimize exposures of people and property in case of accident are available.
10. For a negative pressure glove box, ventilation rate must be at least 2 volume changes/hour and at a pressure of at least 0.5 inches of water gauge. For a positive pressure glove box, thoroughly test for leaks before each use. In either case, trap the exit gases or filter them through a HEPA filter and then release them into a CFH.
11. Use chemical decontamination whenever possible; ensure that containers of contaminated waste are transferred from the designated area under the supervision of authorized personnel.

MODEL WRITTEN SOP -- Animal Work with Chemicals of High Chronic Toxicity

The OSHA Laboratory Standard explicitly requires "standard operating procedures relevant to safety and health considerations to be followed when laboratory work involves the use of hazardous chemicals." If the model SOP in this section do not fulfill this requirement, you must amend and append in some manner so as to comply.

Special Precautions for Animal Work with Chemicals of High Chronic Toxicity: See Appendix D of this manual for definition and discussion of the meanings of chronic and acute toxicity.

1. For large scale studies, special facilities with restricted access are preferable.
2. When possible, administer the substance by injection or lavage instead of in diet. If administration is in the diet, use a caging system under negative pressure or under laminar air flow directed through HEPA filters prior to discharge.
3. Devise procedures which minimize formation and dispersal of contaminated aerosols, including those from food, urine, and feces (e.g., use HEPA filtered vacuum equipment for cleaning; moisten contaminated bedding before removal from the cage; mix diets in closed containers in a hood).
4. When working in the animal room, wear plastic or rubber gloves, fully buttoned laboratory coat or jumpsuit and, if needed because of incomplete suppression of aerosols, other apparel and equipment (shoe and head coverings, respirator).
5. Dispose of contaminated animal tissues and excreta using approved disposal methods. Consult EHS for additional information (X3-6802).

BIOLOGICAL HAZARDS

Each Laboratory conducting work with biological hazards must develop a Laboratory Specific Biological Safety Manual. Contact the Director of EHS for direction (X3-6802).

RADIOACTIVE MATERIALS HAZARDS

Use of radioactive materials at College of Charleston is strictly controlled. The policies and procedures for handling radioactive materials are contained in the "College of Charleston Radiation Safety Manual." Contact the Director of Fire and EMS (X3-6372) for information on training schedules, as well as for printed training materials and policies and procedures documents, prior to acquiring any radioactive materials.

IONIZING AND NON-IONIZING RADIATION HAZARDS

Laser safety, x-ray safety, and all concerns pertaining to the hazards of ionizing and non-ionizing radiation are the responsibility of the Director of Fire and EMS (X3-6372). The policies and procedures related to ionizing and non-ionizing radiation are contained in the "College of Charleston Radiation Safety Manual". Contact the Director of Fire and EMS for information on training schedules, as well as for printed training materials and policies and procedures documents.

TRANSPORTATION OF HAZARDOUS MATERIALS

TRANSPORTATION OVER THE ROAD

Any container of hazardous material transported on a road accessible to or used by the public is subject to the regulation by the U.S. Department of Transportation (DOT). DOT regulations require, in part, that no person may offer or accept a hazardous material for transportation unless the material is properly classified, described, packaged, marked, labeled, manifested, and in condition for shipment. This includes hazardous materials transported between the various College buildings and campuses. DOT regulations require the driver of a vehicle transporting hazardous materials in quantities requiring a placard to possess a Commercial Driver's License. For materials classified as "dangerous by inhalation", there is no exempt quantity. DOT regulations also specify mandatory training requirements for any individual who engages in the following activities:

- a. Load, unloads, or handles hazardous materials in transportation;
- b. Reconditions or tests containers, drums, or packages represented for use in the transportation of hazardous materials;
- c. Prepares hazardous materials for transportation;
- d. Is responsible for safety of transported hazardous materials; or
- e. Operates a vehicle (including personal vehicle) used to transport hazardous materials.

Prior to shipping or transporting a hazardous material on behalf of College of Charleston, please contact the Director of EHS (X3-6802) to schedule initial and/or recurrent mandatory hazardous materials transportation training. Refer to Appendix H for a complete definition of hazardous materials (see Hazardous Material DOT).

TRANSPORTATION INSIDE BUILDINGS AND BY FOOT

The EHS has issued the following policy for the transportation of hazardous materials inside of buildings or while on foot:

- a. Stock Room personnel shall not dispense or sell chemicals in breakable containers of any size unless the customer has an approved transport container in which to place the chemical for transporting before leaving the Stock Room. Chemical requisitioners may purchase a transport container from Chemistry Stores or General Stores.
- b. Approved Transport Container means a commercially available bottle carrier made of rubber, metal, or plastic with carrying handle(s) which is large enough to hold the contents of the container if broken in transit. Carrier lids or covers are recommended, but not required. Rubber or plastic should be used for acids/alkalis; and metal, rubber, or plastic for organic solvents.
- c. Laboratory Carts used to transport chemicals from one area to another shall be stable and in good condition. Transport only a quantity which can be handled easily. Plan the route ahead of time so as to avoid all steps or stairs.
- d. Freight Elevators, Not Passenger Elevators, should be used to transport hazardous chemicals whenever possible. The individual transporting the hazardous chemicals should operate the elevator alone if possible. Avoid getting on an elevator when a person is transporting hazardous chemicals.

WASTE DISPOSAL

Disposal of hazardous chemicals must be conducted in accordance with procedures established by EHS in "Guidelines for the Handling, Use and Disposal of Chemical Wastes." Contact the Director of EHS (X 3-6802) for more specific information on disposal procedures.

Unless pre-approved by EHS, disposal of any chemicals via the sanitary sewer system is NOT permitted. Disposal of radioactive waste and infectious waste requires special procedures. contact the Director of EHS (biohazardous wastes) at X3-6802 and/or the Director of Fire and EMS (radioactive wastes) at X 3-6372 before proceeding, or if you have more questions.

EMERGENCY RESPONSE

- Plan in advance for an emergency.
- What are the possible emergencies which could occur during your work, e.g., fire, spill, high level chemical exposure?
- Are systems available to alert you to an emergency situation, e.g., chemical exposure monitoring systems?
- What supplies and equipment should you maintain in your area to assist you or emergency response personnel in the event of an emergency, e.g., eyewash and safety shower, spill control materials, personal protective clothing?
- What training do you need to handle an emergency in your area, e.g., emergency first aid or respirator use training?
- Is it safe for you to work alone?

BASIC STEPS FOR EMERGENCY RESPONSE

Determine the nature of the emergency.

- **High hazard emergency.** If the emergency is immediately dangerous to life and health, involves a large area, major injury to personnel, is a threat to personnel, the public and the environment involves radioactive material, involves an infectious agent, or involves a highly toxic, corrosive, or reactive hazardous material, then proceed with **Plan A** below.
- **Low hazard emergency.** If the emergency is small, there is no fire hazard, involves low to moderately toxic materials in small amounts, or involves a readily treatable injury, proceed with **Plan B** below.
- **Fire and fire-related emergencies.** If the emergency involves a fire or fire-related situation such as abnormal heating of material, hazardous gas leaks, flammable liquid spill, smoke, or odor of burning, proceed with steps in the "**FIRE AND FIRE-RELATED EMERGENCIES**" section below.
- If the emergency involves a mercury spill, see section headed "**MERCURY SPILLS.**"
- **Unknown.** If you do not know the nature of the emergency or are in any way uncertain as to how to handle the emergency, proceed with **Plan A** below.

PLAN A

HIGH HAZARD EMERGENCIES

- **Isolate** the area, if possible, and evacuate.
- Keep others out of the area and take action to protect life and limb.
- Call **emergency response** numbers (see cover page) and activate the building fire system. **When you call:**

- Identify yourself and the reason you are calling.
- Identify the exact location of the emergency.
- Identify the nature of the emergency, any injuries or symptoms involved, and any hazardous materials involved if you know them.

- Provide rescue **only** if you are properly protected from the hazard. **Never attempt to rescue someone who is unconscious unless you know what the problem is and you know you are properly protected from the hazard.**

- Do not move a seriously injured person unless he/she is in further danger.
- Anyone overcome with smoke or chemical gases or vapors should be removed to uncontaminated air and treated for shock.
- Provide first aid if you have been trained.

- **For chemical splash in the eyes or on the skin**, remove contact lenses and rinse affected area for at least 15 minutes in emergency eyewash or shower, or use other water source. Remove any contaminated clothing, including undergarments and jewelry. Call an ambulance (see cover page).
- Identify yourself and be available to provide emergency response personnel information when they arrive. If possible, collect Safety Data Sheets for chemicals involved and provide these to the emergency response personnel.

PLAN B

LOW HAZARD EMERGENCIES

- For a **minor injury**, report injury to the Office of Human Resources (843.953.7320 or 953.5512) and your supervisor immediately (no later than 24 hours) and they will direct you where to go to get care. All injuries which occur on the job should be treated at *Concentra*, Dorchester Road, Ste. 100, Charleston, SC 29405 (843.554.3356) or local emergency room.
- For a **small spill**, use an absorbent material that will neutralize the spill, if available. Spill kits are available from safety equipment supply companies (see Appendix E), or the following materials can be maintained:

- | | |
|------------------------------|--|
| ▪ trisodium phosphate | ▪ "Oil-Dri," "Zorb-All," "Speedi-Dri," etc. |
| ▪ sand (not for use with HF) | ▪ absorbent paper towels |
| ▪ sodium bicarbonate | ▪ bentonite, kitty litter, sand and soda ash mixture |
| ▪ powdered citric acid | |

A dustpan and brush should be used, and protective clothing (e.g., rubber gloves and goggles) should be worn. The area should be decontaminated with soap and water after clean-up. Residue should be placed in an appropriate container for waste collection. Contact EHS at X3-6802 for disposal information.

FIRE AND FIRE-RELATED EMERGENCIES

If you discover a fire or fire-related emergency such as abnormal heating of material, hazardous gas leaks, hazardous material or flammable liquid spill, smoke, or odor of burning, immediately follow these procedures:

- Activate the building fire alarm system (fire pull station). If not available or operational, verbally notify persons in the building.
- Notify the Fire and Life Safety (X3-5611).
- Isolate the area and evacuate the building:
 - Shut down equipment in the immediate area, if possible
 - Close doors to isolate the area
 - Use a portable fire extinguisher* to:
 - Assist oneself to evacuate
 - Assist another to evacuate
 - Control a small fire, if possible

*Fire extinguisher training is required in some departments, and is available from Public Safety. Staff who have not been trained to use extinguishers are should not attempt to do so.

- Provide the fire/police teams with the details of the problem upon their arrival. Special hazard information you may know is essential.

If fire alarms are ringing in your building:

- evacuate the building
- move at least 200 feet away from the building
- stay clear of driveways, sidewalks and other access ways to the building
- if you are a supervisor, try to account for your employees and report any missing persons to the emergency personnel at the scene.

- Assist emergency personnel, as requested.
- Do not reenter the building until directed to do so.

MERCURY SPILLS

For **small spills**, such as a thermometer break, use a trapped vacuum line attached to a tapered glass tube, similar to a medicine dropper, to pick up mercury droplets.

- Do not use a domestic or commercial vacuum cleaner.
- Cover small droplets in accessible areas with one of the following:
 - sodium polysulfide solution
 - powdered sulfur
 - silver metal compounds
 - dry ice to freeze the mercury droplets
- Place residue in container for hazardous waste collection.

For **larger spills**, or any spill for which you believe unrecovered mercury might remain, contact College Fire and EMS for spill clean-up, instructions, or assistance (3-5611).

INJURY AND ILLNESS

GENERAL

Employees and students must notify their immediate supervisor or instructor of all illnesses and injuries related to exposure to hazardous chemicals. Students should report to the College of Charleston Student Health Center if medical attention is required. Students should be accompanied by a friend, teaching assistant or instructor. Employees can be treated at *Concentra*, Dorchester Road, Ste. 100, Charleston, SC 29405 (843.554.3356) or local emergency room, at the direction of Human Resources (843.953.7320 or 953.5512).

If emergency transportation or treatment is necessary, call the College Fire and EMS (953-5611), or as applicable (see cover page) to get transportation for the victim.

Do not transport injured person(s) in personal or department vehicles. Call 3-5611 (or as applicable, see cover page) for ambulance transportation, or Human Resources for direction.

Do not move a seriously injured person unless he/she is in further danger.

In cases of serious injury or illness, it is imperative that appropriate actions be followed immediately. When in doubt as to what should be done, telephone the College Police at (see cover page) for assistance.

Give emergency and medical personnel the following information:

- your name, location and nature of the emergency
- the name of the chemical involved
- the amount involved
- area of the body affected
- symptoms

The supervisor or instructor must ensure the appropriate injury report forms are completed. Contact Human Resources (843.953.7320 or 953.5512) or your Department Chairperson for additional information.

If you have any questions regarding injury and illness procedures, contact your supervisor, instructor, or Human Resources (843.953.7320 or 953.5512). Please also check Human Resources website for detailed information and forms at:

<http://hr.cofc.edu/benefits/workers-compensation.php#reporting>

MINOR FIRST AID

First Aid Kits. If a department desires a first aid kit, it must be maintained with essential supplies at all times. Contact EHS for a list of essential supplies.

First aid kits must be readily accessible. If the kit is not visible, the area where it is stored must be clearly marked.

- Do not dispense or administer any medications, including aspirin.
- Do not put any ointments or creams on wounds or burns (use cool water) unless they are approved for use as part of the department first aid kit
- Check the SDS for special first aid information.
- After giving first aid, call the ambulance (see cover page) to transport the victim to a medical facility for evaluation.

- Student first aid cases are treated at the College of Charleston Student Health Center. Employee and visitor first aid cases are treated at treated at *Concentra*, Dorchester Road, Ste. 100, Charleston, SC 29405 (843.554.3356) or local emergency room, at the direction of Human Resources (843.953.7320 or 953.5512). For specific first aid information, contact your supervisor, principal investigator, instructor, laboratory manager, EHS or the College Fire and EMS.

APPENDICES

NOTE: For most up to date forms and signage please contact EHS (X3-6802)

APPENDIX A Incompatible Chemicals

Certain chemicals should not be stored (and cannot be easily/safely mixed) with certain other chemicals due to severe exothermicity of reaction or uncontrolled production of a toxic product. In the event of earth tremor or other unexpected breakage, especially during fire, the consequences of proximal storage of incompatible materials can be fatal to staff, fire fighters, and other emergency responders. The following list contains examples of incompatibilities. **This list should not be considered complete.** For complete information about a specific chemical, always consult at least one current Safety Data Sheet.

Acetic acid	aldehyde, bases, carbonates, hydroxides, metals, oxidizers, peroxides, phosphates, xylene, chromic acid, nitric acid, hydroxyl compounds, ethylene glycol, perchloric acid, peroxides, permanganates
Acetone	Concentrated nitric and sulfuric acid mixtures, acids, amines, oxidizers, plastics
Acetylene	halogens, mercury, potassium, oxidizers, silver, copper
Alkali/alkaline earth metals	Water, carbon tetrachloride or other chlorinated hydrocarbons, carbon dioxide, halogens, aldehydes, ketones, sulfur, plastics, acids
Ammonia (anhydrous)	mercury, calcium hypochlorite, hydrofluoric acid, acids, aldehydes, amides, halogens, heavy metals, oxidizers, plastics, sulfur
Ammonium nitrate	acids, alkalis, chloride salts, flammable & combustible materials, metals, organic materials, phosphorous, reducing agents, urea, chlorates, sulfur
Aniline	acids, aluminum, dibenzoyl peroxide, oxidizers, plastics,
Arsenical materials	Any reducing agent
Azides	acids, heavy metals, oxidizers
Bromine	acetaldehyde, alcohols, alkalis, ammonia, amines, petroleum gases, combustible materials, ethylene, fluorine, hydrogen, ketones (acetone, carbonyls, etc.), metals, sodium carbide, sulfur
Calcium oxide	water, acids, ethanol, fluorine, organic materials
Carbon (activated)	alkali metals, calcium hypochlorite, halogens, oxidizers
Carbon tetrachloride	Sodium
Chlorates	finely divided organic or combustible materials ammonium salts, acids, powdered metals, sulfur
Chlorine	acetylene, alcohols, ammonia, benzene, butadiene, butane, combustible materials, ethylene, flammable compounds (hydrazine), hydrocarbons (acetylene, hydrogen, hydrogen peroxide, iodine, metals, methane, nitrogen, oxygen, propane (or other petroleum gases), sodium carbide, sodium hydroxide
Chlorine dioxide	hydrogen, mercury, organic materials, phosphorus, potassium hydroxide, sulfur, methane, phosphine, ammonia, methane, phosphine, hydrogen sulfide
Chromic acid, chromic oxide.	acetone, alcohols, alkalis, ammonia, bases, acetic acid, naphthalene, camphor, glycerin, flammable liquids in general, naphthalene, camphor, glycerol, benzene, hydrocarbons, metals, organic materials, phosphorus, plastics
Copper	calcium, hydrocarbons, oxidizers, acetylene, hydrogen peroxide
Cumene hydroperoxide	acids (organic or inorganic)
Cyanides	acids, alkaloids, aluminum, iodine, oxidizers, strong bases
Flammable liquids	ammonium nitrate, chromic acid, hydrogen peroxide, nitric acid, sodium

	peroxide, halogens, oxygen, oxidizers in general
Fluorine	All other chemicals
Hydrocarbons (liq and gas)	see flammable liquids
Hydrocyanic acid	nitric acid, alkali
Hydrofluoric acid	metals, organic materials, plastics, silica (glass, including fiberglass), sodium, ammonia
Hydrogen peroxide	all organics, nitric acid, phosphorous, sulfuric acid, sodium, most metals or their salts
Hydrogen sulfide	acetaldehyde, metals, oxidizers, sodium, fuming nitric acid
Hydroperoxide	reducing agents
Hypochlorites	acids, activated carbon
Iodine	acetaldehyde, acetylene, ammonia, metals, sodium, hydrogen
Mercury	acetylene, aluminum, amines, ammonia, calcium, fulminic acid, lithium, oxidizers, sodium
Nitric acid	acids, nitrites, metals, sulfur, sulfuric acid, most organics, plastics, sodium
Nitrites	acids
Nitroparaffins	inorganic bases, amines
Oxalic acid	oxidizers, silver, mercury, sodium chlorite
Oxygen	all flammable & combustible materials, oil, grease, ammonia, carbon monoxide, metals, phosphorous, polymers
Perchloric acid	all organics, wood, paper, oil, grease, dehydrating agents, hydrogen halides, iodides, bismuth and alloys
Peroxides, organic	Acids (organic or mineral), avoid friction, store cold
Phosphorus (white)	oxygen, air, alkalis, reducing agents
Potassium chlorate	acids, ammonia, combustible materials, fluorine, hydrocarbons, metals, organic materials, sugars, reducing agents
Potassium perchlorate	alcohols, combustible materials, fluorine, hydrazine, metals, organic matter, reducing agents, sulfuric acid
Potassium permanganate	benzaldehyde, ethylene glycol, glycerol, sulfuric acid
Selenides	Reducing agents
Silver	Acetylene, oxalic acid, tartaric acid, ammonium compounds, fulminic acid, ozonides, peroxyformic acid
Sodium	Carbon tetrachloride, carbon dioxide, water, acids, hydrazine, metals, oxidizers
Sodium nitrate	acetic anhydride, acids, metals, organic matter, peroxyformic acid, reducing agents
Sodium peroxide	Ethyl or methyl alcohol, glacial acetic acid, acetic anhydride, benzaldehyde, carbon disulfide, glycerin, ethylene glycol, ethyl acetate, methyl acetate, furfural, benzene, hydrogen sulfide metals, oxidizers, peroxyformic acid, phosphorous, reducing agents, sugars, water
Sulfides	acids
Sulfuric acid	alcohols, bases, chlorates, perchlorates, permanganates of potassium, lithium, sodium, magnesium, calcium
Tellurides	Reducing agents

Reference: Guide for Safety in the Chemical Laboratory, 2nd ed., Manufacturing Chemists' Association, Van Nostrand Reinhold: New York, 1972, pp. 215-217, Safety in Academic Chemistry Laboratories, ACS 7th ed. 2003, and various SDSs and chemical container labels.

APPENDIX B

Peroxidizables are chemicals that can form dangerous peroxides upon exposure to air and light and might explode with violence when concentrated by evaporation or distillation, when combined with other compounds or subjected to unusual heat, mechanical shock or friction.

Peroxidizable chemicals, such as those listed below, should be dated upon receipt and date of opening. Storage and use should be limited to the time indicated (12 months from date of receipt or 3 months from date of opening). Containers which show signs of iron oxide or copper oxide should be handled with extra precaution since many metal oxides promote peroxide formation. Use the label below on peroxidizables.

The most hazardous compounds - those which can accumulate a hazardous level of peroxides simply on storage after exposure to air - are in List A. Compounds forming peroxides that are hazardous only on concentration of impurities (as in distillation or evaporation) are in List B. List C consists of vinyl monomers that may form peroxides which can initiate explosive polymerization of the monomers.

List A -- 12 months	List B -- 12 months	List C -- 12 months
Diethyl ether	Acetal	Styrene
Isopropyl ether	Dioxane	Butadiene
Divinyl acetylene	Tetrahydrofuran	Tetrafluoroethylene
Vinylidene chloride	Vinyl ether	Chlorotrifluoroethylene
Ethylene glycol dimethyl ether (glyme)	Vinyl acetate	
Dicyclopentadiene	Vinyl chloride	
Methyl acetylene	Vinyl pyridine	2-Butanol
Cumene	Chlorobutadiene (Chloroprene)	2-Propanol
Tetrahydronaphthalene	Ethylbenzene	3-Methyl-1-butanol
Cyclohexene	Methylcyclopentane	2-Pentanone
1-Pentene	Benzyl alcohol	3-Pentanone
1-Octene		

Label to be used with Peroxidizable chemicals

<p>WARNING: MAY FORM EXPLOSIVE PEROXIDES! THIS CHEMICAL HAS A LIMITED SHELF LIFE! STORE IN TIGHTLY CLOSED ORIGINAL CONTAINER. AVOID EXPOSURE TO LIGHT, AIR, AND HEAT. IF CRYSTALS, DISCOLORATION OR LAYERING ARE VISIBLE, DO NOT MOVE OR OPEN THE CONTAINER AND CONTACT EH&S IMMEDIATELY (X3-6802). CHECK FOR PEROXIDES BEFORE CONCENTRATING OR DISTILLING.</p>	
DATE RECEIVED _____	DATE OPENED _____
<p>DISPOSE OF THIS CHEMICAL 12 MONTHS AFTER RECEIPT AND 3 MONTHS AFTER OPENING.</p>	

APPENDIX C

Shock-Sensitive Materials

The following are examples of materials which can be shock-sensitive:

acetylides
aluminum ophorite explosive
amatol
ammonal
ammonium nitrate
ammonium perchlorate
ammonium picrate
ammonium salt lattice
butyl tetryl
calcium nitrate
copper acetylide
cyanuric triazide
cyclotrimethylenetrinitramine
dinitroethyleneurea
dinitroglycerine
dinitrophenol
dinitrophenolates
dinitrophenyl hydrazine
dinitrotoluene
dipicryl sulfone
dipicrylamine
erythritol tetranitrate
fulminate of mercury
fulminate of silver
fulminating gold
fulminating mercury
fulminating platinum
gelatinized nitrocellulose
guanyl nitrosamino guanyltetrazene
guanyl nitrosamino guanylidene hydrazine
guanylidene
heavy metal azides
hexanite
hexanitrodiphenylamine
hexanitrostilbene
hexogen
hydrazine mixtures
hydrazinium nitrate
hydrazoic acid
lead azide
lead mannite
lead mononitroresorcinate
lead picrate
lead salts
lead styphnate
magnesium ophorite
mannitol hexanitrate
mercury oxalate
mercury tartrate

nitrated carbohydrate
nitrated glucoside
nitrated polyhydric alcohol
nitrogen trichloride
nitrogen tri-iodide
nitroglycerin
nitroglycide
nitroglycol
nitroguanidine
nitroparaffins
nitronium perchlorate
nitrotoluene
nitrourea
organic amine nitrates
organic nitramines
organic peroxides (t-butyl peroxide)
picramic acid
picramide
picric acid
picryl chloride
picryl fluoride
polynitro aliphatic compounds
potassium nitroaminotetrazole
silver acetylide
silver azide
silver styphnate
silver tetrazene
sodatol
sodium amatol
sodium dinitro-ortho-cresolate
sodium/potassium nitrate explosive mixtures
sodium picramate
syphnic acid
tetrazene
tetranitrocarbazole
tetrytol
trimonite
trinitroanisole
trinitrobenzene
trinitrobenzoic acid
trinitrocresol
trinitronaphthalene
trinitrophenetol
trinitrotoluene
tritonol
urea nitrate

APPENDIX D

Industrial Toxicology Overview

Chemical Toxicology

Toxicology is the study of the nature and action of poisons.

Toxicity is the ability of a chemical molecule or compound to produce injury once it reaches a susceptible site in or on the body.

Toxicity hazard is the probability that injury will occur considering the manner in which the substance is used.

Dose-Response Relationships

The potential toxicity (harmful action) inherent in a substance is manifest only when that substance comes in contact with a living biological system. A chemical normally thought of as "harmless" will evoke a toxic response if added to a biological system in sufficient amount. The toxic potency of a chemical is thus ultimately defined by the relationship that is produced in a biological system.

Routes of Entry into the Body

There are four main routes by which hazardous chemicals enter the body:

- Inhalation: Absorption through the respiratory tract. Most important in terms of severity.
- Skin absorption.
- Ingestion: Absorption through the digestive tract. Can occur through eating or smoking with contaminated hands or in contaminated work areas.
- Injection. Can occur by accidental needle stick or puncture of skin with a sharp object.

Most exposure standards, Threshold Limit Values (TLVs) and Permissible Exposure Limits (PELs), are based on the inhalation route of exposure. They are normally expressed in terms of either parts per million (ppm) or milligrams per cubic meter (mg/m^3) concentration in air.

If a significant route of exposure for a substance is through skin contact, the TLV or PEL will have a "skin" notation. Examples are pesticides, carbon disulfide, carbon tetrachloride, dioxane, mercury, thallium compounds, xylene, and hydrogen cyanide.

Types of Effects

Acute poisoning is characterized by rapid absorption of the substance and the exposure is sudden and severe. Normally, a single large exposure is involved. Examples are carbon monoxide or cyanide poisoning.

Chronic poisoning is characterized by prolonged or repeated exposures of a duration measured in days, months or years. Symptoms may not be immediately apparent. Examples are lead or mercury poisoning, pesticide exposure.

Local refers to the site of action of an agent and means the action takes place at the point or area of contact. The site may be skin, mucous membranes, the respiratory tract, gastrointestinal system, eyes, etc. Absorption does not necessarily occur. Examples are strong acids or alkalis and war gases.

Systemic refers to a site of action other than the point of contact and presupposes absorption has taken place. For example, an inhaled material may act on the liver. Examples are arsenic affects the blood, nervous system, liver, kidneys and skin; benzene affects bone marrow.

Cumulative poisons are characterized by materials that tend to build up in the body as a result of numerous chronic exposures. The effects are not seen until a critical body burden is reached. Examples are heavy metals.

Substances in combination, meaning two or more hazardous materials present at the same time whose resulting effect is greater than the effect predicted based on the individual substances. This combined effect is called a **synergistic** or **potentiating** effect. An example is exposure to alcohol and chlorinated solvents.

Other Factors Affecting Toxicity

- Rate of entry and route of exposure; that is, how fast the toxic dose is delivered and by what means.
- Age can affect the capacity to repair tissue damaged.
- Previous exposure can lead to tolerance, increased sensitivity, or make no difference.
- State of health, medications, physical condition, and life style can affect the toxic response. Pre-existing disease can result in increased sensitivity.
- Environmental factors, such as temperature and pressure.
- Host factors, including genetic predisposition and the sex of the exposed individual.

Physical Classifications of Toxic Materials

Gas applies to a substance which is in the gaseous state at room temperature and pressure.

A **vapor** is the gaseous phase of a material which is ordinarily a solid or a liquid at room temperature and pressure.

When considering the toxicity of gases and vapors, the **solubility** of the substance is a key factor. Highly soluble materials like ammonia irritate the upper respiratory tract. On the other hand, relatively insoluble materials like nitrogen dioxide penetrate deep into the lung. Fat soluble materials, like pesticides, tend to have longer residence times in the body.

An **aerosol** is composed of solid or liquid particles of microscopic size dispersed in a gaseous medium. The toxic potential of an aerosol is only partially described by its concentration in milligrams per cubic meter (mg/m^3). For a proper assessment of the toxic hazard, the size of the aerosol's particles is important. Particles above 1 micrometer tend to deposit in the upper respiratory tract. Below 1 micrometer particles enter the lung. Very small particles ($< 0.2 \mu\text{m}$) are generally not deposited.

Physiological Classifications of Toxic Materials

Irritants are materials that cause inflammation of mucous membranes with which they come in contact. Inflammation of tissue results from concentrations far below those needed to cause corrosion. Examples include:

- | | | |
|---------------------|----------------------------|----------------------------|
| • ammonia | • nitrogen dioxide | • diethyl/dimethyl sulfate |
| • hydrogen chloride | • arsenic trichloride | • hydrogen fluoride |
| • halogens | • phosphorus chlorides | • ozone |
| • phosgene | • alkaline dusts and mists | |

Irritants can also cause changes in the mechanics of respiration and lung function. Examples include:

- | | | |
|------------------|---------------|---------------|
| • sulfur dioxide | • iodine | • formic acid |
| • formaldehyde | • acetic acid | • acrolein |
| • sulfuric acid | | |

Long term exposure to irritants can result in increased mucous secretions and chronic bronchitis.

A **primary irritant** exerts no systemic toxic action either because the products formed on the tissue of the respiratory tract are non-toxic or because the irritant action is far in excess of any systemic toxic action. Example: hydrogen chloride.

A **secondary irritant's** effect on mucous membranes is over-shadowed by a systemic effect resulting from absorption. Examples include hydrogen sulfide and aromatic hydrocarbons.

Exposure to a secondary irritant can result in pulmonary edema, hemorrhage, and tissue necrosis.

Corrosives are chemicals which may cause visible destruction of or irreversible alterations in living tissue by chemical action at the site of contact. Examples include sulfuric acid, potassium hydroxide, chromic acid, and sodium hydroxide

Asphyxiants have the ability to deprive tissue of oxygen.

Simple asphyxiants are inert gases that displace oxygen. Examples include, nitrogen, nitrous oxide, carbon dioxide, hydrogen, and helium.

Chemical asphyxiants have as their specific toxic action rendering the body incapable of utilizing an adequate oxygen supply. They are toxic at very low concentrations (few ppm). Examples include carbon monoxide and hydrogen cyanide.

Primary anesthetics have a depressant effect upon the central nervous system, particularly the brain. Examples include halogenated hydrocarbons, ether, and alcohols.

Hepatotoxic agents cause damage to the liver. Examples include carbon tetrachloride, nitrosamines, and tetrachloroethane.

Nephrotoxic agents damage the kidneys. Examples include halogenated hydrocarbons and uranium compounds.

Neurotoxic agents damage the nervous system. The nervous system is especially sensitive to organometallic compounds and certain sulfide compounds. Examples include:

- trialkyl tin compounds
- insecticides
- thallium
- methyl mercury
- tetraethyl lead
- manganese
- organic phosphorus
- carbon disulfide

Some toxic agents act on the blood or hematopoietic system. The blood cells can be directly affected or bone marrow can be damaged. Examples include:

- nitrites
- benzene
- nitrobenzene
- toluidine
- aniline

There are toxic agents that produce damage of the pulmonary tissue (lungs) but not by immediate irritant action. Fibrotic changes can be caused by free crystalline silica and asbestos. Other dusts can cause a restrictive disease called pneumoconiosis. Examples include coal dust, cotton dust and wood dusts.

A **carcinogen** commonly describes any agent or mixture which contains an agent that can initiate or speed the development of malignant or potentially malignant tumors or malignant neoplastic proliferation of cells. Known human carcinogens include:

- asbestos
- ethylene oxide
- coal tar pitch volatiles
- alpha-naphthylamine
- N-nitrosodimethylamine
- 4-nitrobiphenyl
- 3,3'-dichlorobenzidine
- inorganic arsenic
- methyl chloromethyl ether
- vinyl chloride
- 1,2-dibromo-3-chloropropane (DBCP)
- bis-chloromethyl ether

A **mutagen** affects the chromosome chains of exposed cells. The effect is hereditary and becomes part of the genetic pool passed on to future generations.

A **teratogen** (embryotoxic or fetotoxic agent) is an agent which interferes with normal embryonic development without damage to the mother or lethal effect on the fetus. Effects are not hereditary. Examples include lead and dibromodichloropropane.

A **sensitizer** causes a substantial proportion of exposed people to develop an allergic reaction in normal tissue after repeated exposure to the chemical. The reaction may be as mild as a rash (contact dermatitis) or as serious as anaphylactic shock. Examples include:

- epoxides
- amines
- poison ivy
- toluene diisocyanate
- chromium compounds
- chlorinated hydrocarbons
- formaldehyde
- nickel compounds

Target Organ Effects

The following is a target organ categorization of effects which may occur, including examples of signs and symptoms and chemicals which have been found to cause such effects.

• Hepatotoxics cause liver damage

Signs and symptoms: jaundice, liver enlargement
Example chemicals: carbon tetrachloride, nitrosamines, chloroform, toluene, perchloroethylene, cresol, dimethylsulfate

• Nephrotoxics produce kidney damage

Signs and symptoms: edema, proteinuria
Example chemicals: halogenated hydrocarbons, uranium, chloroform, mercury, dimethyl sulfate

• Neurotoxins affect the nervous system

Signs and symptoms: narcosis, behavioral changes, decreased muscle coordination
Example chemicals: mercury, carbon disulfide, benzene, carbon tetrachloride, lead, mercury, nitrobenzene

• Hematopoietic agents decrease blood functions

Signs and symptoms: cyanosis, loss of consciousness.
Example chemicals: carbon monoxide, cyanides, nitrobenzene, aniline, arsenic, benzene, toluene

• Pulmonary agents irritate or damage the lungs

Signs and symptoms: cough, tightness in chest, shortness of breath.
Example chemicals: silica, asbestos, nitrogen dioxide, ozone, hydrogen sulfide, chromium, nickel, alcohol.

• Reproductive toxins affect the reproductive system. (mutations and teratogenesis)

Signs and symptoms: birth defects, sterility.
Example chemicals: lead, dibromodichloropropane.

• Skin hazards affect the dermal layer of the body

Signs and symptoms: defatting of skin, rashes, irritation.
Example chemicals: ketones, chlorinated compounds, alcohols, nickel, phenol, trichloroethylene.

• Eye hazards affect the eye or vision

Signs and symptoms: conjunctivitis, corneal damage.
Example chemicals: organic solvents, acids, cresol, quinone, hydroquinone, benzyl chloride, butyl alcohol, bases.

APPENDIX E

Laboratory Safety/Supply Checklist

The presence/availability of items marked *** is required in all areas of laboratory use of hazardous chemicals (or biohazards, radioactives). Supervisors, Instructors and Principal Investigators must determine which of the others are required, based on the assessment of the lab and processes.

___	Fire extinguisher	___	Splash-proof goggles
___	Fire alarm	___	Specialty goggles U.V., IR, Laser, etc.)
___	Dust pan and broom***	___	Face shield (8" minimum)
___	Safety cans for chemical storage	___	Gloves appropriate for material(s) being used (see Table 1)***
___	Acid/corrosive storage cabinet	___	Lab coat***
___	Bottle carrier(s) (rubber, polyethylene)	___	Dust masks
___	Hazard Assessments documented and posted	___	Other PPE (list)
___	Flammable storage cabinets	___	Respirators with appropriate cartridges*
___	Spill control trays	___	Hearing protection (i.e., ear plugs)
___	Spill clean-up media for: <input checked="" type="checkbox"/> Acid <input checked="" type="checkbox"/> Base <input checked="" type="checkbox"/> Solvent <input checked="" type="checkbox"/> Oil <input checked="" type="checkbox"/> Mercury Radioactivity	___	Emergency procedures for: <input type="checkbox"/> a) Fire*** <input type="checkbox"/> b) Tornado*** <input type="checkbox"/> c) Chemical spill or explosion***
___	Biosafety supplies: a. Sharps containers b. Autoclave bags c. Biohazard warning labels	___	Laboratory chemical fume hoods (fan operational, adequate face velocity, no broken glass, no waste accumulation unless designated, clean and orderly)
___	Chemical Hygiene Plan***	___	Standard Operating Procedures***
___	Safety Data Sheets	___	Labeled Containers***
___	Safety shower and eyewash		

* Cartridge respirators may only be worn by employees enrolled in the College of Charleston Respiratory Protection Program. Contact EHS (X3-6802) for more information.

APPENDIX F
Chemicals Requiring Designated Areas:
Select Carcinogens, Reproductive Toxins, and
Substances Which Have a High Degree of Acute Toxicity
 Partly revised summer 2003

This list is revised periodically to reflect changes in the publications used as references (National Toxicology Program, OSHA regulations, and International Agency for Research on Cancer). Contact EHS about the most recent updates (X3-6802).

1-(2-Chloroethyl)-3-(4-methylcyclohexyl)-1-nitrosourea	[13909-09-6]	3,7-Dinitrofluoranthene	[105735-71-5]
1-(2-Chloroethyl)-3-cyclohexyl-1-nitrosourea (CCNU,	[13010-47-4]	3,9-Dinitrofluoranthene	[22506-53-2]
1,1,2,2-Tetrachloroethane	[79-34-5]	3-Amino-9-ethylcarbazole hydrochloride	[6109-97-3]
1,1,2-trichloroethane (vinyl trichloride)	[79-00-5]	3-Bromopropyne (Propargyl Bromide)	[106-96-7]
1,1-Dichloroethane	[75-34-3]	3-Methylcholanthrene	[56-49-5]
1,1-Dichloroethylene (vinylidene chloride)	[75-35-4]	4-(N-Nitrosomethylamino)-1-(3-pyridyl)-1-butanone (NNK)	[64091-91-4]
1,1-dimethylhydrazine (UDMH)	[57-14-7]	4,4'-diaminodiphenyl ether (4,4'-oxydianiline)	[101-80-4]
1,2,3-Trichloropropane	[96-18-4]	4,4'-Methylene bis(2-methylaniline)	[838-88-0]
1,2-dibromo-3-chloropropane (DBCP, Fumazone)	[96-12-8]	4,4'-Methylenebis(2-chloroaniline) (MBOCA)	[101-14-4]
1,2-Dichloropropane	[78-87-5]	4,4'-methylenebis(N,N-dimethylaniline)	[101-61-1]
1,2-Diethylhydrazine	[1615-80-1]	4,4'-Methylenedianiline (4,4'-diaminodiphenylmethane)	[101-77-9]
1,2-Dimethylhydrazine	[540-73-8]	4,4'-Methylenedianiline Dihydrochloride	[13552-44-8]
1,3-Butadiene	[106-99-0]	4,4'-Thiodianiline	[139-65-1]
1,3-Dichloropropene	[542-75-6]	4-Amino-2-nitrophenol	[119-34-6]
1,3-Propane sultone	[1120-71-4]	4-aminodiphenyl (4-aminobiphenyl)	[92-67-1]
1,4-butanediol dimethanesulfonate (Busulphan, Myleran)	[55-98-1]	4-Chloro-o-phenylenediamine	[95-83-0]
1,4-Dichloro-2-butene	[764-41-0]	4-dimethylaminoazobenzene (p-dimethylaminoazobenzene)	[60-11-7]
1,4-Dioxane	[123-91-1]	4-Nitrobiphenyl (4-Nitrodiphenyl)	[92-93-3]
1,6-Dinitropyrene	[42397-64-8]	4-Nitropyrene	[57835-92-4]
1,8-Dihydroxyanthraquinone (Danthron, Chrysazin)	[117-10-2]	4-vinyl-1-cyclohexene diepoxide (vinyl cyclohexenedioxide)	[106-87-6]
1,8-Dinitropyrene	[42397-65-9]	4-Vinylcyclohexene	[100-40-3]
1-[(5-nitrofurfurylidene)-amino]-2-imidazolidinone (Nifuradene)	[555-84-0]	5-(Morpholinomethyl)-3-[(5-nitro-furfurylidene)-amino]-2-	[139-91-3]
1-Amino-2,4-dibromoanthraquinone	[81-49-2]	5-(Morpholinomethyl)-3-[(5-nitrofurfurylidene)amino]-2-	[3795-88-8]
1-Amino-2-methylanthraquinone	[82-28-0]	5-Chloro-o-toluidine	[94-79-4]
1-Chloro-1-nitroethane	[598-92-5]	5-chloro-o-toluidine, strong acid salts	
1-Chloro-2,4-Dinitrobenzene	[97-00-7]	5-Fluorouracil	[51-21-8]
1-Nitropyrene	[5522-43-0]	5-Methoxy psoralen (bergapten, heraclin, majudin)	[484-20-8]
2-(2-Formylhydrazino)-4-(5-nitro-2-furyl)thiazole	[3570-75-0]	5-Methylchrysene	[3697-24-3]
2, 4, 5-Trichlorophenol	[95-95-4]	5-Nitroacenaphthene	[602-87-9]
2,2-Bis(bromomethyl)-1,3-propanediol	[3296-90-0]	5-Nitro-o-anisidine	[99-59-2]
2,3,7,8-tetrachlorodibenzo-p-dioxin (TCDD)	[1746-01-6]	6-methyl-2-thiouracil (methylthiouracil)	[56-04-2]
2,3-Dibromo-1-propanol	[96-13-9]	6-Nitrochrysene	[7496-02-8]
2,4,5-Trimethylaniline	[137-17-7]	7,12-Dimethylbenz(a)anthracene	[57-97-6]
2,4,5-Trimethylaniline and its strong acid salts		7H-Dibenzo[c,g]carbazole	[194-59-2]
2,4,6-Trichlorophenol	[88-06-2]	A-alpha-C (2-Amino-9H-pyrido[2,3-b]indole)	[26148-68-5]
2,4-Diaminoanisole	[615-05-4]	Acetaldehyde	[75-07-0]
2,4-Diaminotoluene	[95-80-7]	Acetamide	[60-35-5]
2,4-Dichlorophenoxyacetic acid (2,4-D)	[94-75-7]	Acetochlor	[34256-82-1]
2,4-Dichlorophenyl-p-nitrophenyl ether (nitrofen)	[1836-75-5]	Acetohydroxamic acid	[546-88-3]
2,4-Dinitroaniline	[97-02-9]	Acetylene tetrabromide	[79-27-6]
2,4-Dinitrotoluene	[121-14-2]	Acifluorfen	[62476-59-9]
2,6-Dimethylaniline (2,6-Xylidine)	[87-62-7]	Acrolein (2-Propenal)	[107-02-8]
2,6-Dinitrotoluene	[606-20-2]	Acrylamide	[79-06-1]
2-Acetylaminofluorene	[53-96-3]	Acrylonitrile	[107-13-1]
2-Amino-1-methyl-6-phenylimidazo[4,5-b]pyridine (PhIP)	[105650-23-5]	Acrylyl Chloride	[814-68-6]
2-Amino-3,4-dimethylimidazo[4,5-f]quinoline (MeIQ)	[77094-11-2]	Actinomycin D	[50-76-0]
2-Amino-5-(5-nitro-2-furyl)-1,3,4-thiadiazole	[59716-87-9]	Adriamycin (Doxorubicin hydrochloride)	[23214-92-8]
2-Amino-5-(5-nitro-2-furyl)-1,3,4-thiadiazole	[712-68-5]	Aflatoxin	[7220-81-7]
2-Aminoanthraquinone	[117-79-3]	Aflatoxin M1	[6795-23-9]
2-Aminofluorene	[153-78-6]	Aflatoxins	[1402-68-2]
2-Aminopyridine	[504-29-0]	Alachlor	[15972-60-8]
2-Methyl-1-nitroanthraquinone	[129-15-7]	Aldrin	[309-00-2]
2-Nitrofluorene	[607-57-8]	Alkylaluminums	
2-Nitropropane	[79-46-9]	all-trans retinoic acid	[302-79-4]
3-(N-Nitrosomethylamino)propionitrile	[60153-49-3]	Allyl alcohol [2-Propen-1-ol]	[107-18-61]
3,3'-Dichloro-4,4'-diaminodiphenyl ether	[28434-86-8]	Allyl chloride	[107-05-1]
3,3'-Dichlorobenzidine	[91-94-1]	Allylamine	[107-11-9]
3,3'-Dichlorobenzidine dihydrochloride	[612-83-9]	alpha-Hexachlorocyclohexane	[319-84-6]
3,3'-Dimethoxybenzidine (o-dianisidine)	[119-90-4]	alpha-Naphthylamine (1-naphthylamine)	[134-32-7]
3,3'-dimethoxybenzidine dihydrochloride (o-dianisidine)	[20325-40-0]	Alprazolam	[28981-97-7]
3,3'-dimethylbenzidine (o-tolidine)	[119-93-7]	Amikacin sulfate	[39831-55-5]
3,3'-Dimethylbenzidine dihydrochloride	[612-82-8]	Aminoglutethimide	[125-84-8]

Aminoglycosides		Bromoxynil	[1689-84-5]
Aminopterin	[54-62-6]	Butabarbital sodium	[143-81-7]
Amiodarone hydrochloride	[19774-82-4]	Butyl Hydroperoxide (Tertiary)	[75-91-2]
Amitrole (3-amino-1,2,4-triazole)	[61-82-5]	Butyl Perbenzoate (Tertiary)	[614-45-9]
ammonia (gas, liquified)	[7664-41-7]	Butylated Hydroxyanisole (BHA)	[25013-16-5]
Ammonium Perchlorate	[7790-98-9]	C.I. 12055 (C.I. Solvent Yellow 14, Sudan I)	[842-07-9]
Ammonium Permanganate	[7787-36-2]	C.I. 12075 (D&C Orange No. 17, Permanent Orange)	[3468-63-1]
Amoxapine	[14028-44-5]	C.I. 12100 (Oil Orange SS)	[2646-17-5]
Anabolic steroids (androgenic steroids)		C.I. 12156 (C.I. solvent red 80, Citrus Red No. 2)	[6358-53-8]
Analgesic mixtures containing phenacetin		C.I. 15585 (D&C Red No. 8)	[2092-56-0]
Angiotensin converting enzyme (ACE) inhibitors		C.I. 15585:1 (D&C Red No. 9)	[5160-02-1]
Aniline	[62-53-3]	C.I. 16150 (Xylidine Ponceau 2R, Ponceau MX, D&C Red No.	[3761-53-3]
Aniline hydrochloride	[142-04-1]	C.I. 16155 (Ponceau 3R, D&C Red No. 15)	[3564-09-8]
Anisindione	[117-37-3]	C.I. 22610 (Direct Blue 6)	[2602-46-2]
Antimony oxide (Antimony trioxide)	[1309-64-4]	C.I. 23635 (C. I. Acid Red 114)	[6459-94-5]
Aramite (butylphenoxyisopropyl chloroethyl sulfite)	[140-57-8]	C.I. 23850 (C.I. Direct blue 14, Trypan blue)	[72-57-1]
Aroclor	[12767-79-2]	C.I. 24400 (C.I. Direct Blue 15)	[2429-74-5]
Aroclor 1254	[11097-69-1]	C.I. 24401 (C.I. Direct Blue 218)	[28407-37-6]
Aroclor 1260	[11096-82-5]	C.I. 41000B (C.I. Basic Yellow 2, Auramine, (Brilliant Oil	[492-80-8]
arsenic and all its compounds		C.I. 42500 (Basic Red 9 monohydrochloride, pararosanilin)	[569-61-9]
Asbestos (amosite)	[12172-73-5]	C.I. 42640 (Benzyl violet 4B)	[1694-09-3]
Asbestos (ascarite, tremolite)	[1332-21-4]	C.I. 45170 (D&C Red No. 19, Rhodamine B, Basic Violet 10)	[81-88-9]
Asbestos (crocidolite)	[12001-28-4]	C.I. 64500 (Disperse Blue 1)	[2475-45-8]
Asbestos (serpentine chrysotile)	[12001-29-5]	Caodylic acid	[75-60-5]
Aspirin	[50-78-2]	Cadmium	[7440-43-9]
Atenolol	[29122-68-7]	Cadmium Chloride	[10108-64-2]
Atrazine	[1912-24-9]	cadmium compounds	
Auramine O	[2465-27-2]	Cadmium Oxide	[1306-19-0]
Azacytidine (Azacitidine, Mylosar, 5-azacytidine)	[320-67-2]	Cadmium Sulfate	[10124-36-4]
Azaserine	[115-02-6]	Cadmium Sulfide	[1306-23-6]
Azathioprine	[446-86-6]	Caffeic acid	[331-39-5]
Azobenzene	[103-33-3]	Calcium arsenate	[7778-44-1]
Barbiturates		Captafol	[2425-06-1]
Beclomethasone dipropionate	[5534-09-8]	Captafol (Crisfolatan, Difolatan, Folcid)	[2939-80-2]
Benomyl	[17804-35-2]	Captan	[133-06-2]
benz[a]anthracene (benzo[a]anthracene)	[56-55-3]	Carbaryl (Sevin)	[63-25-2]
benzal chloride (benzylidene chloride, alpha, alpha-	[98-87-3]	Carbazole	[86-74-8]
Benzene	[71-43-2]	Carbon black	[1333-86-4]
Benzidine	[92-87-5]	Carbon disulfide	[75-15-0]
benzidine salts		Carbon monoxide	[630-08-0]
Benzidine-based dyes		Carbon tetrachloride	[56-23-5]
Benzo[a]pyrene	[50-32-8]	Carbon-black extracts	
Benzo[b]fluoranthene	[205-99-2]	Carbonyl Fluoride	[353-50-4]
Benzo[j]fluoranthene	[205-82-3]	Carboplatin	[41575-94-4]
Benzo[k]fluoranthene	[207-08-9]	Carrageenan, degraded	[9000-07-1]
Benzodiazepines		Cellulose Nitrate (concentration greater than 12.6% nitrogen	[9004-70-0]
Benzofuran	[271-89-6]	Ceramic fibers (airborne particles of respirable size)	
Benzotrichloride (alpha, alpha, alpha-trichlorotoluene)	[98-07-7]	Chenodiol	[474-25-9]
Benzphetamine hydrochloride	[5411-22-3]	Chinomethionat (Oxythioquinox)	[2439-01-2]
benzyl chloride (alpha-chlorotoluene)	[100-44-7]	Chlorambucil	[305-03-3]
Beryl Ore	[1302-52-9]	Chloramphenicol (chloromycetin)	[56-75-7]
beryllium	[7440-41-7]	Chlorcyclizine hydrochloride	[1620-21-9]
Beryllium Aluminum Alloy	[12770-50-2]	Chlordane	[57-74-9]
beryllium chloride	[7787-47-5]	Chlordecone (Kepone)	[143-50-0]
beryllium and all of its compounds		Chlordiazepoxide	[58-25-3]
Beryllium Phosphate	[13598-15-7]	Chlordiazepoxide hydrochloride	[438-41-5]
Beryllium sulfate tetrahydrate	[7787-56-6]	Chlordimeform	[6164-98-3]
beryllium zinc silicate (zinc beryllium silicate)	[39413-47-3]	Chlorendic acid	[115-28-6]
beta-Butyrolactone	[3068-88-0]	Chlorinated Paraffins (avg C12 , 60% Chlorine)	[108171-26-2]
beta-Hexachlorocyclohexane	[319-85-7]	Chlorine	[7782-50-5]
beta-naphthylamine (C.I. 37270, 2-aminonaphthalene)	[91-59-8]	Chlorine dioxide	[10049-04-4]
beta-Propiolactone	[57-57-8]	Chlorine Pentafluoride	[13637-63-3]
Betel quid with tobacco		Chlorine Trifluoride	[7790-91-2]
Bis(2-chloroethyl)ether	[111-44-4]	Chlornaphazine (N,N-bis(2-chloroethyl)-2-naphthylamine)	[494-03-1]
Bis(2-ethylhexyl) Phthalate (Dioctyl phthalate , Di-sec-octyl	[117-81-7]	Chlorodibromomethane	[124-48-1]
bis(chloromethyl) ether	[542-88-1]	Chlorodiethylaluminum (also called Diethylaluminum Chloride)	[96-10-6]
bischloroethyl nitrosourea (BCNU, Carmustine)	[154-93-8]	Chloroethane (Ethyl chloride)	[75-00-3]
Bitumens , extracts of steam-refined and air-refined	[8052-42-4]	Chlorofluoromethane (fluorocarbon 31)	[593-70-4]
Bitumens, extracts of steam-refined and air refined		Chloroform	[67-66-3]
Bleomycins	[11056-06-7]	chloromethyl methyl ether (methyl chloromethyl ether)	[107-30-2]
Boron Trichloride	[10294-34-5]	Chlorophenols	
Boron trifluoride	[7637-07-2]	Chlorophenoxy herbicides	
Boron trifluoride compound with methyl ether	[353-42-4]	Chloropicrin	[76-06-2]
Bracken fern		Chloropicrin and Methyl Bromide mixture	
Bromine	[7726-95-6]	Chloropicrin and Methyl Chloride mixture	
Bromine Chloride	[13863-41-7]	Chloroprene (2-chloro-1,3-butadiene)	[126-99-8]
Bromine Pentafluoride	[7789-30-2]	Chlorothalonil	[1897-45-6]
Bromine Trifluoride	[7787-71-5]	Chlorotrianisene	[569-57-3]
Bromodichloromethane	[75-27-4]	Chlorozotocin	[54749-90-5]
Bromoform	[75-25-2]	Chromium Hexavalent Compounds	

Chrysene	[218-01-9]	Dihydroergotamine mesylate	[6190-39-2]
Ciclosporin (Cyclosporine, Sandimmune, Neoral)	[79217-60-0]	Dihydrosafrole	[94-58-6]
Cinnamyl anthranilate	[87-29-6]	Diisopropyl Peroxydicarbonate	[105-64-6]
Cisplatin	[15663-27-1]	Diisopropyl sulfate	[2973-10-6]
Cladribine	[4291-63-8]	Dilauroyl Peroxide	[105-74-8]
Clarithromycin	[81103-11-9]	Dimethyl sulfate (methyl sulfate)	[77-78-1]
Clobetasol propionate	[25122-46-7]	Dimethylamine, Anhydrous	[124-40-3]
Clofibrate	[637-07-0]	Dimethyldichlorosilane	[75-78-5]
Clomiphene citrate	[50-41-9]	Dimethyldisulfide	[624-92-0]
Clorazepate dipotassium	[57109-90-7]	Dimethylformamide	[68-12-2]
Coal tars (coke oven emissions)	[8007-45-2]	Dimethylsulfide (methyl sulfide)	[75-18-3]
Coal-tar pitches	[65996-93-2]	dimethylvinyl chloride (1-chloro-2-methylpropene)	[513-37-1]
Cobalt (powder)	[7440-48-4]	Dinitrotoluene	[25321-14-6]
Cobalt [II] oxide	[1307-96-6]	Dinitrotoluene mixture, 2,4-/2,6-	
cobalt compounds		Dinocap	[39300-45-3]
Cocaine	[50-36-2]	Dinoseb	[88-85-7]
Codeine phosphate	[52-28-8]	Di-n-propyl isocinchomeronate (MGK Repellent 326)	[136-45-8]
Coke Oven Emissions		Dioxathion	[78-34-2]
Coke oven emissions		diphenylhydantoin (phenytoin)	[57-41-0]
Colchicine	[64-86-8]	Diphenylhydantoin (Phenytoin), sodium salt	[630-93-3]
Commune Hydroperoxide	[80-15-9]	Direct Black 38	[1937-37-7]
creosote (coal tar creosote, creosote oil, liquid pitch oil)	[8001-58-9]	Direct Brown 95 (technical grade)	[16071-86-6]
creosote (wood creosote)	[8021-39-4]	Di-t-butyl Peroxide	[110-05-4]
creosols		Doxorubicin hydrochloride (Adriamycin)	[25316-40-9]
Crotonaldehyde (E)- [2-Butenal, (E)-]	[123-73-9]	Doxycycline (internal use)	[564-25-0]
Crotonaldehyde [2-Butenal]	[4170-30-3]	Doxycycline calcium (internal use)	[94088-85-4]
Cupferron (ammonium N-nitrosophenylhydroxylamine)	[135-20-6]	Doxycycline hyclate (internal use)	[24390-14-5]
Cyanazine	[21725-46-2]	Doxycycline monohydrate (internal use)	[17086-28-1]
Cyanogen (oxalonitrile, oxalic acid dinitrile)	[460-19-5]	Endrin	[72-20-8]
cyanogen chloride	[506-77-4]	Epichlorohydrin	[106-89-8]
cyanuric fluoride	[675-14-9]	Ergotamine tartrate	[379-79-3]
Cycasin	[14901-08-7]	Erionite	[12510-42-8]
Cyclohexanol	[108-93-0]	Erionite	[66733-21-9]
Cycloheximide	[66-81-9]	Estradiol 17B	[50-28-2]
Cyclohexylamine [Cyclohexanamine]	[108-91-8]	estrogens, conjugated	
Cyclophosphamide	[50-18-0]	estrogens, nonsteroidal	
cyclophosphamide hydrate	[6055-19-2]	estrogens, steroidal	
Cyclosporin A (Cyclosporine A; Ciclosporin)	[59865-13-3]	Estrone (1,3,5(10)-estratrien-3-ol-17-one, beta-Estrone)	[53-16-7]
Cyhexatin	[13121-70-5]	Ethidium bromide	[1239-45-8]
Cytarabine	[147-94-4]	ethinyl estradiol	[57-63-6]
Cytombena	[21739-91-3]	Ethionamide	[536-33-4]
Dacarbazine	[4342-03-4]	Ethyl acrylate	[140-88-5]
Daminozide	[1596-84-5]	Ethyl methanesulfonate	[62-50-0]
Danazol	[17230-88-5]	Ethyl Nitrite	[109-95-5]
Daunomycin	[20830-81-3]	Ethyl-4,4'-dichlorobenzilate	[510-15-6]
Daunorubicin hydrochloride	[23541-50-6]	Ethylamine	[75-04-7]
DDD (Dichlorodiphenyldichloroethane)	[72-54-8]	Ethylene chlorohydrin	[107-07-3]
DDE (Dichlorodiphenyldichloroethylene)	[72-55-9]	Ethylene Dibromide [1,2-Dibromoethane (EDB)]	[106-93-4]
DDT (dichlorodiphenyltrichloroethane, 1,1,1-trichloro-2,2-bis(p-	[50-29-3]	Ethylene Dichloride (1,2-Dichloroethane)	[107-06-2]
Decaborane	[17702-41-9]	Ethylene fluoroxyhydrin	[371-62-0]
Decabromobiphenyl	[13654-09-6]	Ethylene glycol monoethyl ether	[110-80-5]
Demeclocycline hydrochloride (internal use)	[64-73-3]	Ethylene glycol monoethyl ether acetate	[111-15-9]
Diacetyl Peroxide	[110-22-5]	Ethylene glycol monomethyl ether	[109-86-4]
Diaminotoluene (any isomer or mixed)		Ethylene glycol monomethyl ether acetate	[110-49-6]
Diazepam	[439-14-5]	Ethylene oxide	[75-21-8]
Diazomethane	[334-88-3]	Ethylene thiourea	[96-45-7]
Dibenz[a,h]acridine	[226-36-8]	Ethylenediamine [1,2-Ethanediamine]	[107-15-3]
Dibenz[a,h]anthracene	[53-70-3]	Ethyleneimine (aziridine)	[151-56-4]
Dibenz[a,j]acridine	[224-42-0]	Etoposide	[33419-42-0]
Dibenzo[a,e]pyrene	[192-65-4]	Etretinate	[54350-48-0]
Dibenzo[a,h]pyrene	[189-64-0]	Firemaster BP-0	
Dibenzo[a,i]pyrene	[189-55-9]	Fluazifop butyl	[69806-50-4]
Dibenzo[a,l]pyrene	[191-30-0]	Flunisolide	[3385-03-3]
Dibenzoyl Peroxide	[94-36-0]	Fluorine	[7782-41-4]
Diborane	[19287-45-7]	Fluoxymesterone	[76-43-7]
Dichloroacetic acid	[79-43-6]	Flurazepam hydrochloride	[1172-18-5]
Dichloroacetylene	[7572-29-4]	Flutamide	[13311-84-7]
Dichloromethane (Methylene Chloride)	[75-09-2]	Fluticasone propionate	[80474-14-2]
Dichlorosilane	[4109-96-0]	Fluvalinate	[69409-94-5]
Dichlorvos (No-Pest Strip, 2,2-dichloroethenyl dimethyl	[62-73-7]	Folpet	[133-07-3]
Dicumarol	[66-76-2]	Formaldehyde (gas or mixture of any concentration)	[50-00-0]
Dieldrin	[60-57-1]	Furan	[110-00-9]
Dienestrol	[84-17-3]	Furazolidone	[67-45-8]
Diepoxybutane	[1464-53-5]	Furmecyclohex	[60568-05-0]
Diesel engine exhaust		furylfuramide (2-(2-furyl)-3-(5-nitro-2-furyl)acrylamide, AF-2)	[3688-53-7]
Diethyl sulfate	[64-67-5]	Fusarin C	[79748-81-5]
Diethylstilbestrol (DES)	[56-53-1]	gamma-Butyrolactone	[96-48-0]
Diethylzinc	[557-20-0]	Ganciclovir sodium	[82410-32-0]
Diglycidyl ether (di(2,3-epoxypropyl) ether)	[2238-07-5]	Gasoline engine exhaust (condensates/extracts)	
diglycidyl resorcinol ether (DGRE)	[101-90-6]	Germane	[7782-65-2]

Glasswool fibers (airborne particles of respirable size)		Megestrol acetate	[595-33-5]
Glu-P-1 (2-Amino-6-methylidiprido[1,2-a:3',2'-d]imidazole)	[67730-11-4]	MeIQx (2-Amino-3,8-dimethylimidazo[4,5-f]quinoxaline)	[77500-04-0]
Glu-P-2 (2-Aminodiprido[1,2-a:3',2'-d]imidazole)	[67730-10-3]	MeIQx(2-Amino-3,8-dimethylimidazo[4,5-f]quinoxaline)	[7500-04-1]
Glycinaldehyde	[765-34-4]	Melphalan	[148-82-3]
Glycidol	[556-52-5]	Menotropins	[9002-68-0]
Glycol ethers		Meprobamate	[57-53-4]
Goserelin acetate	[65807-02-5]	Mercaptopurine	[6112-76-1]
Griseofulvin	[126-07-8]	Mercury	[7439-97-6]
Gyromitrin (Acetaldehyde methylformylhydrazone)	[16568-02-8]	mercury compounds	
Halazepam	[23092-17-3]	Mercury, organic cmpds	
Halothane	[151-67-7]	Merphalan	[531-76-0]
HC Blue No. 1	[2784-94-3]	Mestranol	[72-33-3]
Heptachlor	[76-44-8]	Methacrylaldehyde	[78-85-3]
Heptachlor epoxide	[1024-57-3]	Methacryloyl chloride	[920-46-7]
Hexachlorobenzene (benzene hexachloride, C6Cl6)	[118-74-1]	Methacryloyloxyethyl isocyanate	[30674-80-7]
Hexachlorobutadiene	[87-68-3]	Methacycline hydrochloride	[3963-95-9]
Hexachlorocyclohexanes	[608-73-1]	Metham sodium	[137-42-8]
Hexachlorodibenzodioxin	[34465-46-8]	Methimazole	[60-56-0]
Hexachloroethane	[67-72-1]	Methotrexate	[59-05-2]
Hexafluoroacetone	[684-16-2]	Methotrexate sodium	[15475-56-6]
Hexamethyl phosphoramidate (HMPA)	[680-31-9]	Methoxsalen (8-Methoxypsoralen)	[298-81-7]
Hexamethylene diisocyanate	[822-06-0]	Methoxyflurane	[76-38-0]
Histrelin acetate		Methyl acrylonitrile	[126-98-7]
Hydrazine Sulfate	[10034-93-2]	methyl allyl chloride (3-chloro-2-methylpropene)	[563-47-3]
Hydrazine, anhydrous	[302-01-2]	methyl bromide	[74-83-9]
hydrazobenzene (1,2-diphenylhydrazine)	[122-66-7]	methyl carbamate	[598-55-0]
Hydrogen	[1333-74-0]	methyl chloride	[74-87-3]
Hydrogen Bromide	[10035-10-6]	methyl chloroformate	[79-22-1]
hydrogen chloride (gas only)	[7647-01-0]	Methyl Ethyl Ketone Peroxide	[1338-23-4]
Hydrogen cyanide	[74-90-8]	Methyl fluoroacetate	[453-18-9]
hydrogen fluoride (gas or any mixture)	[7664-39-3]	Methyl Fluorosulfate (Methyl fluorosulfonate)	[421-20-5]
Hydrogen Peroxide (52% by weight or greater)	[7722-84-1]	methyl hydrazine (monomethylhydrazine)	[60-34-4]
Hydrogen Selenide	[7783-07-5]	methyl iodide	[74-88-4]
Hydrogen sulfide	[7783-06-4]	Methyl isocyanate	[624-83-9]
Hydroxylamine	[7803-49-8]	methyl mercaptan	[74-93-1]
Hydroxyurea	[127-07-1]	methyl mercury compounds	
Ifosfamide	[3778-73-2]	methyl methanesulfonate (methyl mesylate)	[66-27-3]
Indeno[1,2,3-cd]pyrene	[193-39-5]	Methyl thiocyanate [Thiocyanic acid, methylester]	[555-64-9]
Iodine	[7553-56-2]	methyl vinyl ketone	[78-94-4]
Iodine-131	[10043-66-0]	methylamine, anhydrous	[74-89-5]
Iprodione	[36734-19-7]	methylazoxymethanol	[590-96-5]
IQ (2-Amino-3-methylimidazo[4,5-f]quinoline)	[76180-96-6]	Methylazoxymethanol acetate	[592-62-1]
Iron dextran complex	[9004-66-4]	Methylene biphenyl isocyanate	[101-68-8]
Iron pentacarbonyl	[13463-40-6]	Methylhydrazine salts	
Isobutyl nitrite	[542-56-3]	Methylmercury compounds	
Isobutyronitrile [Propanenitrile,2-methyl-]	[78-82-0]	Methyltestosterone	[58-18-4]
Isoprene	[78-79-5]	Methyltrichlorosilane	[75-79-6]
Isopropyl chloroformate [Carbonochloridic acid, 1-	[108-23-6]	Metiram	[9006-42-2]
Isopropyl formate	[625-55-8]	Metronidazole	[443-84-1]
Isopropylamine	[75-31-0]	Michler's Ketone [4,4'-(Dimethylamino)benzophenone]	[90-94-8]
Isosafrole	[120-58-1]	Midazolam hydrochloride	[59467-96-8]
Isotretinoin	[4759-48-2]	Mineral Oils	
Kanechlor 500 (under Polychlorinated Biphenyls)	[37317-41-2]	Minocycline hydrochloride (internal use)	[13614-98-7]
Ketene	[463-51-4]	Mirex (Dichlorane)	[2385-85-5]
L-5-Morpholinomethyl)-3-[(5-nitro-furfurylidene)amino]-2-	[3031-51-4]	Misoprostol	[59122-46-2]
Lactofen	[77501-63-4]	Mitomycin C	[50-07-7]
Lasiocarpine	[303-34-4]	Mitoxantrone hydrochloride	[70476-82-3]
Lead	[7439-92-1]	Monocrotaline	[315-22-0]
Lead acetate	[301-04-2]	MOPP and other combined chemotherapy including alkylating	
Lead arsenate	[7784-40-9]	Mustard gas (2,2'-dichlorodiethyl sulfide, Sulfur mustard)	[505-60-2]
Lead Chromate (under Chromium and Certain Chromium	[7758-97-6]	N,N'-Diacylbenzidine	[613-35-4]
lead compounds		N,N-dimethylcarbamoyl chloride (dimethylcarbamoyl chloride)	[79-44-7]
lead compounds, inorganic		N-[4-(5-Nitro-2-furyl)-2-thiazolyl] acetamide	[531-82-8]
Lead Phosphate	[7446-27-7]	Nafarelin acetate	[86220-42-0]
Lead subacetate	[1335-32-6]	Nafenopin	[3771-19-5]
Leuprolide acetate	[74381-53-6]	Nalidixic acid	[389-08-2]
Levonorgestrel implants	[797-63-7]	Naphtha (coal tar naphtha, coal tar, petroleum benzene)	[8030-30-6]
Lindane (gamma hexachlorocyclohexane, BHC gamma)	[58-89-9]	Neomycin sulfate (internal use)	[1405-10-3]
Lithium carbonate	[554-13-2]	N-ethyl-N-nitrosoourea	[759-73-9]
Lithium citrate	[919-16-4]	N-Ethyl-N-nitrosovinylamine	[13256-13-8]
Lorazepam	[846-49-1]	Netilmicin sulfate	[56391-57-2]
Lovastatin	[75330-75-5]	nickel	[7440-02-0]
Magenta	[632-99-5]	Nickel [II] Hydroxide	[12054-48-7]
Mancozeb	[8018-01-7]	Nickel Acetate	[373-02-4]
Maneb	[12427-38-2]	nickel alloys	
m-Chlorophenol	[108-43-0]	Nickel Carbonate	[3333-67-3]
m-diaminoanisole sulfate (2,4-diaminoanisole sulfate)	[39156-41-7]	Nickel Carbonyl (Nickel Tetracarbonyl)	[13463-39-3]
m-Dinitrobenzene	[99-65-0]	nickel compounds	
Me-A-alpha-C (2-Amino-3-methyl-9H-pyrido[2,3-b]indole, MeA-	[68006-83-7]	Nickel Hydroxide	[11113-74-9]
Medroxyprogesterone acetate	[71-58-9]	Nickel II Oxide	[1313-99-1]

Nickel refinery dust from the pyrometallurgical process		Panfuran S	[794-93-4]
Nickel subsulfide	[12035-72-2]	p-Anisidine	[104-94-9]
Nickelocene	[1271-28-9]	Paramethadione	[115-67-3]
Nicotine	[54-11-5]	p-Chloro -o-toluidine Hydrochloride	[3165-93-3]
Niridazole	[61-57-4]	p-Chloroaniline	[106-47-8]
Nitric Acid (94.5% by weight or greater)	[7697-37-2]	p-Chloroaniline hydrochloride	[20265-96-7]
nitric oxide (nitrogen monoxide)	[10102-43-9]	p-Chloro-o-toluidine	[95-69-2]
nitroacetic acid	[139-13-9]	p-Chloro-o-toluidine strong acid salts	
Nitrotriactic acid salts		p-Chlorophenol	[106-48-9]
Nitrotriactic acid, trisodium salt monohydrate	[18662-53-8]	p-cresidine (5-methyl-o-anisidine)	[120-71-8]
Nitrobenzene	[98-95-3]	p-dichlorobenzene (1,4-dichlorobenzene)	[106-46-7]
Nitrofurantoin	[67-20-9]	p-Dinitrobenzene	[100-25-4]
Nitrofurazone	[59-87-0]	Penicillamine	[52-67-5]
Nitrogen Dioxide	[10102-44-0]	Pentaborane	[19624-22-7]
Nitrogen mustard (N,N-bis(2-chloroethyl)methylamine,	[51-75-2]	Pentachlorophenol	[87-86-5]
nitrogen mustard hydrochloride (Mechloroethamine	[55-86-7]	Pentobarbital sodium	[57-33-0]
Nitrogen mustard N-oxide	[126-85-2]	Pentostatin	[53910-25-1]
Nitrogen mustard N-oxide hydrochloride (2-chloro-N-(2-	[302-70-5]	peracetic acid (peroxyacetic acid)	[79-21-0]
Nitrogen Oxides (NO; NO(2); N2O4; N2O3)		Perchloric Acid (concentration greater than 60% by weight)	[7601-90-3]
Nitrogen tetroxide	[101022-44-0]	Perchloroethylene (tetrachloroethylene)	[127-18-4]
Nitrogen Tetroxide (Nitrogen Peroxide)	[10544-72-6]	Perchloromethyl Mercaptan	[594-42-3]
Nitrogen Trifluoride	[7783-54-2]	Perchloryl Fluoride	[7616-94-6]
nitrogen trioxide (dinitrogen trioxide)	[10544-73-7]	Phenacemide	[63-98-9]
Nitromethane	[75-52-5]	Phenacetin (p-acetophenetidine, p-ethoxyacetanilide)	[62-44-2]
Nitrous oxide	[10024-97-2]	Phenazopyridine	[94-78-0]
N-methyl-N'-nitro-N-nitrosoguanidine	[70-25-7]	Phenazopyridine hydrochloride	[136-40-3]
N-methyl-N-nitrosourea (N-nitroso-N-methylurea)	[684-93-5]	Phenesterin	[3546-10-9]
N-Methyl-N-nitrosourethane (N-Nitroso-N-methylurethane)	[615-53-2]	Phenobarbital	[50-06-6]
N-Methylolacrylamide	[924-42-5]	Phenolphthalein	[77-09-8]
N-Nitroso- n-butyl- N-(3-carboxypropyl)amine	[38252-74-3]	Phenoxybenzamine	[59-96-1]
N-Nitroso- n-butyl- N-(4-hydroxybutyl)amine	[3817-11-6]	Phenoxybenzamine hydrochloride	[63-92-3]
N-Nitrosodiethanolamine	[1116-54-7]	Phenprocoumon	[435-97-2]
N-nitrosodiethylamine (diethylnitrosamine; DEN)	[55-18-5]	Phenyl glycidyl ether	[122-60-1]
N-Nitrosodimethylamine (Dimethylnitrosamine)	[62-75-9]	Phenylhydrazine	[100-63-0]
N-nitrosodi-n-butylamine (N-butyl-N-nitroso-1-butylamine)	[924-16-3]	Phenylhydrazine salts	
N-Nitrosodiphenylamine	[86-30-6]	phosgene (carbonyl chloride)	[75-44-5]
N-Nitrosomethylethylamine	[10595-95-6]	Phosphine (Hydrogen Phosphide)	[7803-51-2]
N-Nitrosomethylvinylamine	[4549-40-0]	phosphorus oxychloride (phosphoryl chloride)	[10025-87-3]
N-Nitrosomorpholine	[59-89-2]	Phosphorus pentafluoride	[7647-19-0]
N-nitroso-N-dipropylamine (N-nitroso-N-di-n-propylamine, N-	[621-64-7]	Phosphorus trichloride	[7719-12-2]
N-Nitrosornicotine	[16543-55-8]	piperazine estrone sulfate (Estropipate)	[7280-37-7]
N-Nitrosopiperidine	[100-75-4]	Piperidine	[110-89-4]
n-nitrosopyrrolidine	[930-55-2]	Pipobroman	[54-91-1]
N-Nitrososarcosine	[13256-22-9]	Plicamycin	[18378-89-7]
Norethisterone (Norethindrone)	[68-22-4]	p-Nitroaniline	[100-01-6]
Norethisterone acetate (Norethindrone acetate)	[51-98-9]	p-nitrosodiphenylamine (4-nitrosodiphenylamine)	[156-10-5]
Norgestrel	[6533-00-2]	Polybrominated biphenyls (PBBs)	
N-Phenyl beta-naphthylamine	[135-88-6]	Polybrominated biphenyls (PBBs)	[59536-65-1]
o,p'-DDT	[789-02-6]	Polybrominated Biphenyls (PBBs)	[67774-32-7]
o-Aminoazotoluene	[97-56-3]	Polychlorinated biphenyls (PCBs)	
o-Anisidine	[90-04-0]	Polychlorinated Biphenyls (PCBs)	[1336-36-3]
o-Anisidine hydrochloride	[134-29-2]	Polychlorinated dibenzofurans	
o-Chlorophenol	[95-57-8]	Polychlorinated dibenzo-p-dioxins	
Ochratoxin A	[303-47-9]	Polycyclic Aromatic Hydrocarbons (PAHs)	
Octabromobiphenyl	[61288-13-9]	Polygeenan	[53973-98-1]
o-Dichlorobenzene	[95-50-1]	Potassium bromate	[7758-01-2]
o-Dinitrobenzene	[528-29-0]	Procarbazine	[671-16-9]
Oleum (65% to 80% by weight; also called Fuming Sulfuric	[8014-94-6]	Procarbazine Hydrochloride	[366-70-1]
Oleum (Fuming Sulfuric acid) [Sulfuric acid, mixture with sulfur	[8014-95-7]	Procymidone	[32809-16-8]
o-Nitroanisole (2-Nitroanisole)	[91-23-6]	Progesterone	[57-83-0]
o-Nitrotoluene	[88-72-2]	Progestins	
o-Phenylenediamine and its salts	[95-54-5]	Pronamide	[23950-58-5]
Oral contraceptives, combined		Propargite	[2312-35-8]
Oral contraceptives, sequential		Propionitrile [Propanenitrile]	[107-12-0]
Organo tin compounds		Propyl chloroformate [Carbonochloridic acid, propylester]	[109-61-5]
Osmium tetroxide	[20816-12-0]	Propyl Nitrate	[627-3-5]
o-Toluidine	[95-53-4]	Propylene oxide	[75-56-9]
o-Toluidine Hydrochloride	[636-21-5]	Propylenimine (2-Methylaziridine)	[75-55-8]
Oxadiazon	[19666-30-9]	Propylthiouracil	[51-52-5]
Oxazepam	[604-75-1]	p-Toluidine	[106-49-0]
Oxydemeton methyl	[301-12-2]	Quazepam	[36735-22-5]
Oxygen Difluoride (Fluorine Monoxide)	[7783-41-7]	Quinoline	[91-22-5]
Oxymetholone	[434-07-1]	Quinoline strong acid salts	
Oxytetracycline (internal use)	[79-57-2]	Radionuclides	
Oxytetracycline hydrochloride (internal use)	[2058-46-0]	Radon	[10043-92-2]
Ozone	[10028-15-6]	Radon decay products	
p-a,a,a-Tetrachlorotoluene	[5216-25-1]	Reserpine (Regroton)	[50-55-5]
Paclitaxel	[33069-62-4]	Residual (heavy) fuel oils	
Palygorskite (attapulgitite) (long fibres, > 5 micrometers)	[12174-11-7]	Resmethrin	[10453-86-8]
p-Aminoazobenzene	[60-09-3]	Resorcinol	[108-46-3]

Retinol/retinyl esters		Treosulfan (Treosulphan)	[299-75-2]
Ribavirin	[36791-04-5]	Triazolam	[28911-01-5]
Rockwool		Trichlormethine (trimustine hydrochloride, 2,2',2''	[817-09-4]
saccharin (benzisothiazol-3(2H)-one-1,1-dioxide)	[81-07-2]	trichloro (chloromethyl) silane	[1558-25-4]
Saccharin, sodium	[128-44-9]	Trichloro (dichlorophenyl) Silane	[27137-85-5]
Safrole	[94-59-7]	Trichloroethylene	[79-01-6]
Salicylazosulfapyridine	[599-79-1]	Trichlorosilane	[10025-78-2]
Sarin (isopropyl methanefluorophosphonate)	[107-44-8]	Triethylamine (TEA)	[121-44-8]
Secobarbital sodium	[309-43-3]	Trifluorochloroethylene	[79-38-9]
Selenium	[7782-49-2]	Trilostane	[13647-35-3]
Selenium hexafluoride	[7783-79-1]	Trimethadione	[127-48-0]
Selenium sulfide	[7446-34-6]	Trimethylchlorosilane [Silane, chlorotrimethyl-]	[75-77-4]
Selenium, and all cmpds		Trimethyl phosphate	[512-56-1]
Shale-oils	[68308-34-9]	Trimethylamine	[75-50-3]
Silica - amorphous	[7699-41-4]	Trimethoxysilane	[2487-90-3]
Silica - amorphous, fused	[60676-86-0]	Trimetrexate glucuronate	[82952-64-5]
Silica - crystalline, tripoli	[1317-95-9]	Triphenyltin hydroxide	[76-87-9]
Silica - Tridymite (respirable)	[15468-32-3]	Tris(2,3-dibromopropyl) phosphate	[126-72-7]
silica (quartz, respirable)	[14808-60-7]	Tris(2-chloroethyl) phosphate	[115-96-8]
Silica, crystalline (airborne particles of respirable size)		Tris(aziridinyl)-p-benzoquinone (Triaziquone)	[68-76-8]
Silica, crystalline, cristobalite	[14464-46-1]	Tryptophan-P-1 (3-Amino-1,4-dimethyl-5H-pyrido[4,3-b]indole,	[62450-06-0]
Silicon tetrafluoride	[7783-61-1]	Tryptophan-P-2 (3-Amino-1-methyl-5H-pyrido[4,3-b]indole, Trp-	[62450-07-1]
Slagwool		Uracil mustard	[66-75-1]
Sodium Equilin Sulfate (under Conjugated Estrogens)	[16680-47-0]	Uranium, all cmpds	
Sodium Estrone Sulfate (under Conjugated Estrogens)	[438-67-5]	Uranium, natural	[7440-61-1]
Sodium fluoroacetate	[62-74-8]	Urethane (Urethan; Ethyl carbamate)	[51-79-6]
Sodium o-phenylphenate	[132-27-4]	Urofollitropin	[26995-91-5]
Soots, tars, and mineral oils (untreated and mildly treated oils)		Valproate (Valproic acid)	[99-66-1]
Spironolactone	[52-01-7]	Vinblastine sulfate	[143-67-9]
Stanozolol	[10418-03-8]	Vincolozolin	[50471-44-8]
Sterigmatocystin	[10048-13-2]	Vincristine	[57-22-7]
Stibine (antimony trihydride)	[7803-52-3]	Vincristine sulfate	[2068-78-2]
Streptomycin sulfate	[3810-74-0]	Vinyl acetate	[108-05-4]
Streptozotocin	[18883-66-4]	Vinyl bromide	[593-60-2]
Strontium Chromate (under Chromium and Certain Chromium	[7789-06-2]	Vinyl chloride	[75-01-4]
Styrene (phenylethylene, vinyl benzene)	[100-42-5]	Vinyl fluoride	[75-02-5]
styrene oxide (styrene-7,8-oxide)	[96-09-3]	Vinylidene fluoride (1,1-difluoroethylene)	[75-38-7]
Sulfallate (diethylthiocarbamic acid 2-chlorallyl ester)	[95-06-7]	Warfarin (in any quantity or concentration)	[81-81-2]
sulfur dioxide	[7446-09-5]	Wood dusts (hardwoods)	
sulfur monochloride (sulfur chloride, disulfur dichloride)	[10025-67-9]	Zinc Chromate	[13530-65-9]
sulfur pentafluoride (disulfur decafluoride)	[5714-22-7]	Zineb	[12122-67-7]
sulfur pentafluoride (radical)	[10546-01-7]		
sulfur tetrafluoride	[7783-60-0]		
sulfur trioxide (sulfuric anhydride)	[7446-11-9]		
sulfuryl chloride	[7791-25-5]		
Talc (fibrous)	[14807-96-6]		
Talc containing asbestiform fibers			
Tamoxifen	[10540-29-1]		
Tamoxifen citrate	[54965-24-1]		
Tamoxifen salts			
Tellurium hexafluoride	[7783-80-4]		
Temazepam	[846-50-4]		
Teniposide	[29767-20-2]		
Terrazole	[2593-15-9]		
Testosterone and its esters	[58-22-0]		
Testosterone cypionate	[58-20-8]		
Testosterone enanthate	[315-37-7]		
Tetracycline (internal use)	[60-54-8]		
Tetracycline hydrochloride (internal use)	[64-75-5]		
Tetrafluoroethylene	[116-14-3]		
Tetrafluorohydrazine	[10036-47-2]		
Tetramethyl Lead	[75-74-1]		
Tetramethyl succinonitrile	[3333-52-6]		
Tetranitromethane	[509-14-8]		
Thalidomide	[50-35-1]		
Thioacetamide	[62-55-5]		
Thioguanine	[154-42-7]		
Thionyl chloride	[7719-09-7]		
Thiotepa (tris(1-aziridinyl)phosphine sulfide)	[52-24-4]		
Thiourea	[62-56-6]		
Thorium Dioxide	[1314-20-1]		
Titanium tetrachloride [Titanium chloride (TiCl4) (T-4)-]	[7550-45-0]		
Tobramycin sulfate	[49842-07-1]		
Toluene	[108-88-3]		
Toluene 2, 6- diisocyanate [Benzene, 1,3- diisocyanato-2-	[91-08-7]		
Toluene diisocyanates (any isomer or mixed)	[26471-62-5]		
Toluene-2,4-diisocyanate	[584-84-9]		
Toxaphene (chlorinated camphene)	[8001-35-2]		
trans-2-[(Dimethylamino)methylimino]-5-[2-(5-nitro-2-furyl)-	[25962-77-0]		
trans-2-[(Dimethylamino)methylimino]-5-[2-(5-nitro-2-	[55738-54-0]		

APPENDIX G

Chemical Resistance Examples

	1	2	3	4
*Acetaldehyde	VG	G	VG	G
Acetic acid	VG	VG	VG	VG
*Acetone	G	VG	VG	P
Ammonium hydroxide	VG	VG	VG	VG
*Amyl acetate	F	P	F	P
Aniline	G	F	F	P
*Benzaldehyde	F	F	G	G
*Benzene	P	P	P	F
Butyl acetate	G	F	F	P
Butyl alcohol	VG	VG	VG	VG
Carbon disulfide	F	F	F	F
*Carbon tetrachloride	F	P	P	G
*Chlorobenzene	F	P	F	P
*Chloroform	G	P	P	E
Chloronaphthalene	F	P	F	F
Chromic acid (50%)	F	P	F	F
Cyclohexanol	G	F	G	VG
*Dibutyl Phthalate	G	P	G	G
Diisobutyl ketone	P	F	G	P
Dimethylformamide	F	F	G	G
Diethyl phthalate	G	P	F	VG
Epoxy resins, dry	VG	VG	VG	VG
*Ethyl acetate	G	F	G	F
Ethyl alcohol	VG	VG	VG	VG
*Ethyl ether	VG	G	VG	G
*Ethylene dichloride	F	P	F	P
Ethylene glycol	VG	VG	VG	VG
Formaldehyde	VG	VG	VG	VG
Formic acid	VG	VG	VG	VG
Freon 11, 12, 21, 22	G	P	F	G
*Furfural	G	G	G	G
Glycerin	VG	VG	VG	VG
Hexane	F	P	P	G
Hydrazine (65%)	F	G	G	G
Hydrochloric acid	VG	G	G	G
Hydrofluoric acid (48%)	VG	G	G	G
Hydrogen peroxide (30%)	G	G	G	G
Ketones	G	VG	VG	P
Lactic acid (85%)	VG	VG	VG	VG

	1	2	3	4
Linseed oil	VG	P	F	VG
Methyl alcohol	VG	VG	VG	VG
Methylamine	F	F	G	G
Methyl bromide	G	F	G	F
*Methyl ethyl ketone	G	G	VG	P
*Methyl isobutyl ketone	F	F	VG	P
Methyl methacrylate	G	G	VG	F
Monoethanolamine	VG	G	VG	VG
Morpholine	VG	VG	VG	G
Naphthalene	G	F	F	G
Naphthas, aliphatic	VG	F	F	VG
Naphthas, aromatic	G	P	P	G
*Nitric acid	G	F	F	F
Nitric acid, red and white fuming	P	P	P	P
Nitropropane (95.5%)	F	P	F	F
Oleic acid	VG	F	G	VG
Oxalic acid	VG	VG	VG	VG
Palmitic acid	VG	VG	VG	VG
Perchloric acid (60%)	VG	F	G	G
Perchloroethylene	F	P	P	G
Phenol	VG	F	G	F
Phosphoric acid	VG	G	VG	VG
Potassium hydroxide	VG	VG	VG	VG
Propyl acetate	G	F	G	F
Propyl alcohol	VG	VG	VG	VG
Isopropyl alcohol	VG	VG	VG	VG
Sodium hydroxide	VG	VG	VG	VG
Styrene (100%)	P	P	P	F
Sulfuric acid	G	G	G	G
Tetrahydrofuran	P	F	F	F
*Toluene	F	P	P	F
Toluene diisocyanate	F	G	G	F
*Trichloroethylene	F	F	P	G
Triethanolamine	VG	G	G	VG
Tung oil	VG	P	F	VG
Turpentine	G	F	F	VG
*Xylene	P	P	P	F

Appendix G Key	
1	Neoprene
2	Latex or Rubber
3	Butyl
4	Nitrile Latex
VG	Very Good
G	Good
F	Fair
P	Poor

* limited use

Modified from Appendix C, Chapter 5 of DOE OSH Technical Reference "Glove Selection Material":http://tis.eh.doe.gov/docs/osh_tr/ch5c.html July 8, 1998.

NOTE: performance varies with material thickness and duration of contact. ALWAYS choose protective material carefully, and wash and/or remove after chemical contact. Be alert for any signs of chemical “breakthrough” or failure of the glove to protect.

APPENDIX H Definitions

ACGIH - The American Conference of Governmental Industrial Hygienists is a voluntary membership organization of professional industrial hygiene personnel in governmental or educational institutions. The ACGIH develops and publishes recommended occupational exposure limits each year called Threshold Limit Values (TLVs) for hundreds of chemicals, physical agents, and biological exposure indices.

ACUTE - Severe, often dangerous, conditions in which relatively rapid changes occur.

ACUTE EXPOSURE - An intense exposure over a relatively short period of time.

AEROSOL - Liquid droplets or solid particles dispersed in air that are of fine enough size (less than 100 micrometers) to remain dispersed for a period of time.

ALIPHATIC - Open-chain carbon compounds and those cyclic carbon compounds that behave, chemically, like an open-chain compound. Examples include methane and ethane.

ANSI - The American National Standards Institute is a voluntary membership organization (run with private funding) that develops consensus standards nationally for a wide variety of devices and procedures.

AROMATIC - Relates to the structural characteristics of the chemical and not to the odor of the chemical. Many aromatic compounds contain one or more six-carbon rings. Examples include benzene, toluene, naphthalene, and xylene.

ASPHYXIAN - A chemical (gas or vapor) that can cause death or unconsciousness by suffocation. Simple asphyxiants, such as nitrogen, either use up or displace oxygen in the air. They become especially dangerous in confined or enclosed spaces. Chemical asphyxiants, such as carbon monoxide and hydrogen sulfide, interfere with the body's ability to absorb or transport oxygen to the tissues.

BOILING POINT - The temperature at which the vapor pressure of a liquid equals atmospheric pressure or at which the liquid changes to a vapor. The boiling point is usually expressed in degrees Fahrenheit. If a flammable material has a low boiling point, it indicates a special fire hazard.

"C" OR CEILING - A description usually seen in connection with a published exposure limit. It refers to the concentration that should not be exceeded, even for an instant. It may be written as TLV-C or Threshold Limit Value - Ceiling. (See also Threshold Limit Value)

CANCER - A malignant tumor characterized by proliferation (rapid growth) of abnormal cells.

CARCINOGEN - A cancer-producing substance or physical agent in animals or humans. A chemical is considered a **carcinogen** or **potential carcinogen** if it is so identified in any of the following:

- National Toxicology Program, "Annual Report of Carcinogens" (latest edition)
- International Agency for Research on Cancer, "Monographs" (latest edition)
- OSHA, 29 CFR 1910, Subpart Z, Toxic and Hazardous Substances

C.A.S. NUMBER - Chemical Abstracts Service; a Columbus, Ohio organization which indexes information published in "Chemical Abstracts" by the American Chemical Society and provides index guides by which information about particular substances

may be located in the "Abstracts" when needed. "C.A.S. Numbers" identify specific chemicals.

CFR - Code of Federal Regulations

CHEMICAL - Any element, chemical compound or mixture of elements and/or compounds.

CHEMICAL FAMILY - A group of single elements or compounds with a common general name. Example: acetone, methyl ethyl ketone (MEK), and methyl isobutyl ketone (MIBK) are of the "ketone" family; acrolein, furfural and acetaldehyde are of the "aldehyde" family.

CHEMICAL HYGIENE OFFICER - An employee who is designated by the employer and who is qualified by training or experience to provide technical guidance in the development and implementation of the provisions of the Chemical Hygiene Plan.

CHEMICAL HYGIENE PLAN - A written program developed and implemented by the employer which sets forth procedures, equipment, personal protective equipment, and work practices that (1) are capable of protecting employees from the health hazards presented by hazardous chemicals used in that particular workplace and (2) meets the requirements of OSHA regulation 29 CFR 1910.1450.

CHEMICAL MANUFACTURER - An employer in SIC Codes 20 through 39 with a workplace where chemicals are produced for user or distribution.

CHEMICAL NAME - The scientific designation of a chemical in accordance with the nomenclature system developed by the International Union of Pure and Applied Chemistry (IUPAC) or the Chemical Abstracts Service (CAS) rules of nomenclature or a name which will clearly identify the chemical for the purpose of conducting a hazard evaluation.

CHEMICAL REACTION - A change in the arrangement of atoms or molecules to yield substances of different composition and properties. (See Reactivity)

CHRONIC - Persistent, prolonged or repeated conditions.

CHRONIC EXPOSURE - A prolonged exposure occurring over a period of days, weeks, or years.

COLLEGE - The College of Charleston system of campuses for which the main campus has environmental health and safety authority. This includes the main campus and other facilities or locations.

COMBUSTIBLE LIQUID - Any liquid having a flashpoint at or above 100°F (37.8°C) but below 200°F (93.3°C) except any mixture having components with flashpoints of 200°F or higher, the total volume of which make up 99% or more of the total volume of the mixture.

COMMON NAME - Any designation or identification, such as code name, code number, trade name, brand name, or generic name used to identify a chemical other than by its chemical name.

COMPRESSED GAS - A gas or mixture of gases having, in a container, an absolute pressure exceeding 40 psi at 70°F (21.1°C), or; a gas or mixture of gases having, in a container, an absolute pressure exceeding 104 psi at 130°F (54.4°C) regardless of the

pressure at 70°F (21.1°C), or; a liquid having a vapor pressure exceeding 40 psi at 100°F (37.8°C) as determined by ASTM D-323-72.

CONCENTRATION - The relative amount of a material in a combination with another material. For example, 5 parts (of acetone) per million (of air).

CONTAINER - Any bag, barrel, bottle, box, can, cylinder, drum, reaction vessel, storage tank, or the like that contains a hazardous chemical. For purpose of this document, pipes or piping systems are not considered to be containers.

CORROSIVE - A substance that, according to the DOT, causes visible destruction or permanent changes in human skin tissue at the site of contact or is highly corrosive to steel.

CUBIC METER (m³) - A measure of volume in the metric system.

CUTANEOUS - Pertaining to or affecting the skin.

DECOMPOSITION - The breakdown of a chemical or substance into different parts or simpler compounds. Decomposition can occur due to heat, chemical reaction, decay, etc.

DERMAL - Pertaining to or affecting the skin.

DESIGNATED AREA - An area which has been established and posted with signage for work involving hazards, e.g. "select carcinogens," reproductive toxins, or substances which have a high degree of acute toxicity. A designated area may be the entire laboratory, an area of a laboratory, or a device such as a laboratory hood.

DILUTION VENTILATION - See General Ventilation.

DOT - The United States Department of Transportation is the federal agency that regulates the labeling and transportation of hazardous materials.

DUSTS - Dusts are solid particles generated by handling, crushing, grinding or rapid impact of organic and inorganic materials such as rock, metal, coal, wood, and grain. Dust is a term to describe airborne solid particles that range in size from 0.1 to 25 micrometers.

DYSPNEA - Shortness of breath; difficult or labored breathing.

EMPLOYEE - An individual employed in a laboratory workplace who may be exposed to hazardous chemicals in the course of his or her assignments. The term "employee" includes students, visiting professors and scholars, trainees, and other individuals who are subject to the same exposures or working conditions as employees.

EMPLOYER - The employer, for purposes of this document, means College of Charleston.

EPA - U.S. Environmental Protection Agency; federal agency with environmental protection regulatory and enforcement authority. Administers Clean Air Act, Clean Water Act, FIFRA, RCRA, TSCA, and other Federal Environmental Laws.

EPA NUMBER - The number assigned to chemicals regulated by the Environmental Protection Agency (EPA).

EPIDEMIOLOGY - The study of disease in human populations.

ERYTHEMA - A reddening of the skin.

EVAPORATION RATE - The rate at which a material is converted to vapor (evaporates) at a given temperature and pressure when compared to the evaporation

rate of a given substance. Health and fire hazard evaluations of materials involve consideration of evaporation rates as one aspect of the evaluation.

EXPLOSIVE - A chemical that causes a sudden, almost instantaneous release of pressure, gas, and heat when subjected to a sudden shock, pressure, or high temperature.

EXPOSURE/EXPOSED - An employee is subjected to a hazardous chemical in the course of employment through any route of entry (inhalation, ingestion, injection or absorption), and includes potential exposure (i.e. accidental or possible).

°F - Degrees, Fahrenheit; a temperature scale.

FLAMMABLE - A chemical that falls into one of the following categories:

- i) **flammable aerosol** - an aerosol that, when tested by the method described in 16 CFR 1500.45, yields a flame projection exceeding 18 inches at full valve opening, or a flashback (a flame extending back to the valve) at any degree of valve opening.
- ii) **flammable gas** - a gas that, at ambient temperature and pressure, forms a flammable mixture with air at a concentration of 13% by volume or less; or a gas that, at ambient temperature and pressure, forms a range of flammable mixtures with air wider than 12% by volume, regardless of the lower limit.
- iii) **flammable liquid** - any liquid having a flashpoint below 100°F (37.8°C), except any mixture having components with flashpoints of 100°F (37.8°C) or higher, the total of which make up 99% or more of the total volume of the mixture.
- iv) **flammable solid** - a solid, other than a blasting agent or explosive as defined in 1910.109(a), that is liable to cause fire through friction, absorption of moisture, spontaneous chemical change, or retained heat from manufacturing or processing, or which can be ignited readily and, when ignited, burns so vigorously and persistently as to create a serious hazard. A chemical shall be considered to be a flammable solid if, when tested by the method described in 16 CFR 1500.44, it ignites and burns with a self-sustained flame at a greater than one-tenth of an inch per second along its major axis.

FLASHPOINT - The minimum temperature at which a liquid gives off a vapor in sufficient concentration to ignite in the presence of an ignition source or when tested as follows:

- i) Tagliabue Closed Tester (See American National Standard Method of Test for Flashpoint by Tag Closed Tester, Z11.24-1979 (ASTM D-56-79)) for liquids with a viscosity of less than 45 Saybolt Universal Seconds (SUS) at 100°F (37.8°C) or that contain suspended solids and do not have a tendency to form a surface film under test; or,
- ii) Pensky-Martens Closed Tester (See American National Standard Method of Test for Flashpoint by Pensky-Martens Closed Tester, Z11.7-1979 (ASTM D-73-79)) for liquids with a viscosity equal to or greater than 45 SUS at 100°F (37.8°C), or that contain suspended solids, or that have a tendency to form a surface film under test; or,
- iii) Setaflash Closed Tester (See American National Standard Method of Test for Flashpoint of Setaflash Closed Tester (ASTM D-3278-78)). Organic peroxides,

which undergo auto accelerating thermal decomposition, are excluded from any flashpoint determination methods specified above.

FORESEEABLE EMERGENCY - Any potential occurrence, such as, but not limited to, equipment failure, rupture of containers, or failure of control equipment which could result in an uncontrolled release of a hazardous chemical into the workplace.

FORMULA - The scientific designation for a material (water is H₂O, sulfuric acid is H₂SO₄, sulfur dioxide is SO₂, etc.)

FUME - Small solid particles that have condensed in the air resulting from the heating of a solid body. Gases and vapors are not fumes, although the terms are often mistakenly used interchangeably.

G - Gram; a metric unit of weight. One U.S. ounce (avoirdupois) is about 28.4 grams.

G/kg - Grams per kilogram; an expression of dose used in oral and dermal toxicology testing to indicate the grams of substance dosed per kilogram of animal body weight. (Also see "kg" (kilogram))

GAS - A form of matter that is neither solid nor liquid. In its normal state (at room temperature and atmospheric pressure) it can expand indefinitely to fill a container completely. A gas can be changed to the liquid or solid state under the right temperature and pressure conditions.

GENERAL VENTILATION - Also known as general exhaust ventilation, this is a system of ventilation consisting of either natural or mechanically induced fresh air movements to mix with and dilute contaminants in the workroom air. This is not the recommended type of ventilation to control contaminants that are highly toxic, when there may be corrosion problems from the contaminant, when the worker is close to where the contaminant is being generated, and where fire or explosion hazards are generated close to sources of ignition. (See Local Exhaust Ventilation)

HAZARD ASSESSMENT - A formal procedure undertaken by the supervisor in which occupational hazards for all employees are described per procedure or task, and by affected body part(s) or organ(s), and which is documented and posted in the workplace with all personal protective equipment requirements.

HAZARD WARNING - Any words, pictures, symbols or combination thereof appearing on a label or other appropriate form of warning which convey the hazards of the chemical(s) in the container(s).

HAZARDOUS MATERIAL - Any material which is a potential/actual physical or health hazard to humans.

HAZARDOUS MATERIAL (DOT) - A substance or material capable of posing an unreasonable risk to health, safety, and property when transported including, but not limited to, compressed gas, combustible liquid, corrosive material, cryogenic liquid, flammable solid, irritating material, material poisonous by inhalation, magnetic material, organic peroxide, oxidizer, poisonous material, pyrophoric liquid, radioactive material, spontaneously combustible material, an water-reactive material.

HAZARDOUS CHEMICAL - A chemical for which there is statistically significant evidence based on at least one study conducted in accordance with established scientific principles that acute or chronic health effects may occur in exposed employees. The term "health hazard" includes chemicals which are carcinogens, toxic or highly toxic agents, reproductive toxins, irritants, corrosives, sensitizers,

hepatotoxins, nephrotoxins, neurotoxins, agents which act on the hematopoietic system and agents which damage the lungs, skin, eyes or mucous membranes. A chemical is considered **hazardous** if it is listed in any of the following:

- OSHA, 29 CFR 1910, Subpart Z, Toxic and Hazardous Substances
- "Threshold Limit Values for Chemical Substances and Physical Agents in the Work Environment," ACGIH (latest edition)
- "The Registry of Toxic Effects of Chemical Substances," NIOSH (latest edition)

IARC - see International Agency for Research on Cancer

IDENTITY - Any chemical or common name which is indicated on the Safety Data Sheet (SDS) for the chemical. The identity used shall permit cross-references to be made among the required list of hazardous chemicals, the label and the SDS.

IGNITABLE - A solid, liquid or compressed gas waste that has a flashpoint of less than 140°F. Ignitable material may be regulated by the EPA as a hazardous waste as well.

IMMEDIATE USE - The hazardous chemical will be under the control of, and used only by, the person who transfers it from a labeled container and only within the work shift in which it is transferred.

INCOMPATIBLE - The term applies to two substances to indicate that one material cannot be mixed with the other without the possibility of a dangerous reaction.

INGESTION - Taking a substance into the body through the mouth as food, drink, medicine, or unknowingly as on contaminated hands or cigarettes, etc.

INHALATION - The breathing in of an airborne substance that may be in the form of gases, fume mists, vapors, dusts, or aerosols.

INHIBITOR - A substance that is added to another to prevent or slow down an unwanted reaction or change.

INTERNATIONAL AGENCY FOR RESEARCH ON CANCER (IARC) - An agency of the World Health Organization (WHO) whose mission is to coordinate and conduct research on the causes of human cancer, the mechanisms of carcinogenesis, and to develop scientific strategies for cancer control.

IRRITANT - A substance which, by contact in sufficient concentration for a sufficient period of time, will cause an inflammatory response or reaction of the eye, skin, nose or respiratory system. The contact may be a single exposure or multiple exposures. Some primary irritants: chromic acid, nitric acid, sodium hydroxide, calcium chloride, amines, metallic salts, chlorinated hydrocarbons, ketones and alcohols.

L - Liter; a measure of volume. One quart equals .9 liter.

LC₅₀ - See Lethal Concentration₅₀.

LD₅₀ - See Lethal Dose₅₀.

LABEL - Any written, printed or graphic material displayed on or affixed to containers of chemicals, both hazardous and non-hazardous.

LABORATORY - A facility where the "laboratory use of chemicals" occurs. It is a workplace where relatively small quantities of hazardous chemicals are used on a non-production basis.

LABORATORY SCALE - Work with substances in which the containers used for reactions, transfers, and other handling of substances are designed to be easily and

safely manipulated by one person. "Laboratory Scale" excludes those workplaces whose function is to produce commercial quantities of materials.

LABORATORY USE OF HAZARDOUS CHEMICALS - Handling or use of such chemicals in which all of the following conditions are met:

1. Chemical manipulations are carried out on a "laboratory scale";
2. Multiple chemical procedures or chemicals are used;
3. The procedures involved are not part of a production process nor in any way simulate a production process; and
4. "Protective laboratory practices and equipment" are available and in common use to minimize the potential for employee exposure to hazardous chemicals.

LEL - See Lower Explosive Limit.

LETHAL CONCENTRATION₅₀ - The concentration of an air contaminant (**LC₅₀**) that will kill 50% of the test animals in a group during a single exposure.

LETHAL DOSE₅₀ - The dose of a substance or chemical (**LD₅₀**) that will kill 50% of the test animals in a group within the first 30 days following exposure.

LFL - See Lower Explosive Limit.

LOCAL EXHAUST VENTILATION (Also known as exhaust ventilation) - A ventilation system that captures and removes the contaminants at the point they are being produced before they escape into the workroom air. The system consists of hoods, ductwork, a fan, and possibly an air-cleaning device. Advantages of local exhaust ventilation over general ventilation include: it removes the contaminant rather than dilutes it, requires less airflow and, thus, is more economical over the long term; and the system can be used to conserve or reclaim valuable materials; however, the system must be properly designed with the correctly shaped and placed hoods, and correctly sized fans and ductwork.

LOWER EXPLOSIVE LIMIT (LEL - Also known as LFL) - The lowest concentration of a substance that will produce a fire or flash when an ignition source (flame, spark, etc.) is present. It is expressed in a percent of vapor or gas in the air by volume. Below the LEL or LFL, the air/contaminant mixture is theoretically too "lean" to burn. (See also UEL)

m³ - See Cubic Meter.

SAFETY DATA SHEET (SDS) - Written, printed or electronic document concerning a hazardous chemical, which is prepared in accordance with paragraph (g) of 29 CFR 1910.1200.

MELTING POINT - The temperature at which a solid changes to a liquid. A melting range may be given for mixtures.

mg- See Milligram.

mg/kg - See Milligrams Per Kilogram.

mg/m³ - See Milligrams Per Cubic Meter.

MILLIGRAM (mg) - A unit of weight in the metric system. One thousand milligrams equal one gram.

MILLIGRAMS PER CUBIC METER (mg/m³) - Units used to measure air concentrations of dusts, gases, mists, and fumes.

MILLIGRAMS PER KILOGRAM (mg/kg) - This indicates the dose of a substance given to test animals in toxicity studies. For example, a dose may be 2 milligrams (of substance) per kilogram of body weight (of the experimental animal).

MILLILITER (ml) - A metric unit used to measure volume. One milliliter equals one cubic centimeter. One thousand milliliters equal one liter.

MIST - Small suspended droplets of liquid generated by condensation of liquids from the vapor back to the liquid state or by breaking up a liquid into a dispersed state, such as by splashing. Some examples are paint spray mist in painting operations and the condensation of water to form a fog or rain.

MIXTURE - Any combination of two or more chemicals if the combination is not, in whole or in part, the result of a chemical reaction.

ml - See Milliliter.

MSHA - The Mine Safety Health Administration; a federal agency that regulates the mining industry in the safety and health area.

MUTAGEN - Anything that can cause a change (or mutation) in the genetic material of a living cell.

NARCOSIS - Stupor or unconsciousness caused by exposure to a chemical.

NATIONAL TOXICOLOGY PROGRAM (NTP) - A collaborative program including the National Institute of Environmental Health Sciences (NIH/NIEHS), the Centers for Disease Control and Prevention's National Institute for Occupational Safety and Health (CDC/NIOSH), and the Food and Drug Administration's National Center for Toxicological Research (FDA/NCTR). Classifications published by the Report On Carcinogens are used by OSHA regulations as part of the definition of "select carcinogen."

NFPA - The National Fire Protection Association; a voluntary membership organization whose aims are to promote and improve fire protection and prevention. NFPA has published 16 volumes of codes known as the National Fire Codes. Within these codes is Standard No. 705, "Identification of the Fire Hazards of Materials". This is a system that rates the hazard of a material during a fire. These hazards are divided into health, flammability, and reactivity hazards and appear in a well-known diamond system using from zero through four to indicate severity of the hazard. Zero indicates no special hazard and four indicates severe hazard.

NIOSH - The National Institute for Occupational Safety and Health; a federal agency that among its various responsibilities trains occupational health and safety professionals, conducts research on health and safety concerns, and tests and certifies respirators for workplace use.

NTP - see NATIONAL TOXICOLOGY PROGRAM

ODOR THRESHOLD - The minimum concentration of a substance at which a majority of test subjects can detect and identify the substance's characteristic odor.

ORAL - Having to do with the mouth

ORGANIC PEROXIDE - An organic compound that contains the bivalent -O-O- structure and which may be considered to be a structural derivative of

hydrogen peroxide where one or both of the hydrogen atoms has been replaced by an organic radical.

OSHA - The Occupational Safety and Health Administration; a federal agency under the Department of Labor that publishes and enforces safety and health regulations for most businesses and industries in the United States.

OXIDATION - The process of combining oxygen with some other substance or a chemical change in which an atom loses electrons.

OXIDIZER - Is a substance that gives up oxygen easily to stimulate combustion of organic material.

OXYGEN DEFICIENCY - An atmosphere having less than the normal percentage of oxygen found in normal air. Normal air contains 21% oxygen at sea level.

PEL - See Permissible Exposure Limit.

PERMISSIBLE EXPOSURE LIMIT (PEL) - An exposure, inhalation or dermal permissible exposure limit specified in 29 CFR Part 1910, subpart Z. PELs may be either a time-weighted average (TWA) exposure limit (8-hour), a 15-minute short-term limit (STEL), or a ceiling (C). The PELs are found in OSHA regulations part 1910, subpart Z. (See also TLV)

PERSONAL PROTECTIVE EQUIPMENT - Any devices or clothing worn by the worker to protect against hazards in the environment. Examples are respirators, gloves, and chemical splash goggles

PHYSICAL HAZARD - A chemical for which there is scientifically valid evidence that it is a combustible liquid, a compressed gas, explosive, flammable, an organic peroxide, an oxidizer, pyrophoric, unstable (reactive), or water-reactive.

POLYMERIZATION - A chemical reaction in which two or more small molecules combine to form larger molecules that contain repeating structural units of the original molecules. A hazardous polymerization is the above reaction with an uncontrolled release of energy.

PPM - Parts (of vapor or gas) per million (parts of air) by volume.

PRODUCE - To manufacture, process, formulate, or repackage.

PROTECTIVE LABORATORY PROCEDURES, PRACTICES AND EQUIPMENT -

Those laboratory procedures, practices and equipment accepted by EHS as effective in minimizing the potential for employee exposure to hazardous chemicals.

PUBLISHED EXPOSURE LIMITS - The exposure limits published in "NIOSH Recommendations for Occupational Health Standards" (current edition), or if none is specified, the exposure limits published in the standards specified by the American Conference of Governmental Industrial Hygienists in their publication "Threshold Limit Values and Biological Exposure Indices" (current edition).

PYROPHORIC - A chemical that will spontaneously ignite in the air at a temperature of 130°F (54.4°C) or below.

REACTIVITY - A substance's susceptibility to undergoing a chemical reaction or change that may result in dangerous side effects, such as explosion, burning, and corrosive or toxic emissions. The conditions that cause the reaction, such as heat, other chemicals, and dropping, will usually be specified as "Conditions to Avoid" when a chemical's reactivity is discussed on an SDS.

REPRODUCTIVE TOXINS - Chemicals which affect the reproductive capabilities including chromosomal damage (mutations) and effects on fetuses (teratogenesis).

RESPIRATOR - A device which is designed to protect the wearer from inhaling harmful contaminants.

RESPIRATORY HAZARD - A particular concentration of an airborne contaminant that, when it enters the body by way of the respiratory system or by being breathed into the lungs, results in some body function impairment.

RESPONSIBLE PARTY - Someone who can provide additional information on the hazardous chemical and appropriate emergency procedures, if necessary.

SELECT CARCINOGENS - Any substance which meets one of the following:

1. It is regulated by OSHA as a carcinogen; or
2. It is listed under the category, "known to be carcinogens," in the Annual Report on Carcinogens published by the National Toxicology Program (NTP) (latest edition); or
3. It is listed under Group 1 ("carcinogen to humans") by the International Agency for Research on Cancer Monographs (IARC)(latest editions); or
4. It is listed in either Group 2A or 2B by IARC or under the category, "reasonably anticipated to be carcinogens" by NTP.

SENSITIZER - A substance that may cause no reaction in a person during initial exposures, but afterwards, further exposures will cause an allergic response to the substance.

SHORT-TERM EXPOSURE LIMIT - Represented as STEL or TLV-STEL, this is the maximum concentration to which workers can be exposed for a short period of time (15 minutes) for only four times throughout the day with at least one hour between exposures. Also the daily TLV-TWA must not be exceeded.

"SKIN" - This designation sometimes appears alongside a TLV or PEL. It refers to the possibility of absorption of the particular chemical through the skin and eyes; thus, a protection of large surface areas of skin should be considered to prevent skin absorption so that the TLV is not exceeded.

SPECIFIC CHEMICAL IDENTITY - The chemical name, Chemical Abstract Service (CAS) Registry Number, or any other information that reveals the precise chemical designation of the substance.

SOLVENT - A substance, commonly water, but in industry often an organic compound, which dissolves another substance.

Standard Operating Procedures - Are detailed, written instructions that describe how to safely perform a procedure or task that involves hazardous chemicals, biohazards or hazardous laboratory equipment.

STEL - Short-Term Exposure Limit

SUBSTANCE - A chemical element or compound; can also refer to a mixture.

SUPPORT SERVICES - The non-academic areas of College operations. This includes, but is not limited to, Physical Plant, Residence Life, Fire and EMS

SYNONYM - Another name by which the same chemical may be known.

SYSTEMIC - Spread throughout the body; affecting many or all body systems or organs; not localized in one spot or area.

TERATOGEN - An agent or substance that may cause physical defects in the developing embryo or fetus when a pregnant female is exposed to that substance.

THRESHOLD LIMIT VALUE (TLV) - Airborne concentration of substances devised by the ACGIH that represents conditions under which it is believed that nearly all workers may be exposed day after day with no adverse effect. TLVs are advisory exposure guidelines, not legal standards that are based on evidence from industrial experience, animal studies, or human studies when they exist. There are three different types of TLVs: Time-Weighted Average (TLV-TWA), Short-Term Exposure Limit (TLV-STEL), and Ceiling (TLV-C). (See also PEL).

TIME-WEIGHTED AVERAGE - The average time, over a given work period (e.g., 8-hour work day), of a person's exposure to a chemical or agent. The average is determined by sampling for the contaminant throughout the time period.

TLV - See Threshold Limit Value

TOXICITY - A relative property of a material to exert a poisonous effect on humans or animals and a description of the effect and the conditions or concentration under which the effect takes place.

TRADE NAME - The commercial name or trademark by which a chemical is known. One chemical may have a variety of trade names depending upon the manufacturers or distributors involved.

TRADE SECRET - Any confidential formula, pattern, device, information or compilation of information (including chemical name or other unique chemical identifier) that is used in an employer's business and that gives the employer an opportunity to obtain an advantage over competitors who do not know or use it.

TWA - See Time-Weighted Average

UEL - See Upper Explosive Limit

UFL - See Upper Explosive Limit

UNSTABLE (REACTIVE) - A chemical which, in the pure state or as a produced or transported, will vigorously polymerize, decompose, condense, or become self-reactive under conditions of shock, pressure, or temperature.

UPPER EXPLOSIVE LIMIT (Also known as upper flammable limit) - The highest concentration (expressed in percent of vapor or gas in the air by volume) of a substance that will burn or explode when an ignition source is present. Theoretically, above this limit the mixture is said to be too "rich" to support combustion. The difference between the LEL and the UEL constitutes the flammable range or explosive range of a substance. That is, if the LEL is 1 ppm and the UEL is 5 ppm, then the explosive range of the chemical is 1 ppm to 5 ppm. (Also see LEL)

USE - To package, handle, react, or transfer

VAPOR - The gaseous form of substances which are normally in the liquid or solid state (at normal room temperature and pressure). Vapors evaporate into the air from liquids such as solvents. Solvents with lower boiling points will evaporate faster.

WATER-REACTIVE - A chemical that reacts with water to release a gas that is either flammable or presents a health hazard.

WORK AREA - The department or office in which an employee may work. Maintenance, Building Services, Department of Aviation Technology, the Office of the Registrar, and Environmental Control and Abatement are examples of work areas.

WORK LOCATION - The site on campus and/or College property where the actual job occurs.

APPENDIX I

Materials Which Must Be Reported To EHS (fax:843-953-3927)

Report These Materials

Form for reporting lab chemical areas and OSHA substance-specific standard materials

Supervisor: _____	Name of person completing form: _____		
	Email: _____		Date completed: _____
A (1) Is the supervisor responsible for any lab chemicals of any kind?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Enter "supervisor of record" name for person completing form (assumed to be Dept Head for tenured, eligible, and retired faculty): _____
A (2) Is the supervisor responsible for any items on the reportable materials list? (List of 29 items in table on pages 3 and 4 of this Appendix)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	

A (3) If A (1) or A (2) is "yes" (or both), list all bldgs/rooms where **any** lab chemicals (not just the reportable items) or reportable materials are used or stored. List all rooms separately, including inner rooms, e.g., 210, 220A, 220C.

Building	Room

Building	Room

Building	Room

B. If A (2) is "yes," provide the information requested in the reportable materials table (beginning on page 3) by indicating for any rooms listed above which contain any reportable materials at any time: the building, room, and best estimates of the maximum weight (**lbs**) that will be on hand at any time and maximum weight (**lbs**) that will be used in any work day. If copies of this form are made for reporting separate areas, ensure that the supervisor name as it appears above is retained. If multiple supervisors are separately responsible for separate materials in a shared room, report the materials separately (on separate forms). If multiple supervisors are jointly responsible for materials in a shared room, only one supervisor should report them, or all supervisors' names should be indicated next to the appropriate room(s) or material(s). If A(1) and A(2) are both "no" for the supervisor whose name appears on the label, but former rooms or lab chemicals of that supervisor are now the responsibility of another supervisor, please return the pertinent information with this form.

Definitions: Alert! Definitions provided by regulatory agencies sometimes run counter to intuition or common usage. Use these definitions.

"Lab Chemicals" -- chemicals used or stored for use in areas in which laboratory use of chemicals takes place. "Laboratory use of chemicals" is defined by the OSHA Laboratory Standard (lengthy, multi-part definition not reproduced here, see EHS website for link).

"Supervisor" -- in general the highest authority lower than department head that would be seen, by a regulatory agency, as ultimately responsible for chemical management and for the health and safety of subordinate laboratory employees. In research laboratories the faculty advisor is usually regarded as the supervisor. (In the department head's research laboratory, the department head is the supervisor.)

Material-specific definitions:

- (1) "Inorganic arsenic" means copper aceto-arsenite and all inorganic compounds containing arsenic except arsine, measured as arsenic (As). (1910.1018)
- (2) "Asbestos" includes chrysotile, amosite, crocidolite, tEHS olite asbestos, anthophyllite asbestos, actinolite asbestos, and any of these minerals that have been chemically treated and/or altered. (1910.1001)
- (3) "Bloodborne Pathogens" means pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, hepatitis B virus (HBV) and human immunodeficiency virus (HIV). (1910.1030) any occupational use of human blood, human blood products, human tissue, or human cells is regarded as occupational bloodborne pathogen work.
- (4) "Cadmium". This standard applies to all occupational exposures to cadmium and cadmium compounds, in all forms, and in all industries covered by the Occupational Safety and Health Act, except the construction-related industries, which are covered under 29 CFR 1926.63. (1928.1027)
- (5) "Coke oven" means a retort in which coke is produced by the destructive distillation or carbonization of coal. "Coke oven emissions" means the benzene-soluble fraction of total particulate matter present during the destructive distillation or carbonization of coal for the production of coke. (1910.1029)
- (6) "Cotton dust" means dust present in the air during the handling or processing of cotton, which may contain a mixture of many substances including ground up plant matter, fiber, bacteria, fungi, soil, pesticides, non-cotton plant matter and other contaminants which may have accumulated with the cotton during the growing, harvesting and subsequent processing or storage periods. Any dust present during the handling and processing of cotton through the weaving or knitting of fabrics, and dust present in other operations or manufacturing processes using raw or waste cotton fibers or cotton fiber byproducts from textile mills are considered cotton dust within this definition. Lubricating oil mist associated with weaving operations is not considered cotton dust. (1910.1043)
- (7) "Salts" is taken to mean metal salts such as Na, K, etc, or salts with polyatomic cations such as ammonium.
- (8) "Lead" means metallic lead, all inorganic lead compounds, and organic lead soaps. Excluded from this definition are all other organic lead compounds. (1910.1025)

If storage or use of any particular material occurs in more than one room, give separate information for each room. Attach separate pages if necessary but preserve exact spelling and CAS numbers as they appear here.

Reportable Materials

CAS #	Regulated Material/Substance	Building/Room	Max. lbs. on hand*	Max. lbs. used**
53-96-3	2-acetylaminofluorene			
107-13-1	acrylonitrile, <i>aka</i> 2-propenenitrile			
92-67-1	4-aminodiphenyl			
	arsenic, inorganic SEE DEFINITION ⁽¹⁾			
	asbestos SEE DEFINITION ⁽²⁾			
71-43-2	benzene			
92-87-5	benzidine			
542-88-1	bis(chloromethyl) ether, <i>aka</i> dichloromethyl ether			
	bloodborne pathogens SEE DEFINITION ⁽³⁾			
106-99-0	1,3-butadiene			
	cadmium SEE DEFINITION ⁽⁴⁾			
107-30-2	chloromethyl methyl ether, <i>aka</i> chloromethoxymethane			
	coke oven emissions SEE DEFINITION ⁽⁵⁾			
	cotton dust SEE DEFINITION ⁽⁶⁾			
96-12-8	1,2-dibromo-3-chloropropane, <i>aka</i> DBCP			

*Max. lbs. on hand = estimate maximum potential for weight in pounds present in room at any time.

**Max. lbs. used = estimate maximum potential for weight in pounds used in room in a work day.

If storage or use of any particular material occurs in more than one room, give separate information for each room. Attach separate pages if necessary but preserve exact spelling and CAS numbers as they appear here.

Reportable Materials (continued)

CAS #	Regulated Material/Substance	Building/Room	Max. lbs. on hand*	Max. lbs. used**
	3,3'-dichlorobenzidine (and salts) SEE DEFINITION ⁽⁷⁾			
60-11-7	4-dimethylaminoazobenzene			
75-21-8	ethylene oxide, <i>aka</i> oxirane			
151-56-4	ethyleneimine, <i>aka</i> aziridine			
50-00-0	formaldehyde and formaldehyde solutions, <i>aka</i> formalin			
	lead SEE DEFINITION ⁽⁸⁾			
75-09-2	methylene chloride, <i>aka</i> dichloromethane			
101-77-9	methylenedianiline			
134-32-7	alpha-naphthylamine			
91-59-8	beta-naphthylamine			
92-93-3	4-nitrobiphenyl, <i>aka</i> 4-phenyl-nitrobenzene			
62-75-9	N-nitrosodimethylamine			
57-57-8	beta-propiolactone			
75-01-4	vinyl chloride, <i>aka</i> chloroethene			

*Max. lbs. on hand = estimate maximum potential for weight in pounds present in room at any time.

**Max. lbs. used = estimate maximum potential for weight in pounds used in room in a work day.

Return to EHS
(fax:843-953-3927)

Returned by: _____

APPENDIX J
Laboratory Specific Information

Attach here any standard operating procedures, emergency procedures, and instructions necessary or desired in order to customize this Chemical Hygiene Plan for this laboratory.

If there are any circumstances, procedures, or operations which require the approval of the supervisor prior to their implementation, those should be given in this section. Recommended for consideration as activities requiring prior approval of the supervisor are: new procedures; working alone; leaving operations unattended; operations in which PELs or TLVs (See Appendix H, Definitions and OSHA PELs at: <http://www.osha.gov/dsg/topics/pel/index.html>) may be exceeded or other harm is likely; work with chemicals that have a potential for violent reaction; class IV lasers, known human carcinogens; large scale reactions; and high pressure reactions (>5 atm).

Supervisor _____

Department _____

Affected buildings/rooms _____

If no attachments are necessary, sign to indicate so: _____

Otherwise, list attached programs/plans by title:

APPENDIX K

Hazard Assessment and Hazard Assessment Certification Examples

"**Hazard assessment**" is the process (required by law) of identifying the hazards associated with defined tasks, prescribing personal protective equipment and other relevant protection measures which must be employed to reduce the risk from the hazards.

"**Certification of Hazard Assessment**" is a written document -- such as the examples #1 and #2 following in this Appendix -- which gives the complete requirements for PPE (and sometimes other protective equipment or procedures) for every hazardous task or job description in the work area. The supervisor is responsible for ensuring that hazard assessments are performed and the certification(s) written and posted in each work area. The supervisor may delegate this process, but still retains accountability and responsibility.

Strict adherence to any of the examples is not required, as long as the hazard assessment certification:

- identifies the workplace -- building and room(s),
- identifies the document as a certification of hazard assessment,
- is signed by the supervisor to certify/validate that supervisor has approved the assessment
- bears the date of the hazard assessment
- meets the legal requirements of specifying exactly which PPE is to be used and the task(s) or job description(s) which require the PPE
- is signed by all affected staff and/or students, as applicable

INSTRUCTIONS

- **If you use this example you must modify it so that it meets all the specific hazards of your work area.** This includes removing or adding hazards as applicable to your work area. For example, do not post required PPE for mig welding if this operation is not undertaken in your work areas.
- Certification(s) of hazard assessments **must be posted** -- tacked or hung in a visible place -- in every work room listed in the "posted" field.
- The fields at the beginning -- date(s), location(s), supervisor, and signature -- **must be completed.**
- Be very aware that once these are posted they become rules which must be enforced.

Post signed certification in work rooms.

Supervisor (print): _____	Dept.: _____	Assessment Date(s): _____
Signature: _____	Posted: _____	Building: _____
		Room(s): _____

Hazards	Task: hands-on work or being within reach^(a) of potential hazards of described activity/items:	Minimum Requirements
Skin/eye damage, poisoning, inhalation of vapor or aerosol	Volume > 10 mL any unshielded ^(b) corrosive ^(c) liquids, organic liquids or liquid mixtures, or toxic ^(d) inorganic liquids/mixtures	Splash goggles, chemical resistant gloves ^(e) , lab coat, skin cover to knees/elbows/throat, closed shoes with socks. Work in chemical fume hood ^(f) . Shower and eyewash must be available in work area.
	Volume > 1 L	Same, but cover to ankles/wrists/throat
	Volume > 5 L	Add face shield covering chin
Conjunctivitis, corneal damage, erythema	Arc/TIG welding	Appropriate shaded goggles Working gloves
Skin/limb injury	Machine operation activities likely to catch clothing, hair, or jewelry	Bind vulnerable clothing/hair, remove jewelry
Eye impact	Metalworking, woodworking, other operations likely to throw particles	Safety glasses No loose clothing or jewelry
Head impact	Working or walking in area having potential of falling tools, equipment, or stored items	Hard hat
Skin/eye damage	Cryogenic liquids	Splash goggles, skin cover to elbows/knees/throat, closed shoe easily removed, socks. Cryogloves for dispensing.
	Volume > 1 L	Skin cover to throat/wrists/ankles
Frostbite, eye impact	Dry ice, very cold frozen solids.	Safety glasses, insulated gloves, skin cover to elbows/knees/throat, closed shoe w/ socks
Skin/eye damage	Hot liquid (e.g. water bath, oil bath, autoclave, still etc.)	Splash goggles, insulated gloves, skin cover to knees/elbows/throat, closed shoe w/ socks
Eye damage, Erythema	Harmful UV radiation to eyes	UV blocking goggles, skin cover on all potentially exposed areas
	Potential face harmful UV exposure	UV face shield
Skin/eye damage	Laser radiation	Goggles appropriate to beam parameters, closed shoe, no jewelry/reflective items
	Class 3b and 4 lasers	Skin cover on all potentially exposed areas
Infectious disease	Human blood, cells, tissue, body fluids or materials derived from same	Safety glasses, appropriate gloves (e.g. nitrile), skin cover on all potentially exposed areas, shoes/socks, work at appropriate biocontainment level (BSL-2)
	Infectious Liquid with vol > 1 mL	Same as above, but splash goggles, skin cover to throat/wrists/ankles
Skin/eye damage, poisoning, inhalation of airborne dust	Hazardous solids	Safety glasses, goggles for large quantities, chemical resistant gloves, skin cover to elbows/knees/throat, closed shoes/socks

NOTES

- (a) Being within reach of potential hazards: "within reach" varies widely depending on scale and conditions of work and will be judged by affected staff in each room.
- (b) Unshielded: not behind a drawn chemical fume hood sash or blast shield.
- (c) Corrosive: $\text{pH} \geq 12$ or $\text{pH} \leq 2.5$
- (d) Toxic: having any poisonous or irritating effects to human tissue or human health.
- (e) Chemical resistant gloves: glove thickness, length, and material must be chosen carefully and will be specific to the chemicals/mixtures used and the process conditions.
- (f) Chemical Fume Hood: 100% exhaust to outside, currently approved for "all work", currently certified and functioning properly.
- (g) Chemicals requiring designated areas: full list is in Appendix F.

Assistance performing Hazard Assessment and writing the Hazard Assessment Certification is available. Contact EHS X3-6802).

Supervisor (print): _____	Dept: _____	Assessment Date(s): _____
Signature: _____	Posted: _____	Bldg.: _____
Room(s): _____		

Task/Assignment description or job title:

PREPARATION OF FAT SAMPLES FOR GAS LIQUID CHROMATOGRAPHY OF ORGANOCHLORINE PESTICIDE RESIDUES

Hazards identified:

Eye/Face:	chemical splash	Respiratory:	respiratory exposure to hexane
Head:		Foot:	chemical spill
Electrical:		Hand:	issue sample pathogen, or chemical splash,
Whole body:	skin irritation	Other:	

PPE Requirements:

Eye/Face:	chemical splash goggles all times during procedure	Respiratory:	All work to be done in chemical hood
Head:		Foot:	shoes covering toe, heel, top of foot
Electrical:		Hand:	11 mil polyvinyl chloride gloves above wrists
Whole body:	lab coat and other cover to wrists and throat and knees	Other:	

Use of this format for the certification of hazard assessment requires that a separate certification be prepared for every task, or for every job description.

Certification statement:

Supervisor has signed above to certify that this hazard assessment was conducted on the dates shown and is to be enforced for this task.

Standard Operating Procedures

Print out the completed form and keep a readily accessible hard copy in the lab (also keeping an electronic copy is highly recommended).

Date: _____

SOP Title: _____

Supervisor/Principal Investigator/Instructor: _____

Department/Bldg/Room#: _____

Lab Phone Number: _____

Section 1 – Process/Experiment

Describe (briefly) the process/experiment, including its purpose, frequency (e.g. daily, monthly) and anticipated end date of process/experiment. Was a scaled-down experiment considered? Check database for green alternatives: <http://ehs.mit.edu/greenchem/>
If section not applicable, write “N/A”

Section 2 – Hazardous Chemicals

Provide hazardous chemical names and list references used for the safe and effective design of process/experiment (safety literature, peer-reviewed journal articles, MSDS – as attachment). Check Cameo chemicals info at: <http://cameochemicals.noaa.gov/>
Is a less hazardous chemical(s) available for substitution and considered? Check database for green alternatives: <http://ehs.mit.edu/greenchem/>

Section 3 – Potential Hazards

Describe chemical hazards, instruments hazards. List all physical and health hazards associated with the materials and procedures used (e. g. toxicity, reactivity, flammability, corrosivity, pressure, etc.). List environmental hazards.

Section 4 – Approvals Required

Insert all approval(s) required before staff is starting work and working alone requirements.

Section 5 – Designated Area

Describe designated areas of use for hazardous chemicals and for equipment used in the process /experiment (e.g. chemical fume hood B, glove box, whole laboratory, etc.)

Section 6 – Special Handling Procedures and Storage Requirements

List special techniques/procedures required when handling chemicals/equipment. Include temperature controls; chemical incompatibilities; containment devices; access restrictions; ventilation requirements. Describe requirements for proper storage and transport of hazardous chemicals.

Section 7 – Personal Protective Equipment

List PPE required, type (s) of PPE, frequency of change, etc. PPE type should be specified for each phase of the process (if applicable). Check “Quick Selection Guide to Chemical Protective Clothing”, Ed. 2007, Krister Forsberg, S.Z Mansdorf available in each Lab and other on-line resources. Check with EHS to determine if a respirator use might be necessary.

Section 8 – Engineering/Ventilation Controls

List all engineering controls used. List what procedures/steps should be performed in a chemical fume hood, glove box, etc.

Section 9 – Spill and Accident Procedures/Decontamination

Describe procedures in case of a spill/accident, where emergency equipment is located; where spill kit equipment is located; how decontamination should be performed (of equipment, glassware used, clothing, containment equipment, etc.); incident report form availability; who should be notified. Refer to the emergency contact info posted in the lab, etc.

Section 10 – Waste Collection/Disposal

Identify quantities of hazardous waste you anticipate generating; appropriate waste disposal procedures. Include any special handling or storage requirements for your waste. Describe waste collection; labeling; frequency of disposal; responsible person for waste removal and disposal (contact info provided). Was treating or destroying hazardous by-products as the last step in experiments evaluated and practiced? If no hazardous waste, please state such.

Section 11 – Process Steps

Process Steps	Safety Measures (please also include specific laboratory techniques and PPE, safety indicators)

Section 12 – Training

Describe training requirements and where training roster and other related training documentation is located.

SOP Prepared By (Name and Title): _____

APPENDIX M



Training Acknowledgement Form

Name of person trained _____

Please Print

Classification

- _____ student
- student employee visiting researcher
- graduate student _____ department visiting faculty
- postdoctoral researcher/associate/fellow full time regular A/P or technical staff member
- part time or temporary A/P or technical staff member
- other (explain) _____

Facility/Department Name _____

Please Print

Laboratory Supervisor/PI/Instructor Name _____

Please Print

Laboratory Room(s) # _____

By signing below, I confirm and acknowledge that I

- ***participated in the mandatory laboratory training in the Standard Operating Procedures titled (list ALL applicable; write on back if more space is needed)***

- ***understood the information contained in the Standard Operating Procedures and my obligations for the privilege to work in a laboratory at the College of Charleston Campus and/or its affiliated facilities,***
- ***read and understood the College of Charleston Chemical Hygiene Plan and the "Working Alone and Working After Hours in _____ Laboratory" Policy***
- ***have been provided the opportunity to ask questions about these Standard Operating Procedures, College of Charleston Chemical Hygiene Plan and "Working Alone and Working After Hours in _____ Laboratory" Policy***
- ***have been provided instructions on how to and whom to contact if at any time I have questions or concerns about these Standard Operating Procedures, the College of Charleston Chemical Hygiene Plan and "Working Alone and Working After Hours in _____ Laboratory" Policy***

Training Date _____

Training Duration _____

Quiz/test performance _____ Hands-on training evaluation _____

Mark here [] to indicate no evaluation

Training Provided by _____

Evaluation Administered by _____

Employee Signature

Date

Supervisor/PI/Instructor Signature

Date

Witness Signature

Date

The School and the Department are responsible for ensuring that supervisors -- usually, but not always faculty -- are accountable for the safety training of their staff, and are able to produce adequate and complete safety training records for all staff upon request. The training need not be administered by the supervisor, but the supervisor is ultimately responsible for making it happen.

List of additional Standard Operating Procedures (if applicable)

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____

Each College of Charleston Department/Laboratory Supervisor/PI/Instructor must maintain this Training Acknowledgement Form for a period of three years from the date of initial training. Form must be readily available upon request.

APPENDIX N

LABORATORY EMERGENCY INFORMATION

HAZARDOUS MATERIALS CLASSIFICATION

HEALTH HAZARD

4—Deadly
3—Extreme danger
2—Hazardous
1—Slightly hazardous
0—Normal material

FIRE HAZARD

Flash Points
4—Below 73 F
3—Below 100 F
2—Below 200 F
1—Above 200 F
0—Will not burn

SPECIFIC HAZARD

Oxidizer
Acid
Alkali
Corrosive
Use NO WATER
Radiation Hazard

OXI
ACID
ALK
COR
W

REACTIVITY

4—May detonate
3—Shock and heat may detonate
2—Violent Chemical change
1—Unstable if heated
0—Stable

HAZARDS AND WARNINGS

FLAMMABLE
3

CORROSIVE
8

BIOHAZARD

NON-FLAMMABLE GAS
2

REQUIRED SAFETY EQUIPMENT

WARNINGS

Authorized Personnel Only – Personal Protective Equipment Required

Roaches infected with parasites in use

ABSOLUTELY NO FOOD OR DRINK ALLOWED INSIDE

EMERGENCY RESPONSE INFORMATION

Laboratory contains flammable liquids, toxins/carcinogens, concentrated acids/bases, non-flammable gas cylinders, and waste solvents. Eye wash machine and emergency shower located in rear or room. Fire alarm located in hallway near exit. MSDS information located in Biology Department Office SCIC 214.

SCIC 203A – Biology Department

Primary: Isaura De Buron-Connors 953-5848
Alternate:
Alternate: Dorian McMillan 953-4847

24 Hour Emergency Contact Number: 953-5611

Revised: October 2008 / Contact the College of Charleston Office of Environmental Health and Safety to update.

* This form may be used to meet the requirement that all rooms which fall under the definition of "laboratory use of hazardous chemicals" (see Appendix H), must be posted on the outside of the primary egress door(s), with the name of the faculty or administrative staff member having responsibility for the area and with emergency contact name(s) and telephone number(s) of responsible persons. EHS (X 3-6802) will provide the actual template to be used on all College laboratory doorways.

APPENDIX O



NO FOOD OR DRINK IN THIS UNIT



EMERGENCY POINTS OF CONTACT

- | | | | | | |
|-----|--------------------------------|---|---------------------------------|---|-----------------------|
| 1.) | _____ | # | <u>(000) 000-0000</u> | # | <u>(000) 000-0000</u> |
| | NAME | | DUTY HOURS | | AFTER DUTY HOURS |
| 2.) | _____ | # | <u>(000) 000-0000</u> | # | <u>(000) 000-0000</u> |
| | NAME | | DUTY HOURS | | AFTER DUTY HOURS |
| 3.) | _____ | # | <u>(000) 000-0000</u> | # | <u>(000) 000-0000</u> |
| | NAME | | DUTY HOURS | | AFTER DUTY HOURS |
| 4.) | <u>Physical Plant Dispatch</u> | # | <u>(843) 953-5550</u> | | |
| | | | DUTY HOURS AND AFTER DUTY HOURS | | |

As of July 2012

APPENDIX P

Additional Chemical Safety References

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4. Fire Protection Guide on Hazardous Materials, 7th ed., National Fire Protection Association: Boston, MA.
5. First Aid Manual for Chemical Accidents - Lefevre, M.J. , WileyEurope, 1989.
6. Industrial Ventilation, A Manual of Recommended Practice, American Conference of Governmental Industrial Hygienists, Committee on Industrial Ventilation: Lansing, MI, (latest edition).
7. Registry Of Toxic Effects Of Chemical Substances (Rtecs®), DHHS (PHS, CDC, NIOSH), Doris V. Sweet, Ed., September 2007. Retrieved on July 2012 at: <http://www.cdc.gov/niosh/docs/97-119/>
8. NIOSH/OSHA Pocket Guide to Chemical Hazards, DHHS(NIOSH): Sept. 2007, Publ. No.2005-149. Retrieved on July 2012 at: <http://www.cdc.gov/niosh/docs/2005-149/>
9. OSHA Safety and Health Standards (29CFR1910), United States Department of Labor, OSHA, GPO: Washington, DC, (latest edition). Retrieved on July 2012 at: http://www.osha.gov/pls/oshaweb/owastand.display_standard_group?p_toc_level=1&p_part_number=1910
10. Fundamentals of Industrial Hygiene, - Plog, Barbara, A., National Safety Council, 4th Ed: Chicago, IL, 1996
11. Prudent Practices in the Laboratory: Handling and Management of Chemical Hazards, Updated Version; National Research Council, National Academy Press: Washington, DC, 2011.
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14. The Hazard Communication Standard - A Guide Book, National Safety Council: Chicago, IL, 60611.
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